

**THE CARAVAN AND MOTORHOME CLUB - SUFFOLK CENTRE
COMMITTEE MINUTES
MEETING HELD VIA TEAMS
THURSDAY 20TH APRIL 2023**

Meeting opened at 19.34 p.m.

Those joining the meeting were:

Chairman	Ron King
Vice Chairman / Publicity	Melody Gosling
Secretary	Janet Dobson
Treasurer	Will James
Rally Secretary	Alan Dobson
Regional Rep	Chris Stammers
Webmaster	Julian Fincham-Jacques
Newsletter	Graham Gosling
Committee	Alison Stammers

1. **Apologies for Absence** - Tina King did not join meeting, reason unknown.
2. **Corrections to Previous Minutes** - None noted.
3. **Signing of Previous Minutes** - Ron King, Chairman, agreed March minutes. Signed copy to go into records.
4. **Matters Arising** - None from March minutes.

4A. Specific Items to be addressed:

- a. Request to purchase a new flag frame.
Top pole has split. Cheaper to purchase a new frame, Ron to enquire at suppliers.
- b. New rally envelopes for marshals - completion. These have been collected and marshals advised. Some have requested some already, to be given out as needed.
- c. Committee roles for 2024 for AGM 2023. Moving into summer period and avoiding last minute sorting out for committee it was agreed by the committee that for the 2024 season, unless the number of rallies dramatically increases by the AGM, the committee will need to find the 3 main officers - Chairman/Treasurer/Secretary. The job role of Vice-Chairman will be dropped for 2024 and the committee roles that will need to be covered were: Equipment Officer, Rally Secretary, Webmaster, Newsletter and Publicity Officer.
It was queried over whether we need to have 2 Regional Representatives, understand this is the case.
- d. New Centre flyer/pamphlet for dealers etc. This is still a work in progress. Understand the Anglia Region has indicated they would like to see a smaller and more pointed leaflet.

e. Costs for purchasing Centres own Zoom platform. With contracts etc., having to be entered into, and many preferring the normal face to face meetings, this would probably not be financially viable at this time.

f. Chairman cover at rallies to AGM. Several rallies needed cover, most were dealt with, a couple outstanding.

g. Change for N&C from attached to a rally to stand alone event. This had been discussed last meeting. With almost full committee after discussion agreed to a change of approach with this. To this end the meeting will be moved to a Sunday in March as a stand-alone event. A hall with good parking and hall has been found in the Ipswich area, Ron and Janet to arrange to visit and confirm booking. A rally over the Valentine period has been indicated but with a different title and approach. Marshals to be informed.

5. Chairman's Report - Since my last report, I would have attended three rallies.

Sadly the 'Just a Tenner' rally had to be pulled from the programme, due to the site not reaching the criteria that is expected when running a rally. Hopefully these problems can be overcome, and we will be able to use the venue in the future.

The Easter rally at Trinity Park went very well, attracting eight new Suffolk Centre members who had their first ever rally with the Centre. The impression given by the newcomers they would be out again on other rallies. People seemed to have an enjoyable weekend and the generosity of those that came along was brilliant. A total £353.14p was achieved for the East Anglian Air Ambulance.

The third rally was at Peewit and like the Easter rally it attracted another three new families doing their first rally with Suffolk Centre. Again, as I chatted with them, they also indicated more rallies would be attended by them. I look forward to seeing all the families on a rally sometime soon.

I will be attending ClubFest at Kelmarsh Hall at the end of May. Once again, I have taken on the role of Camp Site Leader for Anglia Region. I have a team working with me, including a couple of Suffolk Centre members and others from the region who will be part of my team in siting all the people attending the weekend event. We expect to be busy on the first day, as it was last stated that Anglia Region had the largest numbers attending ClubFest.

6. Vice Chairman's Report - Nothing to report

7. Other Rally Reports - Julian chaired the Easter rally at Trinity Park. He reported a "well done" to the marshals. Lots going on and good feedback. As usual the weather could have been better.

8. Treasurers Report - Will reported he is still working with Paul Wade while the HSBC mandates are sorted out. Janet to print off the documents sent and when meeting up with Ron to look at hall for N&C, will get them signed and sent off. All the payments except Trinity Park have been dealt with. He passed on thanks to Julian for his help in sorting out the charges made by Hosting.

Ron advised that he will be away from 9th May to 6th June if anything needed further signatures.

9. Secretary Report -

9.1. Membership - Janet reported that on Friday 14th April 2023 there were 1307 members. Number of February members not renewing was 67. There are currently 61 March members still to renew.

9.2. Correspondence as received:

- a. **21 March. Club.** Information on group/rally bookings on Club sites.
- b. **28 March. Club.** If any Centre organising commemorative items for the Coronation, please could we send one to Club for inclusion in collection at Beaulieu.
- c. **Email from retiring member** Derek Pannell wishing the Centre well for the coming years and is always willing to help in any way he can.
- d. **Update from the Club on GDPR** for Centre volunteers
- e. **6 April. Club.** Reminder on rules and guidance about operating a Centre rally/temporary site/event.
- f. **11 April. Club.** Form for complete for any rallies or temporary sites in National Parks. These require special permission and date for submissions for 2024 is 1st September 2023.

9.3. Attendance - Lists coming in.

10. Rally Secretary Report - Nothing to report on rallies. No further additions. Still waiting on decision for Natter and Chatter and if this can be moved to a stand-alone event in March 24 to encourage new members to attend. A rally is being put in the book around the time of Valentine but with a different idea/format.

Alan asked about how we could advise members/marshals as to the locations of defibrillators near their rally field after talking to Chris over the Easter rally. Suggested putting something in the handbook for everyone and seeing if the marshals would put the information perhaps on their programmes. The risk assessments were mentioned for the information to go on there. The assessment still has to be done and although it could be thought a site assessment, if a marshal wants to add something in that there is no reason why. Health issues such as Covid should also be remembered.

Chris advised he will be away from 20th May to 1st June re any plaque orders.

Alan asked if submitting rallies could be mentioned at future flagpole meetings.

11. Publicity - pleased to report that the April issue of the club magazine featured a report from the centres Natter and Chatter event in February. It finally paid off sending in plenty of material. I also understand that Henham Steam will be featured in a later issue as an 'up and coming' event.

I have, as yet not made any progress on the new Centre leaflet but in continues to be an ongoing project. As soon as I have a working draft I will circulate to the committee for constructive feedback.

12. Rally Equipment - all going out as normal, still waiting on better weather to stock take and possibly dispose of some items.

13. Webmaster - A few updates to do, apart from that not much else to report.

14. Newsletter - Graham requested that any feedback from members about the newsletter please can it be passed onto him and likewise if he gets anything he will let committee know. Janet said she had advised no-one coming back to unsubscribe and a couple just acknowledging a thank you.

Graham asked for any content committee or members would like to put in the next issue.

15. Regional Meeting - By Zoom same evening as next SCCC meeting due. In circumstances ours will start at 7 p.m. 10th May. Ron will be joining meeting.

16. Other Committee / Any Other Business

At this point Chris Stammers left the meeting.

Nothing further was reported.

Next meeting by Zoom-style on Wednesday 10th May to start at 7 p.m., Julian to organise this one.

The following meeting in June is a face to face one on 14th June at 7.30 p.m. start at Hintlesham Community Centre...

DISCLAIMER: All those mentioned in this report have given their permission for their data to be used.