

**THE CARAVAN AND MOTORHOME CLUB - SUFFOLK CENTRE
MINUTES OF MEETING HELD AT HINTLESHAM
WEDNESDAY 12TH FEBRUARY 2020**

The meeting was opened at 7.30 p.m. with Garry Pyett in the chair.

Present:

Chairman	Garry Pyett
Vice Chairman & Webmaster	Julian Fincham-Jacques
Treasurer	Mark Terry
Secretary & Attendance	Janet Dobson
Rally Secretary & Advertising	Alan Dobson
Centre Equipment	Ron King
Newsletter	Peter Wilson

1. Apologies for Absence - Melody Gosling (Publicity), Chris Stammers (Competitions/Junior/National).

2. Corrections to Previous Minutes - None.

3. Signing of previous minutes: Proposer - Peter Wilson and Seconder - Mark Terry.

4. Matters Arising - none noted.

5. Chairman's Report - Garry reported that he had attended the Mid-Anglia Pre-Season rally which was well organised with an excellent meal. He had chaired the Burns Rally which was a lot of hard work and successful. Next year's bookings are looking good. He had chaired the Valentine rally, with new marshals, which was an excellent weekend. The Natter and Chatter was well attended considering the storms that weekend and the main Orwell Bridge access had been closed. With regard to future rallies needed to cover the Chair position for Peewit and Tangham rallies - Julian is booked on both at present.

6. Vice Chairman's Report - nothing to report.

7. Other Rally Reports -

Saxtead 1st Rally of the year - Ron King

Ron reported that sadly Melody and Graham Gosling had been unable to marshal the rally following Melody's recent surgery. There were 8 units attending the rally. Those attending spent time in the local area, walking to Framlingham about 2 miles away and using the pub for much needed refreshments. Discount vouchers were provided and the meals in the pub were very good. A full rally report will be available in the March edition of the newsletter.

8. Treasurers Report

Funds - end of January

Bank Account	7780.96
Rally Deposits Held	(7655.00)
VAT QTD	(424.65)
Charity Fund	(1133.15)
True Balance	(1431.84)
Caravan Club	3,000.00
Cash with Treasurer	60.42
Total	1628.58

Fund Balances

Junior Crew £483.90

Special Fund £814.59

Charity Fund - Income: - £0

Rally Accounts Gain or **loss**: - Saxtead Rally £7.40, Burns Hallowtree £28.96

Accounts for 2019 were presented to committee, Mark to take back to re-check over some of the figures listed. Some queries over the form used - the end of year used to come from the Club to complete. Janet to check BOX if now stored there.

9. Secretary Report

9.1. **Membership** - as at Friday 7th February is 1163.

November members gone void were 20 and December members gone void were 54 (14 sent books). 4 advised not renewing, some have come back - now 44 voids. January members still to renew are 42.

Janet passed on some statistics on membership, renewals, books and costs.

Janet had requested by email (no meeting in January) to give members that received a printed handbook the option of a printed or emailed handbook to offer choice for 2021. Agreed to contact all members available by email and who had the printed 2020 copy. By sending PDF plus the hand delivery, this had made a big difference in postage costs we have had to find. Update on figures;

Emails sent: 828

Number replied: 164 - 664 still to respond.

Outcome so far: 96 PDF, 66 books, 4 advised not renewing

Various comments given, passed to committee.

9.2. Correspondence:

Quarterly magazine received from Club for committee information. Janet reminded committee to use specific "Centre detailed" email addresses when conducting Centre business. A couple of the items did point towards being given to members; Peter will incorporate these into the Newsletter.

9.3. Other -

a. Club has indicated that the despatch of weekly and monthly reports will migrate away from being emailed to being put into their Cloud storage, BOX, this year - something that has been ongoing for some time. This will be by Excel spreadsheet only (currently Excel and PDF) and our database does not allow for copy and paste. I have tried on a number of occasions to rebuild a database in basic Excel but their system is 97-2003 and is incompatible with my later version and kept crashing and misloading details. At this time to remain using the Access Database we have.

b. 15 books received other Centres - 14 x PDF, 1 posted as was unable to open the PDF they did send.

9.4. Attendance - Received - Copdock New Year invitation, Saxtead, Burns. Valentine outstanding.

Janet gave a breakdown of rally attendance - how many had rallied how many times over the year.

10. Rally Secretary Report

10.1. 2021 Programme - now open for bookings, has been sent to website.

10.2. Handbook - Nothing to report

10.3. Printers - Nothing to report

10.4. Adverts - Will look at approaching for the 2021 book in the coming months. Following a comment re advertising and use of PDF emails will make sure advertisers are fully aware of despatch for 2021 programme and the new tab in the website.

10.5. Club - All rallies were uploaded into the Rally Supplement.

Was advised on 4th January that North Essex have managed to find marshals for Copdock New Year Rally 2020/2021. Too late for book but members will be advised when full details are known.

Email received about the Debenham rally. Query over dates in book, sent details back to marshal Alan had received. New finishing date received, Club and Julian informed for websites.

11. Publicity - Melody was unable to attend, report sent in.

Currently gathering content to submit to the Caravan and Motorhome Club Magazine, thank you Ron for your picture reference Hi Viz-vests, also would appreciate reports from rallies being forwarded to my email, so I can do a roundup of all and send as one article. Also, have been distributing marketing leaflet to various CL sites and small caravan dealers.

Am asking for committee approval to have a second print run of between 300 to 500 leaflets, Alan has pricing details, in order to start contacting major dealers to arrange dealer days during 2020. Will be pleased to accept assistance from any member in contacting dealers or attending on the day. Suggestion is to provide tea/coffee/biscuits on the day once we have details from dealer as to where we will be sited and whether or not shelter will be needed or not.

Will keep committee informed.

OUTCOME: Alan to enquire on costs for 500 leaflets. Advise Mark and Garry of figures to confirm to print. Alan to then arrange printing.

12. Rally Equipment -

Ron had not managed to update further on the missing equipment due to recent circumstances. Will do so later.

Ron recorded thanks to: Julian for gas hosepipe, Rupert Moody and LS Plaques for their contributions with the Hi-Vis Vests.

No further forward with the spares for the Coleman shelters. Mark had been watching a new one up for sale, committee agreement to purchase.

Query over Club insurance re such equipment in event of accidents - liability etc., Janet to check.

Ron advised he had replaced all the plastic water tubes for standpipes in the equipment bags.

13. Sports and National Liaison - Chris was unable to attend the meeting. He reported that he is still waiting on confirmation of the craft and baking competitions at the National event.

14. Webmaster - Julian reported that all rallies are now on the website. The adverts page has gone live, can we make sure the advertisers are aware of this - Alan to email them. Julian asked Garry for an updated sheet for the front page. There also appears to be some issues connecting through the "F" Facebook link on the front page - Julian to remove this while it is looked at to avoid confusion.

15. Newsletter - Peter asked if the email link for newsletter@suffolkcentre.co.uk was still linked to his personal email address - Julian confirmed it was. Rally reports and photos from those charring rallies was requested. Peter thanked the committee for looking through the draft newsletters and confirmed this would be going on the site next month. We need to let members know this - Janet offered to email members over the next week publicising this.

16. Junior Liaison - Chris was unable to attend the meeting. He did want minuted his thanks to Sarah and Lily from the Juniors for helping to raise £29.50 at the Natter and Chatter for Junior funds from the sale of bacon rolls.

Janet also expressed her thanks to Sarah for putting together a suggestion box at the meeting where members could put suggestions and comments. This will be available at most rallies over the coming year.

17. Regional Meeting - Peter gave a report on the meeting.

Regional AGM Meeting will now be on Sunday 6th September 2020. Query raised as will now be before Centre's AGM and under current rules Centre committee members would not be able to apply for Regional Committee roles. Chairman of CAMC said a blind eye would be turned as it would only be a month where someone could potentially be a member of both.

Disabled mats, which are at most Club sites, are limited in quantity. They could also be used by Motorhomes to assist with muddy field conditions. Details of suppliers were given, reasonable prices, Peter will be advertising this in next edition of Suffolk newsletter.

Question Time is booked, if attending you will be given a free ticket for entry to Duxford IWM. Question time starts at 11 a.m. Saturday 25th April 2020.

Anglia Region Event Brochure. This is now due to be printed late February to go to every dealership and site in Anglia Region. Will now be A5 due to print being too small for a tri-fold leaflet.

Regional Events - ideas were asked for to be forwarded to the Regional Chairman so that more inclusive events could be organised.

Next Regional Committee Meeting is at Fowlmere Hall on Sunday 26th April at 10 a.m.

18. Any Other Business:

a. Alan and Janet Dobson advised they would not be able to attend March meeting. Garry asked if everyone could make 4th March (week earlier) Janet to check meeting room availability.

b. Have we heard anymore over the Regional Champion and the proposed Facebook links through to the Club?

c. Garry brought up about committee badges, his is beginning to fall apart. Janet advised she had some badges and window plaques at home, Garry also has some. Confusion over who had what, Janet had been passed hers from previous Secretary, understood Secretary role was to hold them. To let Garry know what is stored.

d. Janet informed committee that her and Alan will be approaching their 500th rally later in the year - Centre still holds a couple of Suffolk horses.

Date of next meeting - Wednesday 10th March 2020

Venue - Hintlesham Community Centre at 7.30 p.m.

This meeting closed at: 10 p.m.

DISCLAIMER: All those mentioned in these minutes have given their permission for their data to be used.