

**THE CARAVAN AND MOTORHOME CLUB - SUFFOLK CENTRE
MINUTES OF COMMITTEE MEETING
WEDNESDAY NOVEMBER 11TH 2025
AT HINTLESHAM VILLAGE HALL**

AGENDA

Item 1. Apologies for Absence

Item 2. Corrections to Previous Minutes

Item 3. Signing of Previous Minutes

Item 4. Matters Arising on minutes from last Meeting

Item 5. Chairmans Report

Also Chairing of Rallies

As chairman (as Ron will attest), it is not always possible to attend all rallies and chair all rallies during the year. Once the rally book is printed, I would like to go through the first few months and allocate rally chairs for each rally. Also, Diane and I are on a long spring holiday (42 days) in Mar/Apr next year. I hope we can share the chairing of some rallies as needed and it also gets more of the committee faces known to ralliers.

Division meeting update

Item 6. Secretary Report

Item 7. Treasurer Report

Item 8. Rally Secretary Report

- Rally book progress update

Item 9. Centre Equipment Report

Item 10. Publicity Report

Item 11. Webmaster Report

Item 12. Other Discussion Topics

Below is a list of other topics to discuss as time permits with the committee (not necessarily this meeting). It is hoped that one or more topics will be discussed at each meeting and maybe owners for investigating these topics will be assigned.

Card Payments

- John & Sandra use an app on their phone which allows payments to be made by card or cash (and just recorded on it), send receipts and have different account labels which would be good for each rally. The money all goes into a single account and no card reader required. I propose that John demonstrate how it works for them to see if it would work for us and whether it would be potentially worth trialling? Also, if some rallies need to have cash paid this could still be done by ralliers and paid to the site or band for instance but recorded in the app as cash and then reports can be run for each rally for takings etc. It has been pointed out that Sum Up has been trialled previously and it would be good to have brief feedback on how that went.

How do we promote more people running rallies?

- Looking for ideas of how we can get more rallies in our book from our centre.
- More than 2 nights? Several people mentioned they would like longer than a weekend
- More variety of price? Some people may enjoy more facilities and be prepared to pay for that. Some want cheaper weekends. Do we have a good split of both?
- Can we book sites that only allow a couple of rallies a year from all caravan clubs earlier? If so, should we book 2 years ahead to guarantee getting the site/dates?
- Could we aim for each committee member to tempt a non-committee member into running a rally? If so, that would be an additional 8 rallies in our book?

Numbers attending Rallies

- Apparently, Janet informed Diane that the division are looking at the number of rallies run, and the attendance, not just the number of caravans/motorhomes but the number of people. Can we try to record how many individuals are present for each row on the attendance lists please. Once we confirm this is definitely required going forward, we will add an additional column for this information to the template. Personally we already use a column for Adults and Children but we just need a total headcount.