

**THE CARAVAN AND MOTORHOME CLUB - SUFFOLK CENTRE  
COMMITTEE MINUTES  
MEETING HELD AT HINTLESHAM 8<sup>th</sup> SEPTEMBER 2021**

**Attending were:**

Chairman & Regional Rep.	Garry Pyett
Vice Chairman & Webmaster	Julian Fincham-Jacques
Treasurer	Paul Wade
Secretary & Attendance	Janet Dobson
Rally Secretary & Advertising	Alan Dobson
Centre Equipment	Ron King
Competitions/Junior/National	Position vacant
Newsletter & Regional Rep	Peter Wilson

**1. Apologies for Absence** - Mark Terry and Melody Gosling. Garry sent apologies he would be late so the meeting started at 7.30 p.m.

**2. Corrections to Previous Report** - None noted.

**3. Signing of August minutes:** Garry accepted and signed the August minutes.

**4. Matters Arising** - Nothing raised.

**5. Chairman's Report** - Garry reported he had attended the Southwold rally. Weather was variable, the Sizzling Sausage get together under the canopies went well and Garry was pleased that £170 had been raised for the Chairman's Charity. He marshalled the rally at Suffolk Punch, Hollesley. Weather was reasonable and the sun appeared in time for everyone packing up. He was disappointed only 17 vans attended as they were in a different location on site which was better and members asked about it being run again for 2022. Sarah Fincham-Jacques had been saving 5ps in a jar and had decided to donate this to the Trust - a thank you note was given detailing she had donated £10.45 - well done Sarah. Garry intends being at the Regional AGM and rally.

**6. Vice Chairman's Report** - Nothing to report under Vice-Chairman.

**7. Other Rally Reports** - Julian reported he had chaired the Cliff Top Rally at Thorpeness which was a packed rally - with both people and events. Social distancing was not fully observed. It was believed there were 4 first ralliers attending. There was some discussion over the field for next year as it had been reported that Mr Ogilvie (site owner) had recently passed away - believed it may be available for next year. Alan said it was not yet in the 2022 programme. Julian said he had chaired the Hollesley rally for Garry which he felt had been very enjoyable. He thanked the marshals for the weather laid on.

**8. Treasurers Report** - Paul sent in the financial report.

**Funds at 31<sup>st</sup> August 2021**

<b>Bank Account</b>	<b>11,947.29</b>
<b>Rally Deposits held</b>	<b>-8,214.90</b>
<b>VAT</b>	111.05
<b>Charity Fund</b>	-533.25

<b>TRUE BALANCE</b>	<b>3,310.19</b>
<b>Deposited with CAMC</b>	<b>3,000.00</b>
<b>Cash with Treasurer</b>	<b>19.44</b>
<b>TOTAL</b>	<b>6,329.63</b>

#### FUND BALANCES

Junior Crew	513.40
Special Fund	814.59

### 9. Secretary Report

**9.1. Membership** - Janet reported that membership as at Friday 3<sup>rd</sup> September was 1,525. Members from July renewal that went void totalled 145 and members still to renew for August is 140. This is the year on from the very large numbers we had joining, where possible they are emailed, some respond some don't. Once they have gone void, we are allowed one final email message.

#### 9.2. Correspondence as received:

**a. 20<sup>th</sup> August 2021 Email from Club.** Survey sent to Centre Secretaries only over the end of year labels supplied to the Centres. They asked for a yes or no answer if they were still wanted. Janet advised she voted yes because although there are more PDF than posted at the current count there are 268 possible books to post - each of which would require a written label. This will be time consuming to say the least. Voting closes 1<sup>st</sup> October results by 6<sup>th</sup> October. Each Centre votes - it will either be all get labels or no-one gets labels.

#### 9.3. Other -

**AGM & Nominations** - So far, we have, in order received: Ron King (Chairman). Julian Fincham-Jacques (Vice Chairman). Julian Fincham-Jacques (Committee).

All reports are in, draft copy of AGM pack shown to committee - Janet said that normally an AGM pack is handed to all those attending - this can be wasteful and asked committee to confirm that handing one - which will contain all the information - be handed out to the Lead member/Joint member. If it appears that a vote for anything will take place, voting papers will be given to all those signing in.

Janet had also queried with the Club and their response was encouraging Centres to circulate as minimal as possible paper copies to minimise covid interaction and support the digital approach first. If papers were made available electronically in advance, then they would advise trying to hand out on the day to those who specifically request them. Looking at numbers who could not be emailed that = 42 no address or other email issues.

After discussion, and with guidance from the Club, it was agreed the AGM pack would be produced after nominations close, with the latest rally list, and put up on the website. Where possible members will be emailed explaining to download and print their own copy, bringing to the meeting if they are going to attend. Signing in will still take place in a secure manner. Printed copies of the pack will be available on pre-order request with some kept for those we are unable to email/contact. One pack per registered membership number to be given. Members should also be aware that the wearing of face masks while in the hall was still Government guidance on indoor meetings.

Peter told committee that he has now sold the caravan and will be unable to rally but was still interested in keeping contact and helping committee in some way. He had worked hard over the last few years as Newsletter Editor. Janet to enquire with the Club how he could continue this for us in various scenarios. He apologised that due to a family wedding, both he and Ineke, would be unable to attend our AGM.

Janet to approach Joy and Mick Threadgold re AGM tellers.

Ron advised that the rally had been confirmed - some issues still to be finalised - and that it looked like we would be in a different area due to other bookings that weekend. Financial cost was also discussed - Ron to look at hall hire for Saturday and Sunday only and what cost difference it would make. Depending on answer, Centre will donate % of the cost.

With travel also now being an issue certainly for Peter, it was discussed about offering Zoom connection to enable those for whom travelling to the meeting would be difficult. This may make committee membership more possible.

**9.4. Attendance** - Lists being updated as they come in, some invitation rallies to complete as well. List for Hollesley handed to Janet at the meeting.

## **10. Rally Secretary Report**

**10.1. 2022 Programme** - Not much movement. Total of 22 rallies and 3 events listed up to February 2023. Ron advised the meeting he has booked Trinity Park for the Easter weekend 2022 (he may marshal the rally unless someone else is interested) and for the AGM - weekend of 14 to 16<sup>th</sup> October 2022.

**10.2. Handbook for 2022** - I have contacted Flyerpress. Last year we paid £684 for 450 handbooks, this year's quote on similar lines of numbers and pages is £845. However, looking at the number of rallies and space needed I cannot see the book being same number of pages needed.

**10.3. Advertisers** - Some have come back confirmed, some with artwork, several still to respond.

**10.4. 2021 Programme** - Paul Fitch sent message to explain that he had decided to cancel the Oktoberfest rally on several accounts. He has notified those booked on.

**11. Publicity** - No report given.

**12. Rally Equipment** - Ron reported that the tea urns have been PAT tested next due August 2023. One gas urn is still not lighting properly. Ron reported he has written to the marshals for the Cliff Top Thorpeness rally about items missing from the equipment bags. Reply awaited. This happened last year also - equipment not traced. Has pointed out that the equipment used on this rally is Centre property and must be accounted for or returned to the Equipment Officer for storage. Ron reported that with signs missing, and none surplus, the new committee will have to look to replace them.

**13. Sports and National Liaison** - n/a job role vacant.

**14. Webmaster** - Julian reported updates going on as provided and the sales area seems to have quietened down.

**15. Newsletter** - Peter was disappointed by the lack of response but had put together an edition for publication. Janet to provide statement to go in re the AGM paperwork. Peter to look at it being finished by Thursday 9<sup>th</sup> September.

**16. Junior Liaison** - n/a job role vacant

**17. Regional Meeting** - No meeting as yet but the Anglia Regional AGM meeting is scheduled for Sunday 12<sup>th</sup> September. A short committee meeting is scheduled for after the AGM.

**18. Committee** - No report from Mark.

**19. Any Other Business** - Ron said he was disappointed in the low numbers of nominations being so near the cut-off date now.

**Date of next meeting** - The next scheduled meeting is at Hintlesham Village Hall on Wednesday 13<sup>th</sup> October at 7.30 p.m. However due to the close proximity of the AGM meeting it was agreed to try to move to Wednesday 6<sup>th</sup> October. This will also be a few days after the committee nominations close and we will have a better idea of what we need to do should we be in a position of not being able to form a committee.

UPDATE: Following contact with Hintlesham the next meeting is now confirmed as Wednesday 6<sup>th</sup> October 2021.

The meeting closed at 9.45 p.m.

**DISCLAIMER:** All those mentioned in this report have given their permission for their data to be used.