

THE CARAVAN AND MOTORHOME CLUB - SUFFOLK CENTRE

REPORT FOR NOVEMBER 2020

Finalised - 18th November 2020

Following the Centre's AGM in October it was hoped that the November meeting could be held face to face but with a month's lockdown being implemented on 5th November this report/minutes have been done via email.

Participating were:

Chairman & Regional Rep.	Garry Pyett
Vice Chairman & Webmaster	Julian Fincham-Jacques
Treasurer	Paul Wade
Secretary & Attendance	Janet Dobson
Rally Secretary & Advertising	Alan Dobson
Centre Equipment	Ron King
Competitions/Junior/National	Chris Stammers
Publicity	Melody Gosling
Newsletter & Regional Rep.	Peter Wilson
Committee	Mark Terry

1. **Apologies for Absence** - not applicable.

2. **Corrections to Previous Report** - None were noted.

3. **Signing of October Report:**

The October report was prepared by email correspondence as meetings remain cancelled due to the current virus circumstances. After committee were consulted, it was taken as accepted by Garry Pyett and was published on website.

The October minutes for the meeting following the AGM have also been agreed.

The provisional minutes for the AGM 2020 have been published to members, as agreed, on the Centre's website.

4. **Matters Arising** - Storage of Centre equipment. At the post AGM meeting in October it was discussed about obtaining some kind of accessible storage for the bulk of the Centre equipment. Janet suggested asking members who may know of somewhere or have facilities that we could use with an agreement in place. Melody had details that may prove viable. It was agreed to keep looking into viable options so the main bulk of Centre equipment can be located in a central location, with only what is needed at the time stored by the Equipment Officer.

5. **Chairman's Report** - Garry sent in his report: Just when we thought we could manage a face to face meeting, lockdown no 2.

I was pleased to be able to attend the Southwold rally which went well, thanks Mark and crew for the chance to get away on a rally for few days, especially as the weather was good, following on our holiday was cut short due to bad weather and the new lockdown closing the site.

I would just like to welcome our new treasurer Paul Wade onto our team, looking forward to working with you, Thanks Mark for your work & effort as previous treasurer.

6. **Vice Chairman's Report** - Nothing reported.

7. **Other Rally Reports** - Janet reported that they had attended the Kessingland Rally, invitation from Norfolk Centre, along with 6 other Suffolk members. The weather could have been better,

and the site was in no way full. Very strange experience with no real marshal contact, no paperwork, no get-togethers or flagpole. Site was fairly well maintained although by then a lot had been roped off - grass pitches waterlogged.

8. Treasurers Report -

Funds – end of October

Bank Account	8364.07
Rally Deposits Held	(7210.00)
VAT QTD	(27.59)
Charity Fund	(131.75)
True Balance	994.73
Caravan Club	3,000.00
Cash with Treasurer	18.44
Total	4013.17

Note: Spooky Southwold site fee paid in November £465.00 because of this the above total is enhanced

Fund Balances

Junior Crew £513.40

Special Fund £814.59

Charity Fund – Income: - £7.75 Spooky Southwold

Rally Accounts Gain or loss: -Thorpeness Rally deposits refunded so far £2645.00 (23units); Spooky Southwold gain £38.00

Janet wanted to record that from a Club email dated 30th September 2020 Centres were reminded that payments or refunds for Division, Region or Centre rallies and events must either be paid into or come out of the **Centres bank account only**. Personal bank accounts should not be used, **under any circumstances**, for Club business.

9. Secretary Report

9.1. Membership - Janet reported that membership at Friday 6th November is 1351. Members from September renewal that went void totalled 44. Looking ahead to book production we now have 261 members to receive a printed copy, 982 members to receive the link to a copy they can download, and 108 members still to reply/unknown (a lot of these are Oct to Dec renewals anyway). With the lockdown situation when we can get to print is as yet unknown.

9.2. Correspondence as received:

a. Email from Club 14th October - Message clarifying the situation with regard to rallies in line with the recently announced Tier COVID-19 alert system. Passed round committee. This does not affect us at this time.

b. Email from Club 26th October - Message re travel restrictions.

c. Email from Club 2 November - Details of the Clubs adverts for Centre handbooks and new approach to payment. Two amounts - lesser one if handbooks printed higher amount for Centres using digital only. Janet felt that was inappropriate at this time having only been told several weeks ago, considering the pandemic this year, and Centres would be penalised. She said it was impossible to go totally digital - we have members with no email address - and so some sort of printing and postage would be needed. The Club stated that Centre Guidance does not specify that a handbook must be printed by a Centre, only that Centres are obliged to inform members of their rally programme.

d. Email from Club 5th November - Following lockdown message from Club that rallies should not be run in England from 5th November to 2nd December.

e. Email from Club 16th November - Sad news that being unable to form a Committee for 2021, both the Middlesex Centre and the North Wales Centre have gone into hibernation. Janet felt members should be reminded that Suffolk Centre came close to this ourselves, and unless we get members coming forward, we could suffer the same fate in the future.

f. Email reply from Club 17th November - Janet had emailed the Club over the guidance of no cash payments for rallies and a reply was received. This was passed round committee and a further email from Garry will be made. The Club ruling is that no cash payments should be made on rallies that are run under COVID-19 secure regulations. Alternatives were given.

9.3. Other -

a. Postage for rally books. Normally requested late November for post and envelopes. Currently around 260 to post - are we going to try to hand deliver in the current situation - approx. cost postage is £340 + envelopes. The system of Dropbox, whilst being free, to hold the programme has the issue that you have to register or have an account already to be able to pick this up. Still looking at alternatives, otherwise will mean emailing over a longer period of time. Have asked Julian to cost a member's area to compare finances.

b. Discussion over the "no cash" payments for rallies from the Club. Janet has emailed the Club to find out if this is a guidance or instruction. It was felt that as major supermarkets and other business accepted cash - along with Club sites - if we introduced as safe a way as possible to cash handling, could we not continue. No response from the Club yet. There is a fee for every transaction on card readers which either the Centre would have to fund or the extra charge placed on members.

9.4. Attendance - Norfolk Fishing Rally was an invitation so Suffolk members can count this for attendance register. List of names now received. Southwold rally attendance list now also in.

10. Rally Secretary Report

10.1. 2020 Programme - Final rally in the handbook for Anglia Region AGM has been cancelled. It is understood that their AGM will be held via Zoom.

10.2. 2021 Programme -. Some rallies in the 2021 programme are still to be confirmed and several programme details are outstanding. This impacts on the layout if amount to be entered is left too late.

10.3. Handbook - Layout and design well underway, programme has been proof read - Alan wanted thanks recorded to Kim Berry for her help once again. Waiting on final entries to juggle or allocate space. Front cover photo - winner David Kent with his garden Rally photo - layout sorted with printer - it was not an easy photograph to work with to make required information and logos prominent.

10.4. Printers - Alan said that they will be working/printing over lockdown so can go ahead with whatever we need. Explained due to the circumstances normal dates for

printing may be delayed. Doubt book will be printed as early as other years. As long as we can get to PDF at least we can advertise on website and send to those relevant members. Appears to be less pages to print, made printer aware, will look for revised quote when book goes across to them.

Alan understands we have 261 confirmed wanting printed copies with around 100 members still to say. Would suggest we go with 400/450 copies to print for 2021 - is this enough? **RESPONSE:** To leave to Alan/Janet discretion looking at the membership numbers.

10.5. Adverts -. Artwork for one advert now due shortly. Good response - have lost some on previous years which is understandable. With less copies being printed and posted it is hoped that the book will be covered financially, if not a small surplus.

11. Publicity - Melody reported that further copies of the rally brochure received from printers, thank you Alan for being my go between. A quantity has been placed with Sharman caravans just prior to lockdown number 2. Waiting on further contact with the Caravan and Motorhome club magazine to be able to start sending any rally reports available. I request via these minutes for any rally reports from Suffolk Centre rallies held, be sent to me for submission as soon as contact is made.

12. Rally Equipment -. Ron reported that after the last rally for 2020, Southwold, all Centre rally equipment is now back with him.

13. Sports and National Liaison - We already know there will be no National event for 2021. Nothing further from Chris.

14. Webmaster - Janet had asked Julian to look at costings for a Members Area (although we had told members we did not envisage any further expenditure) to compare costs/ease of PDF despatch for 2021. They have kept the price at £300 for that module, which Janet felt in the circumstances, did not cost out at this time.

15. Newsletter - It is planned to have a further Newsletter late November / early December with an update from the Committee Members and rally reports from the Southwold Rally and Norfolk Kessingland invitation.

16. Junior Liaison - Nothing to report from Chris.

17. Regional Meeting - No meetings have been held since the last minutes.

18. Any Other Business - Janet advised that the daughter of a past member (now deceased) had been in touch over a folder of rally plaques that had been collected by her parents, Ted and Jean Woods. Rather than skip the folder (mum is now in a nursing home at 92 years old) they have donated the folder for any memorabilia collection. It shows the many different and unusual plaques that have been issued over the years. A short article has been written up for the next newsletter.

Date of next meeting - It is hoped that we may be able to hold a face to face meeting in December dependant on the restrictions which are due to be looked at again on 2nd December.

DISCLAIMER: All those mentioned in these minutes have given their permission for their data to be used.