

THE CARAVAN AND MOTORHOME CLUB - SUFFOLK CENTRE
REPORT FOR MAY 2020
Finalised - 15th May 2020

Due to continuing exceptional circumstances, and with Club advice, all meetings face to face have been suspended. Information below is that received by the Centre Secretary to report to members for May 2020.

Participating were:

Chairman	Garry Pyett
Vice Chairman & Webmaster	Julian Fincham-Jacques
Treasurer	Mark Terry
Secretary & Attendance	Janet Dobson
Rally Secretary & Advertising	Alan Dobson
Centre Equipment	Ron King
Competitions/Junior/National	Chris Stammers
Publicity	Melody Gosling
Newsletter	Peter Wilson

1. Apologies for Absence - not applicable.

2. Corrections to Previous Report - None noted.

3. Signing of April Report: The April report was prepared by email correspondence as the meeting had been cancelled under the current virus restrictions. All Centre rallies and meetings cancelled until 30th June 2020 at this stage. After committee were consulted, it was taken as accepted by Garry Pyett - to be published on website.

4. Matters Arising - None noted.

5. Chairman's Report - Garry emailed: As there have been no rallies to report on due to the current situation, my report is smaller than usual.

I am aware that some of our past members have very sadly passed away during this time. I like to attend the funerals where possible to represent the Centre, but unfortunately due to lockdown I am not able to do so, indeed not all the loved one's family can do so either, however our thoughts are with the families and friends at this sad and unusual time.

6. Vice-Chairman's Report - Julian had nothing to report.

7. Other Rally Reports - Not applicable.

8. Treasurers Report

Funds – end of April

Bank Account	10028.08
Rally Deposits Held	(9165.00)
VAT QTD	4.00
Charity Fund	(104.00)
True Balance	763.08

Caravan Club	3,000.00
Cash with Treasurer	18.44
Total	3781.52

Fund Balances

Junior Crew £513.40

Special Fund £814.59

Charity Fund – Income: - Nil

Rally Accounts Gain or loss: - No rallies held.

9. Secretary Report

9.1. Membership - as at Friday 8th May is 1088 - 1,083 at 1st May. March members who did not renew was 74 and there are 56 members from April still to renew. We are not notified if Club membership has been renewed, it would be interesting to find out how many March renewals did not renew Club membership, but may renew later as this Club is not offering any extension of membership as other organisations are.

At 1st May, for choice for books for 2021 replies so far are: some to check membership, 439 still to answer, 480 by PDF and 164 to post.

9.2. Correspondence as received:

a. Email from Club following information request re membership as Club is closed down. Detail of current position of Club as at 17th April asking that members still renew as normal. They have furloughed staff and have skeleton staff at sites for maintenance and security.

b. Advised Club and Region of new Centre Facebook page. Club acknowledged. Email from John Kent Regional Chairman 17th April, also acknowledging and when we are out of closure meetings can be arranged with nominated Champions.

c. Email from Club re Centre Accounts. Advice for those yet to submit accounts - Suffolk accounts have been received and grant given. Grants Committee meeting in May postponed until mid-July.

d. Club posted update on their website 5th May (which has now been taken down).

“Currently watching Government advice on social distancing and safety restrictions - further announcement by Government due Sunday 10th May. They will then review safety and wellbeing of staff and members will always come first”. **Government publication out 11th May.** Club website now states “no date given for campsites and touring parks to open”. They are “planning on the assumption they will be able to introduce a phased re-opening of sites network in July”. At present no change to our current instructions. Where this will leave Centres for July onwards is a ?. What is phased? In July - when in July? How would Centres manage social distancing? We wait and see.

9.3. Other -

Club BOX system now up and working for reports both weekly and monthly. Workable but not felt by Janet to be as good as before but understands done because of GDPR.

9.4. Attendance - Not applicable

10. Rally Secretary Report - Alan reported:

10.1. 2020 Programme - Still closed to end of June 2020. Need to keep a watch on what may or may not happen with the July and August events.

10.2. 2021 Programme - Message in from South Essex Rally Secretary. Invitation to fishing rally in 2021. Programme details now in for South Essex Dinner Dance Invite rally in Chelmsford - 26-28 Feb. Enquiry on dates re possible holiday rally later in 2021. Some concerns we will have a vastly smaller programme.

Concerns also over the advertising of one of the rallies outside of the rally handbook - should this be looked into further as may compromise our exemption certificate. **OUTCOME: Felt this should not be happening. For the sake of the exemption certificate this should be questioned. Profit or loss on rally looked at. To look at contacting, first issue at the moment are our July rallies.**

10.3. Handbook - Very early stages of development although some work being done.

10.4. Printers - Too early to contact. Will have to wait for business outcomes after restrictions are lifted. Will enquire various types of printing costs, when we know pages needed. Will look at both bound and stapled. Different finish to front cover. Advise smaller amounts and we will need it in PDF minus personal details as well. All costs will be put to committee to decide.

10.5. Adverts - Preparing to contact advertisers, not sure of reaction. What they paid for 2020 has obviously been spent. Will advise them of our use of PDF for members but still producing books, new tab on website and now use of new Facebook page. Alan asked if any leeway to offer a reduction in costs to advertisers. **OUTCOME: Felt this could be viable depending on all costs. Suggestion to wait until we get replies back on initial contact. Also, could be dependent on final costs of book and postage. Another suggestion is to offer space at guaranteed same price as last year if they advertise for 2021 - Alan is happy to approach on this basis.**

10.6. Email from the Secretary at East Dorset Centre asking if we could publicise their rally next August Bank Holiday (2021). It would have been their 35th Anniversary rally this July but it had to be moved. Alan felt that all Centres should be seen supporting each other so the flyer has been put on our new Facebook Group, along with request for marshals for our own programme.

11. Publicity - Melody had nothing to report this month for publicity, but did suggest a possibility of using online Zoom app to hold meetings if we are unable to meet face to face. To look into this suggestion. Julian reported he had received some training last week and gave committee some details of what would be involved. Another suggestion by Peter was TeamSpeak3, not visual though.

12. Rally Equipment - Ron reported that the new Coleman shelter has now been marked with SCCC4 and the other three have been made good and are now serviceable from parts from the old damaged one.

13. Sports and National Liaison - Nothing to report.

14. Webmaster - Julian reported: Website updates are continuing. The new Centre Facebook page has been set up, there have been a few teething issues that are gradually being resolved. We now have 94 registered members.

15. Newsletter - Peter reported: The second edition of the Newsletter was completed and posted on the website, with interesting 'snippets' of information from all the Committee and a few light-hearted jokes to lighten the mood in these dire times.

The next edition (hopefully) after lockdown, when some rallying has taken place, will be issued around the end of July/beginning of August.

16. Junior Liaison - Nothing to report.

17. Regional Meeting - Nothing to report.

18. Any Other Business - Nothing noted.

Date of next meeting - All face to face meetings cancelled up to end June 2020. Committee will continue with a monthly report at around normal meeting date of each month to keep members advised. Next for around 10th June.

DISCLAIMER: All those mentioned in these minutes have given their permission for their data to be used.