

**THE CARAVAN AND MOTORHOME CLUB - SUFFOLK CENTRE  
COMMITTEE MINUTES  
MEETING HELD AT HINTLESHAM 11<sup>TH</sup> AUGUST 2021**

**Attending were:**

Chairman & Regional Rep.	Garry Pyett
Vice Chairman & Webmaster	Julian Fincham-Jacques
Treasurer	Paul Wade
Secretary & Attendance	Janet Dobson
Rally Secretary & Advertising	Alan Dobson
Centre Equipment	Ron King
Competitions/Junior/National	Position vacant
Publicity	Melody Gosling
Committee	Mark Terry

1. **Apologies for Absence** - Peter Wilson (Newsletter & Regional Rep).
2. **Corrections to Previous Report** - None noted.
3. **Signing of July report:** Garry Pyett signed the July minutes.
4. **Matters Arising** - From July meeting following to discuss from minutes were:
  - a. **Past Chairman Plaques/Badges**

Garry had spoken with John Kent re the window plaques - John will discuss further on his return from holiday.  
Paul had emailed the London Badge and Button Company - waiting reply due to summer holiday period for Past Chairman's Badge.
  - b. **Year Pointers for 2021**

Janet had queried with North Essex Centre; they had ordered a minimum supply from Wharfedale and Bowies. Baypress had provided the last supply. Details to Paul to follow up re numbers and minimum order, also to look ahead for 2022 supply.
  - c. **Donation in memory of Bill Ferguson (Past Chairman).**

Paul confirmed a donation had now been made to the RNLI Frinton and Walton Lifeboat.
  - d. **Payment of Admin fee**

This was a question over whether the Rally Chairman should be charged - something not normally done and is in the marshals information pack. All information has been put together in one document, updated annually, which marshals receive Looking ahead should this continue - agreed to discussion for next committee. Thoughts perhaps this should be left to the discretion of the next Centre Chairman.
  - e. **Flagpoles**

This was brought up following the pandemic and way rallies have had to be held. Some members had indicated they were not missed, felt they were often at inconvenient times. This was from all age ranges. It was felt the get together was useful and a tradition. Many members feel this is compulsory (which it is not) and the term "Flagpole" can give the wrong impression. Suggestion we bring this back into rallies as the restrictions ease but marshals/rally chair have a discussion over days/times. Flagpole term could also be changed. These get togethers - to thank marshals and pass on information - could be on the lines of a meet and greet (Friday), perhaps during Saturday depending on the rally and mindful that many have plans for the last day or

pack up and go early. Introducing new ralliers would be more beneficial earlier in the rally so they are known to those attending.

To also consider not restarting the “peg prizes” nor “childrens sweets”.

**5. Chairman’s Report** - Garry reported he had attended the rally at Shotley, his first time there, and thought the venue was very nice. 4 new ralliers joined us. The Chairman’s Rally at Newmarket he was pleased to be able to get to and wanted to thank all those that helped with the cheese and wine and rally in any way. He was really pleased with the way it went, including the heavy shower of rain that stopped at precisely 6 p.m. as the food and drink was about to be served. He also thanked Derek Pannell for coming to the rally and providing the Sunday Breakfast Bap - proceeds in aid of the Chairman’s Charity and was delighted that £112 was raised that morning. The next rally due is Cliff Top at Thorpeness for which he thanked Julian for chairing and he appreciated him taking on this role at the holiday rally.

**6. Vice Chairman’s Report** - Julian had nothing to report this month.

**7. Other Rally Reports** - Ron King chaired the rally at Homestead, Weeley on Garry’s behalf. There was 1 new rallier (rally plaque outstanding - Garry to follow up with this). They enjoyed the weekend with further outings being booked. Weather was changeable with sun and wind. The outlet shop on site seemed to be doing a good trade as did local shops.

**8. Treasurers Report** - Paul sent in the financial report.

#### Funds at 31<sup>st</sup> July 2021

Bank Account	11,926.46
Rally Deposits held	-8,606.42
VAT	39.36
Charity Fund	-221.75
TRUE BALANCE	3,137.65
Deposited with CAMC	3,000.00
Cash with Treasurer	18.44
TOTAL	6,156.09

#### FUND BALANCES

Junior Crew 513.40  
Special Fund 814.59

#### 9. Secretary Report

**9.1. Membership** - Janet reported that membership as at Friday 6<sup>th</sup> August was 1,600. Members from June renewal that went void totalled 91 and members still to renew for July is 159.

#### 9.2. Correspondence as received:

**a. 22<sup>nd</sup> July 2021 Email from Club.** Information advising all restrictions on rallies under Covid19 have been lifted. However, Centres will still be required to complete a Risk Assessment, a copy to be held by Centre Secretary (up to 6 years). Members are still advised to be cautious and members to be reminded that visitors are supposed to report to the Rally Marshal on arrival.

**9.3. Other** - Nothing to report.

**9.4. Attendance** - Attendance lists received for Bromeswell, Clare, Shotley and Newmarket.

## 10. Rally Secretary Report

- 10.1. **2022 Programme** - Provisional 17 rallies in the programme for 2022 with further 2 for 2023.
- 10.2. **Handbook for 2022** - Nothing further than last month. Printer not yet contacted.
- 10.3. **Advertisers** - Initial enquiry emailed out, some previous that hadn't advertised this year included, a couple of positive replies. So far possible net income of £1175.00.

The rally at Trinity Park for this year's AGM was brought up and there has been some difficulty in getting hold of the contact at the site. Ron to try again and if no joy Alan as Rally Sec and Janet as Secretary to make approach to check booking. Ron wanted clarification on what portion of the hall hire would be covered by committee - this will be the Sunday hire. If set fee for weekend Centre will cover 1/3 of the cost.

Melody confirmed the booking at Hallowtree for the Valentine Rally in 2023 - were we still looking at doing a Natter and Chatter style meeting? Answer was yes.

**11. Publicity** - Melody asked to have copies of rally reports and photos to send up to Club Magazine for publicity - these also go to Peter for the Newsletter. Due to the staggered lifting of restrictions the opportunity has been missed for any Dealer Day liaison with the dealers but possible to look at 2022 to organise something more substantial.

**12. Rally Equipment** - Ron reported that the electric urns needed their annual PAT test - not done earlier in year due to lockdowns. He had put together a new list of where equipment was- passed round committee to check and confirm what everyone was down to have. Garry mentioned some of the Centre equipment he held for sale was past it's best. Paul will be bringing a stock valuation to the next meeting to discuss what should now be written off.

**13. Sports and National Liaison** - Position vacant.

**14. Webmaster** - Julian reported that there had been issues on the Advert page, some very odd requests to put items up for sale. Has been monitored, requests refused, and it appears to have stopped at the moment.

**15. Newsletter** - Peter hopes to get the next edition out in September. Early response from committee with information/articles would be appreciated.

**16. Junior Liaison** - Position vacant.

**17. Regional Meeting** - No meeting since last report.

**18. Committee** - Mark had nothing to report this month.

**19. Any Other Business** -

- a. Mark reported that the Southwold Rally was full even though he has increased the rally limit. Will be looking at dates for 2022.
- b. As from the 1<sup>st</sup> October the VAT rate for rallies will rise from 5% to 12.5% under hospitality.
- c. Janet asked for the AGM reports from Garry, Paul and Alan by end September. The old AGM pack will be reduced to one document, to save money, in line with what was produced for the 2020 AGM.
- d. Front cover photographs or drawings - Janet will put up on Facebook reminding members to send in their best handiwork.
- e. With nominations for committee closing on 3<sup>rd</sup> October Janet will look at doing an email circulation about the AGM and that the online nomination form will be available for this year. Also, to go up on Facebook and in the newsletter if issued in enough time

before closing date. Janet will be at the Tangham Rally that weekend where nominations will be advised.

**Date of next meeting** - The next scheduled meeting is at Hintlesham Village Hall on Wednesday 8<sup>th</sup> September at 7.30 p.m. depending on restrictions at the time.

The meeting closed at 9.30 p.m.

**DISCLAIMER:** All those mentioned in this report have given their permission for their data to be used.