

THE CARAVAN AND MOTORHOME CLUB - SUFFOLK CENTRE

REPORT FOR SEPTEMBER 2020

Finalised - 20th September 2020

Due to continuing exceptional circumstances, and with Club advice, all meetings face to face have been suspended. Information below is that received by the Centre Secretary to report to members for September 2020.

Participating were:

Chairman & Regional Rep.	Garry Pyett
Vice Chairman & Webmaster	Julian Fincham-Jacques
Treasurer	Mark Terry
Secretary & Attendance	Janet Dobson
Rally Secretary & Advertising	Alan Dobson
Centre Equipment	Ron King
Competitions/Junior/National	Chris Stammers
Publicity	Melody Gosling
Newsletter & Regional Rep.	Peter Wilson

1. **Apologies for Absence** - not applicable.
2. **Corrections to Previous Report** - None were noted.
3. **Signing of August Report:**

The August report was prepared by email correspondence as meetings remain cancelled due to the current virus circumstances. After committee were consulted, it was taken as accepted by Garry Pyett and was published on website.

4. **Matters Arising** - Nothing noted.

5. **Chairman's Report** - With no rallies to report on, very little to put into these minutes, a lot of discussion concerning the forthcoming AGM, which Janet has detailed in the secretary section further down, and under the current situation which is still steadily getting worse as you hear the news, for everyone's safety we have little option than to go with the safest option of a 'closed' meeting as detailed in emails etc that have been sent out by Janet, it would have been great to meet up with everyone who normally attends, but above all stay alert, keep well and stay safe.

6. **Vice Chairman's Report** - Julian had nothing to report under Vice Chairman.

7. **Other Rally Reports** - Not applicable.

8. **Treasurers Report** -

Funds – end of August

Bank Account	8104.66
Rally Deposits Held	(7440.00)
VAT QTD	0.00

Charity Fund	(124.00)
True Balance	540.66
Caravan Club	3,000.00
Cash with Treasurer	18.44
Total	3559.10

Fund Balances

Junior Crew £513.40

Special Fund £814.59

Charity Fund – Income: -

Rally Accounts Gain or loss: - Thorpeness Rally deposits refunded so far £2415.00 (21 units)

9. Secretary Report

9.1. Membership -

Janet reported that membership at Friday 4th September is 1,330. Those going void from Centre membership for July were 51 and August members still to renew are 69. New members since lockdown at end of March to 4th September are: 473.

9.2. Correspondence as received:

a. Email from Club 21st August 2020. Update sent on outdoor gatherings. Passed round committee.

b. Email from Club 21st August 2020. Centre AGMs and Nominal Roles. Request to be updated on dates of AGMs due to the running of the Nominal list of members. Under discussion at present.

c. Information from Club 20th August 2020. Version 1.4 update of the Covid Secure Guidance for rallies received.

d. Information from Club 21st August 2020. Version 1.5 update of the Covid Secure Guidance for rallies received.

e. Email from Club 11th September 2020. Update on rally protocol following Government decision over gatherings limited now to 6. This does not affect how rallies continue as long as Covid compliant, but members should be aware. This takes effect Monday 14th September 2020.

f. Advice from Club re AGMs. Picked up guidance on AGMs from the Club dated 11 September and queried the part over closed meetings and information contradicted slightly what we had been told. Reply from Club 11th September that they are happy with what the Centre has proposed so no issues.

9.3. Other -

a. AGM for 2020.

Nominations received so far: Garry Pyett - Chairman. Julian Fincham-Jacques - Vice Chairman. Peter Wilson - Committee. Melody Gosling - Committee. Janet Dobson - Secretary. Alan Dobson - Committee

Mark Terry has advised committee he will not be putting in a nomination for 2021 - Treasurer post will be vacant.

Janet had enquired at the Club if the Centre was able to run the AGM as a closed meeting - members would not be able to attend - those in attendance would be past and future committee, Chairman's Lady, representative from Region (Janice and David Kent) and another Centre to act as Teller (Joy and Mick Threadgold from North Essex). Process must be transparent. After a lot of discussion, contact with the Club who support this way, process put in place so all members can participate. Graham Noye has agreed to act as representative on any questions, committee not to be aware of messages, and attend on their behalf. Hintlesham Village hall has larger room, is Covid prepared with Risk Assessments which Club has seen along with ours. Trinity Park has confirmed they will not be operating until at least November/December so meeting and rally there has been cancelled. We are also in credit with Hintlesham as meeting room hire paid for and cancelled since March. With everything in place members have been notified by email or letter. The Agenda has already been published and will be followed.

Email received 18th September - Enquiry from member covering a few points for clarification. 1. How will members be told of committee nominations? 2. Requested a copy of accounts. 3. Votes - paper or by hand. Replies given: 1. Nominations close as normal on 4th October after when they will be posted on the website as normal. Some years a rally does not fall on nomination closure and this year details will be added to both Facebook groups as well. 2. Copy of accounts will be available to send to those requesting at 7 days before the meeting when the paperwork for the AGM will also be published on the website for members to download. 3. Voting by paper is only if there is more than one applicant for either Chairman, Secretary or Treasurer or if the maximum number for a committee is exceeded. We will know by 4th October if this has happened. Where committee are recorded by acclaim - there being one applicant - this just shows for or against and is either recorded as acclaim - no objections or would be recorded majority if there were. There are no given motions this year. Should there be a need for a member vote on anything raised, this can be brought up after the meeting if necessary.

9.4. Attendance - Not applicable

10. Rally Secretary Report

10.1. 2020 Programme - Oktoberfest Rally now confirmed cancelled - unable to meet protocols and risk assessment. Anglia Region rally at Hallowtree now cancelled - hope to hold their AGM meeting that weekend, means still under discussion.

10.2. 2021 Programme -. Very slow. To 2nd September we have 21 rallies and for 2022 3 rallies. Alan enquired at Club re National - up to mid-August nothing has been confirmed. Marshals for 2020 have been contacted with a couple confirming they will not be putting rallies in for 2021. Several are still to reply.

10.3. Handbook - Some preparation and layout underway. How we would choose a photo for the front cover was queried. Couple of ideas put forward but the best way to involve Centre members could be to use the Centres official Facebook Group - Julian agreed he could set up a polling system when all photographs were in. Submission dates could be even after the AGM to capture as much as possible before the printer would need to see copy. Alan has advertised on both Facebook groups for entries - a few received so far although one was refused as wrong layout - portrait not landscape.

10.4. Printers - Nothing further on last month's information

10.5. Adverts - Some replies with agreement, a couple so far not advertising for 2021. Net income at present will be £1,375.

11. Publicity - Nothing for this month.

12. Rally Equipment -. Ron had nothing further to report from the last minutes.

13. Sports and National Liaison - Nothing for this month.

14. Webmaster - Julian reported that he was keeping the website up to date with announcements as and when needed. He has managed to assist in sending some of the AGM announcements via the Centre email address for Secretary although it is still an unknown as to how many we could send at one time or in a day. He is also monitoring the Centres Facebook Group and has the system in place to set up a poll for Centre members to choose the front cover for the 2021 handbook.

15. Newsletter - Peter reported that: The September Newsletter was issued a tad later than anticipated and no more are planned until March 2021, by which time we might be better able to run some rallies and therefore that edition might have some Rally Reports within. I feel the members have enjoyed the Committee Blogs and hopefully the jokes as well, some of which were quite appropriate for the current trying times.

16. Junior Liaison - Nothing for this month.

17. Regional Meeting - With the Covid restrictions over the last few months, there hasn't been an opportunity to hold a Regional Meeting and therefore there is currently no report available.

18. Any Other Business - Nothing noted.

Date of next meeting - All face to face meetings cancelled. Committee will continue with a monthly report at around normal meeting date of each month to keep members advised until normal meetings are resumed.

DISCLAIMER: All those mentioned in these minutes have given their permission for their data to be used.