

**THE CARAVAN AND MOTORHOME CLUB – SUFFOLK CENTRE
MINUTES OF MEETING HELD AT TRINITY PARK, IPSWICH
FOLLOWING AGM SUNDAY 16TH OCTOBER 2023**

Brief meeting of Chairman and Committee for 2024.Meeting opened at 12.40 p.m.

New committee consisting of:

Chairman	Ron King
Treasurer	Will James
Secretary/Attendance	Janet Dobson
Vice Chairman	Julian Fincham-Jacques
Committee	Alan Dobson, Chris Stammers, Trevor Smith, Paul Fitch, Diane Preston

1. Apologies for absence – Trevor Smith, Diane Preston, Paul Fitch
2. Chairmans Welcome – Ron welcomed the new committee and Julian as Vice Chairman. He thanked those present for standing again and hoped to see the other new members at the meeting in November.

3. Roles to be decided.

As normal practice roles were discussed and some agreed.

Rally Secretary/Advertising	Alan Dobson
Equipment Officer	To go on agenda for November.
Publicity	To go on agenda for November.
Newsletter	To go on agenda for November.
Website	Julian Fincham-Jacques
Competitions	To be dropped for 2024.
Junior Liaison	To be dropped for 2024.
Regional Representatives	Chris Stammers

4. Bank Mandate – does this need to change?

With no change of signatories nothing further needs to be done to bank mandate. It was agreed, as requested by Will, that the Admin Fee for 2024 is to remain at £2 per unit per rally.

5. Committee entries for Club / Centre

Janet to sort out the return paperwork for the Club in notifying them of the new committee. Janet to also email previous copies of minutes and Club information to new committee members.

Those present agreed photos in 23 handbook to be used for 24, new committee to be asked to provide photos.

6. Agenda for next meeting –

2024 Meetings
Job Roles
Rally Plaque process
Rally Marshal packs
Centre leaflet (Chris to update)

Suggested dates for committee meeting were put forward for 2024, together with if needed to be by Zoom style or face-to-face.

List to be looked at by new committee members and advise if any issues.

January	No meeting held.
February	14 th by Zoom style.
March	13 th – face to face so accounts can be confirmed.
April	10 th – either type of meeting
May	8 th – either type of meeting
June	12 th by Zoom style.
July	10 th by Zoom style.
August	No meeting held.
September	11 th – face to face as AGM approaching.
October	9 th or previous Wednesday as AGM 13 th . Face to face
November	13 th – either type of meeting
December	11 th – either type of meeting

At the last main meeting, Ron had asked for figures of attendance for how many out for at least one rally. Janet was able to confirm for 2020, 166 with 2 new ralliers listed, for 2021, 164 with 10 new ralliers listed and for 2022, 276 with 9 new ralliers listed. This confirmed the Treasurer report that Covid did affect the Centre as expected but the figures show a good upward trend.

Janet was able to report with regard to the Lessingham rally incident, that a report has been lodged with the Norfolk Police – has crime number – details will be passed to the Club to update them.

Date of Next meeting: Wednesday 8th November

Venue of Next meeting: Hintlesham Community Centre at 7.30 p.m.

December meeting booked at Hintlesham for Wednesday 13th December.

The meeting closed at 1.12 p.m.

DISCLAIMER: All those mentioned in these minutes have given their permission for their data to be used.