

THE CARAVAN AND MOTORHOME CLUB – SUFFOLK CENTRE
DRAFT MINUTES OF MEETING HELD AT HINTLESHAM
WEDNESDAY 10TH JULY 2019

The meeting was opened at 7.30 p.m. with Peter Wilson (Vice Chairman) in the chair. Chairman Garry Pyett was unable to attend. The committee passed on their best wishes for his speedy recovery from his recent operation.

Present:

Vice Chairman & Newsletter	Peter Wilson
Secretary	Janet Dobson
Treasurer	Mark Terry
Rally Secretary & Advertising	Alan Dobson
Centre Equipment	Ron King
Webmaster	Julian Fincham-Jacques

1. Apologies for Absence (in order of receipt) – Melody Gosling (Publicity). Chris Stammers (Comps/Juniors/National) and Garry Pyett (Chairman).

2. Corrections to Previous Minutes – None.

3. Signing of previous minutes: Proposer - Ron King and Seconder – Julian Fincham-Jacques. These were signed for the record by Peter Wilson.

4. Matters Arising – None noted.

5. Chairman's Report – Peter forwarded the following received from Garry on 4 rallies he had chaired:

20-19 in 2019 at Tangham

The rally got off to a good start with some nice weather, this venue is always popular especially having the EHU and showers etc, we also had some 1st ralliers with us which is always a pleasure. I did note that there were a few families on the rally with 3 generations of caravaners, which is very nice to see, and it was also nice to see the youngsters playing together and building dens in the woods.

The giant teddy who hitched a lift from the Peewit rally was also raffled off at this rally and over £60 was raised for the Guide dogs, he now has a home with Jan Goddard.

Unfortunately, as we had to prepare for the next rally and the National, we had to leave after the weekend, but those who could remain on site enjoyed Karen's famous sandwich buffet mid-week, another good rally, thanks Alan & Janet and Tony & Karen. Garry.

Rede Hall farm Park

A relaxing rally in the heart of Suffolk, a rally I look forward to with the annual quoits competition, unfortunately we were knocked out in the 1st round, it is a typical Suffolk game, however it was one by visitors from another centre who had never heard of the game! well done.

Saturday afternoon see us settled for a charity cream tea and a glass of bubbly, thanks to the marshals, an awful lot of work goes into this, well done much appreciated, we also celebrated David

Hale's birthday, more cake, good job there are good walks around this area, especially as some take the long scenic route on the way back from the pub, thanks David & Janice and Brian & Janice for another good weekend. Garry.

Relaxing at Clare

This rally is unique as it is in the grounds of the priory, space is limited as the trees have reached maturity, so the numbers have to be controlled, but it is very relaxing, considering it is advertised as relaxing, the marshal did not have much time to relax, with refreshments served Friday evening, cupcakes and refreshments Saturday afternoon and cheese and Wine Saturday evening, donated by the marshals, they did very well as usual, a tour of the priory was also arranged for those who wanted a look round. Clare is an easy walk away enjoyed by many, and a Classic car show was also on offer at the country park.

After a long spell, the current marshals have decided to take a break next year and new marshals have come forward to run it, thanks Brian & Janice and Andy & Sally. Garry

Hike and Bike, Tattingstone

An annual rally set on the banks of Alton Water is a good rally for walking & cycling as the route around the reservoir can be very easily accessed direct from site and you don't have to worry about motor traffic.

Just be aware that some of the signs giving the distance to different points around the water seem to be way out, but not withstanding that there are some lovely walks in the area. Thanks Nigel, Kim & Max and Barry & Lynne for a lovely do as you please rally.

6. Vice Chairman's Report – Peter gave reports on 3 rallies he had chaired:

Summer Solstice in Suffolk

After arrival on Friday, we ended the day with a superb Cheese and Wine (all donated by the Marshals) with a Crafty Quiz, which was won by The Brain Box (Maybe) Team with a score of 51; well done. Saturday ended with music from New Era Disco after Flagpole, where we welcomed past Chairman Derek & Sheena Pannell, which was rather special as Sheena was to celebrate her birthday on the 24th of the month. Copious refreshments were provided by the Marshals during the evening. A splendid £63.40 was donated to the Guide Dogs for the Blind Charity, from monies raised from the raffling of the Teddy Bear at Peewit and Tangham Rallies. Well done to Tony, Karen, Alan & Janet for an enjoyable weekend.

Harnessing History III

Garry our Chairman was down to Marshal this rally, but as you might be aware, his caravan developed a serious fault and needed to be returned to the factory and to top it all, Garry finally had his operation, so it was left to Karen, Tony, Simon and Lynne to step in at the last minute and take the reins; well done to the Marshals for a job well done in trying circumstances. This was designated as a 'Free and Easy' weekend, with 'free' entrance to the Suffolk Punch Horse Trust. We had 2 First Ralliers, who I'm sure will join in with us again soon and also welcomed Past Chairman Graham & Wendy Noye. It was my honour and pleasure to present Tony & Karen Reed with their 650 Rally Plaque; what an achievement.

Anglo-Saxon Rally

A lovely location in rural Suffolk, next to a recreation of an early Anglo-Saxon village believed to be sited here from around 420AD. This was Ashley & Kerry's first time at being a Lead Marshal and a very successful job too. Special entrance to the Village was arranged so that any ticket purchased would be valid for both Saturday and Sunday. Many extensive walks and nature trails were available within the 125 acres of grounds belonging to the trust. A quiz of Suffolk names of villages, complete with anagrams and cryptic clues was quite a challenge, although 4 people did manage to get them all.

7. Other Rally Reports – None.

8. Treasurers Report – as Mark did not attend June meeting, he gave reports for May and June at this meeting.

Funds – end of May

Bank Account	6804.50
Un-presented Cheques	(3.00)
True Balance	6807.50
Caravan Club	5,500.00
Cash with Treasurer	79.51
Total	12387.01

Unpresented Cheques 50th Anniversary rally refund £3.00

Deposits for forthcoming rallies; £8250.00 for 2019 Thorpeness Holiday Rally

Fund Balances

Charity Fund of £291.00

Junior Crew £483.90

Special Fund £814.59

Charity Fund – Income: - £200.00

Income since April: - Year End Pointers sales £9.79.

Rally Accounts: - Rede Hall £52.73, Thorpeness Mere £252.78.

Funds – end of June

Bank Account	7773.12
Un-presented Cheques	(3.00)
True Balance	7776.12

Caravan Club	5,500.00
Cash with Treasurer	79.51
Total	13355.63

Unpresented Cheques 50th Anniversary rally refund £3.00

Deposits for forthcoming rallies; £8880.00 for 2019 Thorpeness Holiday Rally

Fund Balances

Charity Fund of £291.35

Junior Crew £483.90

Special Fund £814.59

Charity Fund – Income: - £0.35

Income since May: -

Rally Accounts: - Tangham £63.11, Clare Priory £126.40, Tattlingstone £95.00 Chill at Mill £18.60, Crowfield £523.62.

With regard to the £79.51 held in cash, Mark would be banking some of this money to keep a minimal amount.

In looking ahead to the Thorpeness rally, the marshals had requested the money held over from last year. This amounted to £350 (September 2018 minutes). Figures would be worked out for expenses from money banked and passed to marshals (less that given already).

It was reminded to marshals that their accounts should be in to the Treasurer within 14 days of the end of the rally, unless other arrangements had been agreed between them and the Treasurer.

VAT was discussed over how this was applied to accounts, and rallies and why losses may occur.

It was left over from last meeting about the Admin Fee until Marks return and it was agreed by majority that for 2020 this would have to be raised to £2 per van per rally – exception being marshals and rally chairman who do not have to pay this. This may seem a steep jump but not if you take into account that it was recorded in 1995 AGM @ 75p with notice it may have to be increased until AGM minutes 1998 when it was raised to £1 for 1999. It has therefore remained at this figure for 20 years. **UPDATE:** Following the date information being passed round those at the meeting it was agreed to stand with decision to raise Admin Fee to £2 w.e.f. 1st January 2020. This will be announced in Treasurers Report.

Ordering of plaques was discussed at it would appear some discrepancies between attendance lists and plaques ordered. Mark to email marshals involved for explanation for their accounts.

It was felt that the Centre needed to look at supplying Centre merchandise again, perhaps not on the lines of before. To look at the upfront costs and what to offer. Various ideas put forward. One was to have a “limited” supply on offer, once it’s gone its gone. Perhaps some Centre “branded” items.

Brief discussion on the future of funding rallies. Online booking and deposits – website currently on hold for this. Janet to follow up with club re suggested “funding” by them for update. Future of cash?

9. Secretary Report

9.1. Membership – as at Friday 5th July = 1184 - members gone void for May = 44. Reports still being received by email, no further update on when using BOX may occur. Breakdown given on void members versus rallies done. Of 44 recently gone void only 6 had ever rallied with us.

9.2. Correspondence – Email from Club over contacting members. Confirmed under GDPR only one contact can be made following receipt of NRC (Not Renewed to Centre) report.

Letter from A Dobson re previously discussed reflective clothing for rally marshals. Discussed by committee and agreed to purchase or obtain 6 x large sleeveless jacket style for equipment boxes.

9.3. Other – For pending holiday, Janet said she would monitor emails during absence and will respond to any urgent ones.

9.4. Attendance – Lists due from Easter at Trinity Park, Regional Rally, Hollesley, West Stow. Still variation in what marshals are providing and the layout. Perhaps to look at attendance sheet template.

10. Rally Secretary Report

10.1. 2020 Programme – Total now of 25 rallies for 2020, further 3 pending confirmation, 1 invitation and 3 for 2021. Tangham rally for early season date now confirmed.

10.2. 2020 Handbook – Some work has started in preparation.

10.3. Printers – Nothing to report

10.4. Booking of rallies – Club will be issuing guidance on rally booking terms and conditions for Centre use. When this arrives will forward to marshals for 2020, especially relevant for those preparing booking forms.

10.5. Adverts - No further progress. Committee advised of full details. Income offsets the handbooks which next year may be thinner. Postage was a big part in the costs and discussion last month on PDF copies was re-visited. It was agreed to look at providing PDF copies to new members from June/July 2020 onwards, with them getting a handbook on their first rally with the Centre. To look at numbers involved and timing when deciding number of books to purchase for 2020.

With regard to September absence Alan said he would be monitoring emails and will reply where necessary.

11. Publicity – Melody was unable to attend the meeting. Nothing to report.

12. Rally Equipment – The flag stake was reported broken at the Hollesley rally so Ron had ordered another – he asked committee to order a further spare one to avoid any collection difficulties. Committee agreed. Ron asked about the flag for Debenham Rally. Marshals to be advised that they either fly the newer flag or if a metal flagpole both the Centre and Club pennants MUST be flown. The red Club pennant is an indication the event is running under an exemption certificate. Ron had been unable to follow up the banners mentioned last month due to his recent house move. Will follow this up.

13. Sports and National Liaison – No report.

14. Webmaster – Julian reported all working well and this site is a lot easier and quicker to maintain. Rally reports have started to go on although issue with size of photographs, he will liaise with site providers. Can we put a link to other Anglia Regions Centres in? – yes this can go in Other Centres tab. Members area/online booking still on hold. Online booking may not be feasible to bring in for 2020 and should always remain an option for rally marshals.

15. Newsletter – Revised despatch date due to internet issues, members details to go to Peter w/end 13/14 July. On track with next issue, committee to get final details to Peter of what they want entered. Peter has a few other articles to go in.

16. Junior Liaison – no report.

17. Regional Meeting - In absence of Garry and Chris, nothing known.

18. Any Other Business – Janet passed on thanks to Melody for volunteering to take September minutes in her absence. Will pass on template.

Julian asked for spare equipment box and tablecloth for Thorpeness Cliff Top rally.

Date of next meeting – REMINDER: Meeting for September has been **changed to 4th September** at 7.30 p.m. There is no meeting in August.

Venue – Hintlesham Community Centre

This meeting closed at: 9.40 p.m.

DISCLAIMER: All those mentioned in these minutes have given their permission for their data to be used.