

**THE CARAVAN AND MOTORHOME CLUB - SUFFOLK CENTRE**  
**MEETING CALLED 8<sup>TH</sup> JANUARY 2024**  
**HELD BY ZOOM**

Meeting opened at 7.30 p.m.

Those participating were:

Chairman	Ron King
Secretary	Janet Dobson
Rally Secretary	Alan Dobson
Regional Representative	Chris Stammers
Newsletter	Diane Fitch
Centre Equipment	Paul Fitch
Publicity	Trevor Smith
Treasurer	Will James
Vice Chairman / Webmaster	Julian Fincham-Jacques

**Apologies for Absence - None**

A Zoom meeting was held to discuss the issue with regard to the 2024 Handbook.

Ron King opened the meeting by asking for details from Alan as to what had happened and where we are now.

There was an issue this year with how the printers handled the book, new staff member, and initially the PDF received was incorrect. A further PDF was sent but they had changed something in the process which went un-noticed and subsequently caused the problem when something else was changed. Due to an issue with several details of another Centre's invitation rally everything was running late. A copy was sent round committee prior to print but it went un-noticed.

Janet advised that in trying to get the book out 196 books had been posted and 1,016 emails sent. This was right on top of the Xmas weekend.

The printers were advised as soon as realised and eventually a revised PDF was finally received. All members with an email address were notified as soon as this was received. This was marked on cover REVISED EDITION and those receiving PDF were asked to destroy the original copy. For those posted they received the PDF with an explanation. Approx 17 members do not supply emails, so they were written to with the revised pages. Those members were advised that this would be followed up by committee as soon as possible.

The printers had verbally apologised but no explanation had been received on the mistakes, apart from mention about how magazines are published. They have done this work for some years and know we provide a handbook, not a magazine. They have now fallen back on it having been signed off.

On the day of the meeting Alan had received an email reply offering to print 200 books at cost price of £400.

Discussion went round committee and following points noted:

- How much were we initially quoted and for how many. Answer 325 copies for £621. This equated to £1.91 per copy. At 200 books for £400 this equates to £2 a copy.
- This is not a generous offer, and it was agreed not acceptable.
- Do we look at re-printing at all? Discussion over whether necessary. Agreed it was for this book, next year's process can be looked at later in the year. Alan to initially approach another two local printers to produce a basic book and come back with prices. Do we need the 200 copies to replace those posted out, could we limit to 100 copies? Possible to email those members asking if they actually want another book - some of them have indicated not necessary already - and to have available at the Natter & Chatter meeting in March.
- Janet asked to contact Rebecca at Club Offices for assistance in where we might stand in this. Flyerpress to be advised that their offer is not acceptable, considering they presumably will be invoicing for the original work, and there appears to be no discount or acceptance that they started off the problem.
- Should committee agree a re-print with another printer, the advert for Flyerpress (which they get for free) should be removed - new printer could be offered the space.

Alan to report back as soon as information is available.

Meeting closed at 8.40 p.m.

UPDATE to 24<sup>th</sup> January 2024

A visit was made to Avis Printers in Hadleigh on 9<sup>th</sup> January with a positive outcome. Book and PDF left for them to look at and costs and assistance offered (postage). Information passed to committee.

Club emailed for any help or assistance, replied received they do not get involved. Centres going digital for rally information was also mentioned.

Emails and invoice received from Flyerpress. Incorrect information stated. All passed to committee to agree further response.