

THE CARAVAN AND MOTORHOME CLUB – SUFFOLK CENTRE
MINUTES OF MEETING HELD AT HINTLESHAM
WEDNESDAY 10th APRIL 2019

The meeting was opened at 7.30 p.m. with Garry Pyett in the chair.

Present:

Chairman	Garry Pyett
Vice Chairman & Newsletter	Peter Wilson
Competitions/Junior/National	Chris Stammers
Centre Equipment	Ron King

1. Apologies for Absence – Apologies received from Janet Dobson (Secretary), Alan Dobson (Rally Secretary), Melody Gosling (Publicity), Mark Terry (Treasurer) and Julian Fincham-Jacques (Webmaster)

2. Corrections to Previous Minutes – None noted.

3. Signing of previous minutes: Proposer - Ron King and Seconder – Peter Wilson

4. Matters Arising – none other than those below.

8. Treasurers Report (Janet): Looked through minutes re question over item of expenditure. Nothing minuted about committee decision to subsidise the rally in question for 2019, only 2018 due to low numbers to stop rally folding as per emailed request.

Only discussion minuted re subsidy for 2019 was the fixed price agreement for the 2019 AGM rally. **From meeting** – it was felt this had been agreed but not to have been minuted. Due to attendance at meeting to be discussed at next meeting.

8. Treasurers Report (Alan) – 3 outstanding Advertisers emailed: Update: Responses received; Mark updated.

9.2. (Janet) - Acknowledged East Dorset email and forwarded to Julian for website.

13. (Janet) - Emailed Club re National attendance lists as requested.

18.3. (Janet) - Emailed Club re grants/process/application. Have received reply which has been forwarded to committee. Contact details given for Mark (Treasurer)

10.5. (Alan) – Copy of old venues sheet emailed to Peter as requested (copied rest of committee in for information). This is not up to date; some venues now look unusable for caravans/motorhomes.

5. Chairman's Report – Garry had attended the funeral of Joyce Howlett on 29th March along with 4 past chairmen/chairlady and 3 other centre members. No rallies to report on. Garry will be attending the Anglia Region Question Time in Newmarket on Saturday 13th April.

6. Vice Chairman's Report – Nothing to report.

7. Other Rally Reports – None to report.

8. Treasurers Report – Mark was unable to attend meeting. Report emailed.

Funds – end of March

Bank Account	6280.10
Un-presented Cheques	(3.00)
True Balance	6283.10
Caravan Club	5,500.00
Cash with Treasurer	70.51
Total	11853.61

Unpresented Cheques 50th Anniversary rally refund £3.00

Deposits for forthcoming rallies; £7700.00 for 2019 Thorpeness Holiday Rally

Fund Balances

Charity Fund of £19.00

Junior Crew £483.90

Special Fund £814.59

Charity Fund – Income: - £19.00

Income since February: - Rallies £660 (Thorpeness deposits), £150.00 (Donalds Garage) Advertising.

Q1 VAT 2019 C&MC: - £217.81 quarter end

Rally Accounts: - Valentines £87.82

9. Secretary Report

9.1. Membership – as at Friday 3rd April = 1215. February members listing as void = 35. All those with emails were contacted in late Feb reminding to renew. Have queried with Club over online renewal as our lists show different information to what members are being told.

9.2. Correspondence – Email from a Michael Shuster re app platform Robin Road – platform that may be useful to us in promoting Centre. Would appear to replace handbook and cost would be prohibitive considering new website. Acknowledged.

Contacted club re National event attendance. Not very helpful as Events committee still discussing what information can be released under GDPR. **Update from meeting:** It was felt that a list is needed. To wait on further information.

9.3. Other – Following recent upheaval over weekly and nominal reports, there has been one hiccup with rest of reports so far so good. After a telephone call, there is a weekly reply back to the office involved, and if problems it will be picked up and dealt with. Some gremlins must still be hiding in the system. However, copy of first edition of Club newsletter sent to committee. From Secretary viewpoint there is some disturbing information re future processes on the sending of reports. As their timetable for implementation is early June, Club has been emailed with major concerns from my point of view. My issue with getting into Box appears around Vodaphone, trying to sort it out.

9.4. Attendance – All up to date.

10. Rally Secretary Report

10.1. 2020 Programme: Holiday rally for beginning of June requested. Please can this be mentioned at flagpole for marshals to contact to reserve their dates.

10.2. 2020 Handbook: As last month.

10.3. Printers: Will contact for prices for May meeting.

10.4. Adverts: Going well, several more responses, only one declined for 2020 so far. Several may be looking at larger or colour adverts.

10.5. Rally Marshal Rally: What organising this rally would cost is more of a concern, feel that should be decided before agreeing a date and venue. Update from meeting: Needs further discussion, Ron put forward suggestion of Dans Meadow site. To go on next agenda.

11. Publicity – Melody was unable to attend meeting. Emailed report: I can advise that the amended/amended and yet again amended leaflet has been forwarded to the printer and I have arranged with Alan to collect when we attend the Peewit Rally. Following that I will be telephoning to arrange visits to all the Suffolk based caravan dealers, motorhome dealerships and then looking wider at some of the storage facilities within the area to leaflet drop, and arrange attendance at dealers to talk about setting up dealership days during the Summer months. Also, need to make contact with Greg Potter to ask for whatever help, advice and material he is able to provide to us. Will also be making contact with the Publicity/Marketing department at Caravan & Motorhome Club for same purpose.

12. Rally Equipment – Ron reported he is still waiting for the new flag ground spikes. One flag bag has been repaired for the time being.

13. Sports and National Liaison – Chris reported he had received one rally slip from a member attending the National. He has started following up advertising for sports. Chris will do an information sheet for Mark Terry to give to Suffolk members on arrival. There will also be a disposable SIM card purchased for members to contact which will be destroyed after the rally for data protection.

14. Webmaster – Julian did not attend the meeting, no report. Peter felt the site is good especially the rally calendar. He felt that the dates for the Barge event may be wrong – to be checked.

15. Newsletter – First version has been sent out to committee for updating, any further additions to Peter as soon as possible please.

16. Junior Liaison – Chris had not yet used the Junior Crew funds to purchase as requested last meeting, waiting on prices to reduce.

17. Regional Meeting - No report at this time, next meeting Saturday 27th April at Copdock.

18. Any Other Business

Peter requested that “Rally Chairmen” be added to an agenda later in the year.

Chris was requested to clarify if Trinity Park to be used for AGM 2020 and on what date as two are being held open.

Garry had spoken to Lindacre who may be interested in advertising – information to Alan to follow up.

Peter went through some points in the Club newsletter – to discuss policy for refunds on rallies at further meeting.

Garry is unable to attend the July date – could this be changed to the 24th July?

Garry requested that the Regional AGM rally be added for discussion to the next agenda to sort out programme and who will be attending/helping from committee.

Date of next meeting – Wednesday 8th May at 7.30 p.m.

Venue – Hintlesham Community Centre

This meeting closed at: 21.07

DISCLAIMER: All those mentioned in these minutes have given their permission for their data to be used.