

# THE CARAVAN AND MOTORHOME CLUB - SUFFOLK CENTRE

## REPORT FOR DECEMBER 2020

### Finalised - 16<sup>th</sup> December 2020

It was agreed by Committee to continue with reports for December 2020. Meetings to be booked for February 2021 onwards in the hope we can return to face to face meetings then.

#### Participating were:

Chairman & Regional Rep.	Garry Pyett
Vice Chairman & Webmaster	Julian Fincham-Jacques
Treasurer	Paul Wade
Secretary & Attendance	Janet Dobson
Rally Secretary & Advertising	Alan Dobson
Centre Equipment	Ron King
Competitions/Junior/National	Chris Stammers
Publicity	Melody Gosling
Newsletter & Regional Rep.	Peter Wilson
Committee	Mark Terry

1. **Apologies for Absence** - not applicable.

2. **Corrections to Previous Report** - None noted.

3. **Signing of November Report:** The committee were unable to meet face to face as hoped for after the AGM so a monthly report by emails was in place again. After committee were consulted, it was taken as accepted by Garry Pyett and was published on website.

4. **Matters Arising - Item: 9.2.f.** Following Janet's reply from the Club when querying cash payments at rallies Garry Pyett, as Chairman, had also written an email to the Club querying this further. **OUTCOME:** Garry received a response which he felt the following "\*\*\*\* is now saying it is guidance which contradicts the 'must', so leaves that wide open, also taken it as I said centres were run as a business' so in essence it appears they don't actually really read things through properly and get the facts, or perhaps they don't understand Suffolk emails, I think at some point we need to decide as a committee if we 'want/choose' to take cash and run as we want to".

Janet commented - do we therefore need to make the decision over the use of cash as soon as possible in order to get the information to members/marshals? At this time, we still will be able to advise via the emails with books and putting a notice in the envelopes with the books? Having read the email reply where they point out Centres are not a business nor viewed in that way, then how do we fall under a "business" for meetings during this Covid19 outbreak? **OUTCOME:** It was agreed that as our main season does not start until the Easter rally, we had time, as a committee, to come to a decision in January as to the way forward.

5. **Chairman's Report** - Garry reported that - We are still working away in the background, to resolve or deal with items in previous minutes, but COVID-19 still having repercussions on sorting these items out.

6. **Vice Chairman's Report** - Julian had nothing to report.

7. **Other Rally Reports** - No further rallies were run after the Southwold rally.

## 8. Treasurers Report -

Funds – end of November

Bank Account	7899.07
Rally Deposits Held	(7210.00)
VAT QTD	(27.59)
Charity Fund	(131.75)
True Balance	529.73
Caravan Club	3,000.00
Cash with Treasurer	18.44
Total	3548.17

### Fund Balances

Junior Crew £513.40

Special Fund £814.59

**Charity Fund – Income: - None**

**Rally Accounts Gain or loss: - None**

## 9. Secretary Report

**9.1. Membership** - Janet reported that membership at Friday 4<sup>th</sup> December is 1,346. Members from October renewal that went void totalled 28. Members to renew for November and December are 149. Discretion to be made over despatch of both books and emails in case of non-renewal.

### 9.2. Correspondence as received:

**a. Email from Club 24<sup>th</sup> November.** Annual address labels to advise members of programme have been done and expected despatch shortly. Labels received 26<sup>th</sup> November.

**b. Email from Garry Pyett, Chairman.** Garry forwarded copy of message he had written and sent to the Club on the subject of cash acceptance at rallies (as detailed in November minutes) to be placed in Centre correspondence file. Reply awaited.

**c. Email from Club 27<sup>th</sup> November.** Email guidance on rallies and Tier level in England following lockdown restrictions ending 2<sup>nd</sup> December. Rallies may continue in Tiers 1 and 2. Tier 3 rallies should be cancelled. Updates are on the Club website for sites and CLs operations.

**d. Email from Club 2<sup>nd</sup> December.** Regulations and indoor business events. Whilst AGM has been held it updated on indoor business meetings. The legislation is not specific on business meetings but it was felt that meetings need to have a specific and reasonable purpose to be justified at this time and only held if necessary and all other methods have been explored and are not possible. Centre committee meetings face to face have been cancelled until February 2021 at the earliest.

**e. Email from Garry with reply from Club 10<sup>th</sup> December.** Garry had emailed the Club over their information on the use of cash payments for rallies. Garry queried this on

behalf of committee and received a response in reply. A copy was sent to be filed in Centre correspondence. It would appear that not accepting cash payments is a guidance - not a "must". Committee to therefore decide on the way forward and advise members. See under Matters Arising - Committee to look at this in January as main season starts at Easter and to put something in place.

### **9.3. Other -**

**a. Postage for rally books.** Looking ahead to book production we now have 277 members to receive a printed copy, 1004 members to receive a PDF and 85 members still to reply/unknown (some of these are renewals to year end). Labels for envelopes received, envelopes purchased. Anticipated minimum to post 277 - maximum 350. Requested and received £400 initially to top up the postal Drop and Go account. This is a considerable amount less than in previous years. Due to number of emails those will go out over a period of time - posted books to be done on renewal (discretion will be applied).

**b. Committee Meetings for 2021.** The meeting due December 2020 has been cancelled and Janet has been told that the credit owed for 2020 will be carried over to 2021 (bookings for meetings have been made). No further payment is needed until later in the year depending on the Covid19 situation early in 2021 and if we can use the hall. Dates booked are: Wednesdays 10<sup>th</sup> February, 10<sup>th</sup> March, 14<sup>th</sup> April, 12<sup>th</sup> May, 9<sup>th</sup> June, 14<sup>th</sup> July, 8<sup>th</sup> September, 6<sup>th</sup> October (this is a week earlier to give a bigger gap between meeting and AGM), 10<sup>th</sup> November and 8<sup>th</sup> December. All remain at 7.30 p.m. start.

**9.4. Attendance** - List now closed for year 2020. Fellowship list restarted first rally after AGM as normal. Nothing to be awarded for 2020 but are registered for the overall rallies done for the 50/100 onwards awards.

## **10. Rally Secretary Report**

**10.1. 2021 Programme** -. Programme finalised - some amendments since AGM. Understand Norfolk Centre have a committee now Kessingland rally still in programme.

**10.2. 2021 Handbook and Printers** - Now with printer for printing, a PDF will be supplied in a format to email out. Will work with printer on collection/delivery. Revised printing costs of £620 for 400 and £684 for 450. Looking at membership figures will be ordering 450 books.

**10.4. Adverts** -. Artwork for all adverts received and passed to printers. Alan recorded a vote of thanks to those advertising again in the current climate. He asked that members please let them know where they saw the advert if services are used. Income from adverts should be £1,600 net of VAT.

**10.5. 2022 Programme** - Date list is available - early January/February rallies now in. The end May Bank Holiday is not listed for 2022 with the holiday being used over the period of 2<sup>nd</sup> to 5<sup>th</sup> June to cover the Queens Jubilee. Unknown if the Club will hold a National event in 2022.

**11. Publicity** - Nothing reported.

**12. Rally Equipment** -. Ron had nothing to report this meeting but wished all Committee and Centre members a Happy Christmas and New Year.

**13. Sports and National Liaison** - Nothing reported.

**14. Webmaster** - Julian reported that he was starting to load the rally details onto the website and these should be available between now and the New Year.

**15. Newsletter** - Peter reported that it was decided that an additional 'Christmas Edition' be produced and made available on the Centre Website, which I trust Members and Committee enjoyed. The next Newsletter is planned for late March/early April, where it is hoped there will be more Rally Reports and News than Jokes. Julian advised that the latest edition will shortly be available on the website.

**16. Junior Liaison** - Nothing reported.

**17. Regional Meeting** - Peter reported that a Regional Zoom meeting took place on Sunday 15th November with the 5 Regions represented by their Chairmen and additional members, together with the Club Chairman, to elect the Regional Members for 2021.

Garry reported that the AGM was done on Zoom at 11.00 with all region officers, CAMC Chairman & Treasurer, all Chairman and most reps, the details etc will be added to the Region website, the AGM was followed by the regional committee/reps meeting at 13.00, with introductions and some other information brought up in AOB, which again we were advised would be circulated as minutes by email and possibly on website, but heard nothing as of yet ref minutes or responses of comments/questions to the club."

**18. Any Other Business** - Nothing reported.

**Date of next meeting** - There is normally no meeting in January but a brief report (if needed) can be drawn up. Bookings have been made again at Hintlesham Village Hall (we are in credit financially with them) and hopefully we can resume face to face meetings in February 2021.

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