

THE CARAVAN AND MOTORHOME CLUB – SUFFOLK CENTRE
MINUTES OF MEETING HELD AT HINTLESHAM
WEDNESDAY 13TH MARCH 2019

The meeting was opened at 7.30 p.m. with Garry Pyett in the chair.

Present:

Chairman	Garry Pyett
Vice Chairman & Newsletter	Peter Wilson
Secretary & Attendance	Janet Dobson
Treasurer	Mark Terry
Competitions/Junior/National	Chris Stammers
Webmaster	Julian Fincham-Jacques
Rally Secretary & Advertising	Alan Dobson
Centre Equipment	Ron King

1. Apologies for Absence – Melody Gosling, Publicity.

2. Corrections to Previous Minutes – None requested.

3. Signing of previous minutes: Proposer - Julian Fincham-Jacques and Seconder – Peter Wilson.

4. Matters Arising – None.

5. Chairman's Report – Garry attended the North Essex Dinner Rally and reported it was a good rally, well represented by other centres. Onset of fog did curtail some of the events planned. Garry hoped to attend the funeral of Joyce Howlett on the 29th March. Joyce was the wife of Ivan Howlett a Past Chairman of the Centre. Garry had been to the Air Ambulance site in Norfolk to present our cheque for Charity funds raised, £1,710.54, at which several committee members also attended. Details and photographs will be in the Newsletter and on the Website.

6. Vice Chairman's Report – Nothing to report. Chris asked to record his and Lily's thanks for help at a recent rally.

7. Other Rally Reports – None to report.

8. Treasurers Report

Funds – end of February

Bank Account	6873.77
Un-presented Cheques	(3.00)
True Balance	6870.77
Caravan Club	5,500.00

Cash with Treasurer	70.51
Total	12441.28

Unpresented Cheques 50th Anniversary rally refund £3.00

Deposits for forthcoming rallies; £7040.00 for 2019 Thorpeness Holiday Rally

Fund Balances

Charity Fund of £1,710.54 (paid in full in March)

Charity Fund of £19.00

Junior Crew £483.90

Special Fund £814.59

Charity Fund – Income: - £19.00

Junior Crew – Income - £24.07 Bacon rolls natter & chatter

Income since January: - Rallies £330 (Thorpeness deposits), £400.00 (JPH Storage, Birchwood and Witter) Advertising.

Q1 VAT 2019 C&MC: - £278.52 to date

Rally Accounts: - Valentines (March accounts).

Defaulters: - 0

A question was raised over when was there previous agreement on one item of expenditure. Details to be checked.

Three advertisers outstanding for payment, Alan to follow up.

9. Secretary Report

9.1. Membership – as at Friday 8th March = 1204. January members listing as void = 45 (5 known leaving). February members still to renew = 42. January members with email address have been contacted again due to IT issues in case renewal not registered.

9.2 Correspondence – Letter received from Air Ambulance acknowledging receipt. Janet to place letter on file and send copy to Mark and Peter.

Email from East Dorset Centre about their celebration rally. Janet asked if such requests could go in the new website – see under Webmaster.

9.3. Other – Random monthly information – of 6 rallies so far this Fellowship Year 66 members recorded of which 13 have done 3+.

9.4. Attendance - All up to date. Only issue are members completing details that do not match Club information. Wrong surname on slip to registered details. Members to be asked to please book rallies as per their membership details.

10. Rally Secretary Report

10.1. 2020 Programme – 12 dates requested, updates will be on website when they come in, one date held for holiday rally to France, two dates held for 2020 AGM and 2 dates for 2021.

10.2. 2020 Handbook – Some ideas of layout, will depend on response from marshals.

10.3. Printers – Will approach in coming months.

10.4. Adverts – No further response, have emailed again, several come back confirming, one declined to advertise for 2020.

10.5. Proposed Rally Marshal Rally for 2020 – Further discussion, venues to be followed up, brief discussion on what would be in the programme. Previously used venues to be looked at. Time of year for rally to be held. Pricing.

11. Publicity – Melody had sent copy of updated brochure, some final tweaks discussed. Alan had received a speedy response from FlyerPress with quotes and agreed to order 300 copies. Carriage costs but possible they could be collected and passed on. Melody reported that once received she would arrange to visit local dealers and discuss.

12. Rally Equipment – Enquires over some renewals still ongoing. Agreed to order one ground stake for flag - £20+VAT. Peter passed sales money from year pointers to Mark Terry, along with old pointers held and list.

13. Sports and National Liaison – Chris is waiting for the latest update, the recent Club IT issues may have caused issues with this, next one expected some time in April. Due to expected numbers of members to work through, Janet was requested to contact Club to chase this. Chris is working through what competitions to cover. As Mark and Chris were not at last months meeting discussion over issuing of members information/data.

14. Webmaster – Julian was pleased to say that the new website went live a few days ago and so far, so good. Appears a lot easier to update and manage, can amend one page without affecting the others – old system was all or nothing and crashed regularly. One emailed message from member in favour of the new site. Discussion over a new tab under Information – see Secretary notes – to cover information for special events in other Centres. The domain names will remain with Hosting UK, the email issue to be looked at later in the year. Suggested a piece for the next newsletter advising members they can put on and manage their own adverts – a lot quicker and easier. Adverts will remain for 3 months.

15. Newsletter – March edition has been despatched with several “bouncing” emails and some unsubscribed. Issue may be the way they are sent with the message being deemed as “spam” and rejected by some email providers. Peter to undertake to send separately to see if accepted or not. Janet to mark database for the unsubscribed. Dates discussed over next edition: around May 6th, July 8th and end August for Sept. Items from committee for each edition requested.

16. Junior Liaison – Chris reported feedback from forum as wasn't at last meeting. Felt it was not really understood what the Juniors may have wanted from rallying. An organised beach clean had been looked into (under Marine Conservation Society) and other activities. Would like a rally organised against a suitable event. Chris requested up to £50 from the Junior Fund to update the Junior Craft box. Garry asked that copies of Junior Passports be made available to be handed out.

17. Regional Meeting - None had been held since January. Understood Region still looking at venue against the Question Time meeting in April. The racecourse was unavailable.

18. Any Other Business

18.1 The meeting for April will be held in the hut almost apposite the car park entrance due to a mix up in bookings. This has been offered f.o.c., allowance to be made in next years bookings. Lighting and heating available, small car park to the front. Janet to contact Richard at Hintlesham.

18.2 Apologies for absence for the April meeting given by Janet Dobson and Alan Dobson, Garry requested to take minutes for this meeting, reports will be provided.

18.3 Grants from the Club were questioned earlier in the meeting and Peter asked if it was possible to look at this to get online booking into the Website. Julian advised to add this would be £240. Janet to follow up with Club. Online booking would also need marshal co-operation, would be optional, but would have to be done in time for their agreement/handbook.

18.4 Previous discussion over obtaining a Franking Machine for the Centre. This is no longer an option.

Date of next meeting – Wednesday 10th April 2019 at 7.30 p.m.

Venue – Hintlesham Community Centre

Meeting closed at: 9.45 p.m.

DISCLAIMER: All those mentioned in these minutes have given their permission for their data to be used.