

**THE CARAVAN AND MOTORHOME CLUB – SUFFOLK CENTRE**  
**MINUTES OF MEETING HELD AT HINTLESHAM**  
**WEDNESDAY 12<sup>TH</sup> DECEMBER 2018**

The meeting was opened at 7.30 p.m. with Garry Pyett in the chair.

**Present:**

<b>Chairman</b>	<b>Garry Pyett</b>
<b>Vice Chairman &amp; Newsletter</b>	<b>Peter Wilson</b>
<b>Secretary &amp; Attendance</b>	<b>Janet Dobson</b>
<b>Treasurer</b>	<b>Mark Terry</b>
<b>Competitions/Junior/National</b>	<b>Chris Stammers</b>
<b>Webmaster</b>	<b>Julian Fincham-Jacques</b>
<b>Rally Secretary &amp; Advertising</b>	<b>Alan Dobson</b>
<b>Publicity</b>	<b>Melody Gosling</b>
<b>Centre Equipment</b>	<b>Ron King</b>

1. **Apologies for absence**  
None.

2. **Corrections to previous minutes**  
None recorded.

3. **Signing of previous minutes**  
Proposed: Ron King  
Seconded: Melody Gosling

4. **Matters Arising**  
None recorded.

5. **Chairman's Report**  
Garry reported that the Regional Rally and AGM went well, they raised £630 for Children in Need from 44 vans. The new Regional committee is: Greg Potter – Chairman, John Kent – Vice Chairman, Janice Kent – Secretary and Brian Clark – Treasurer.

As Suffolk will be hosting the Regional AGM rally for the Region in 2019, this is to go on the agenda early in 2019.

Sadly, two members had recently been recorded as passing away, Gwen Robinson and Joan Norman, funeral details to follow.

6. **Vice Chairman's Report**  
None recorded.

7. **Other Rally Reports**  
Nothing to report.

## 8. Treasurers Report

### Funds – end of November

Bank Account	7543.06
Un-presented Cheques	(3.00)
True Balance	7540.06
Caravan Club	5,500.00
Cash with Treasurer	70.51
Total	13110.57

Unpresented Cheques 50th Anniversary rally refund £3.00

Deposits for forthcoming rallies; £5610.00 for 2019 Thorpeness Holiday Rally to end November

Fund Balances

Charity Fund of £1,710.54

Junior Crew £459.83

Special Fund £814.59

Charity Fund - Income: 0.00

Income since November – Defaulter payment £20. [1 Oktoberfest, 1 AGM]

Expenditure since November – 0.00

Rally Accounts – Country Music Rally outstanding.

Defaulters – 2 from Easter at Debenham (Summers and Easton, non-attendance) still outstanding, chased, still no reply. 1 from Barn Dance rally reminder to be sent.

Mark Terry reported that Mark Gowers will be continuing until year end and the new bank mandate was signed.

Question was raised over payment for the Hosting site for the website, Julian to clarify under webmaster section (14). As this is due to renew in January, do we carry on paying it. Peter asked if there was any further information re his request for information on holiday rallies – nothing noted – Mark T to follow up with Mark G for an update.

## 9. Secretary's Report

9.1 Membership – as at Friday 7<sup>th</sup> December was 1,146. October members going void were 35.

November still to renew -19, December still to renew 131. Handbooks gone to most members. PDF copy received and used to send to Centres/Regions and Divisions. Already had E Yorks respond with request to put on their website.

List for fellowship and Don Alcock Trophy passed to Garry, only one attendance outstanding – Debenham Music Festival.

9.2 Correspondence  
Email from Mark Gowers re contact from Sutton Memorial Hall. Query over AGM rally/hall hire and costs and what the Centre paid. Information gathered was discussed. Agreed that mistakes had been made, full information had not been available. Janet to write to Sutton to apologise for error and request that looks at account again to make any corrections needed.

Mark G

9.3 This Month's Random Information  
From database stats looked at books despatched December 17 and subsequent voids. For renewal Jan 18 to end October 18 there were 258 listed as going void. This number is increased slightly by those giving reasons for leaving, details of which have been deleted already. Of these 248 had reminder emails sent with 8 having no email given and 2 "bouncing". Of these members 177 joined in 2017, 36 in 2016 and 45 in 2015 and earlier.

9.4 Attendance  
Only Debenham Music Festival outstanding. Janet brought list for Fellowship Awards for 12 or more rallies. Missing list affects only a few members showing at 11 rallies. SCCC AGM 2018 starts the numbers for the next year.

10. Rally Secretary's Report  
2019 Programme: Advised too late that Regional Forum changed date from 6<sup>th</sup> to 13<sup>th</sup> April. Arrangements to email all those when books sent and letters to those no email in with handbook.  
2020 Programme: Programme open and blank sheet sent to Julian for website. Last year's experiment did not produce hoped for results. Marshals are still to contact Rally Secretary PRIOR to booking rallies to check date availability.  
Printers: Rally slips and handbooks done and collected.  
Adverts: Books posted along with invoices, reference numbers given, list for Mark to be forwarded once all posted out, payment by cheque or BACS.  
Rally Marshal Packs: Information needed – treasurers packs, equipment information, plaque order forms.  
Alan brought information about details of a Rally Marshal style rally being run by another Centre that may have good ideas and suggested putting something together for 2020. To go on agenda early next year.

11. Publicity  
Melody wanted to record thanks to Chris and Ron for contacts to pursue. Is working on updating the Suffolk brochure. Will be talking to various outlets, and looking to provide something to dealerships to put with new vans bought. Looking at dealer days and Chris can follow up what support available from Club and Anglia Region. Peter provided Melody with more up to date photographs for the brochure and some wording was queried to update.

**12. Rally Equipment**

Mark Terry had got quotes for new equipment – marshal signs/100 yd etc., and passed to Ron. Ron has done the list for marshals in passing on equipment next year – copy to be sent to Alan for marshals packs. He has revamped the lists for the equipment bags and laminated them. The condition of the flags (old style) for events is poor and we need new ones. The Chairman will hold these. Ron to follow up further with contacts for price and availability. The urns (2 electric and 3 gas) need to be tested – one is no longer viable – decision to dispose of it.

Ron also has older equipment – notice boards, old flagpoles. Garry offered to liaise with Ron in the New Year and make a decision to keep or scrap.

The list detailing where equipment is now need to be updated.

**13. Sports and National Liaison**

Volleyball, walking football, quiz and crafts are in place for the National. They are bringing back the Presidents Cup.

Block marshals need assistance in identifying approaching cars/motorhomes. Suggested a window hanger (some ideas were shown) with Suffolk logo, as siting is changing back to Centre blocks within Regional areas.

Better listings of members attending has been promised, Chris requested Janet follow up (under GDPR) what information can or cannot be passed to Block Marshals, from details given by Club on members attending, from our database.

**14. Webmaster**

Site is almost ready, working on finer details. Uploading all the rally details recently caused a brief hiccup and image hopefully due after Christmas. Following from question over Hosting site it was agreed to pay the next fee due January rather than possibly lose access to anything – alias emails are vital to keep going.

**15. Newsletter**

Agreed to bring forward next edition, Janet to supply list weekend of 25<sup>th</sup> January to enable despatch during the next week. Entries from committee please with any information to update members.

**16. Junior Liaison**

Nothing to report.

**17. Regional Meeting**

Garry/Chris detailed: The forum meeting has changed for the Newmarket weekend and they are still looking into a rally venue. There will be the Regional marquee at the National as that worked well this year.

The next Anglia Region meeting is now Sunday 6<sup>th</sup> January and Garry needed details of who from committee will attend. Day will consist of meeting in the morning, lunch at 12.30 followed by forum in afternoon split into: Secretarial, Handbooks and Publicity and Juniors. Lunch is free for committee, if taking a partner their lunch is to be paid for. This does, however, clash with the Saxtead Rally for the Centre. Meeting is at the Cameo Hotel, Copdock.

**18. Any Other Business**

**Proposed meeting dates for 2019 – all start 7.30 p.m.**

**January – no meeting is held**

**February 13th**

**March 13th**

**April 10th**

**May 8th**

**June 12th**

**July 10th**

**August – no meeting is held**

**September 11th**

**October 9th**

**November 13th**

**December 11<sup>th</sup>**

**All dates booked with Hintlesham venue.**

- ! Mark Terry asked are we to order year pointers – response yes. Janet requested “old” style without Club logo as 2018 had.**
- ! Lead Block Marshal for National – Mark Terry has volunteered. Several others have put forward for any roles to assist.**
- ! Garry said he would be chairing Burns and Valentine Rally.**
- ! Garry requested a few books for the Regional meeting in January.**
- ! Centre software was discussed – agreed not viable at this time.**
- ! As the Natter and Chatter is before the next February meeting, it was agreed the Fellowship list had been sorted, Janet to advise if any change after receipt of Debenham list. Garry to order plaques.**
- ! Junior Trophy, 2 Junior passports received so far.**
- ! Golden Peg – as this was donated by Mark Gowers, Garry to approach for decision for 2019.**

**Date of next meeting Wednesday 13<sup>th</sup> February 2019 at 7.30 p.m.**

**Venue next meeting – Hintlesham Community Centre**

**Meeting closed at: 10.10 p.m.**

**DISCLAIMER: All those mentioned in these minutes have given their permission for their data to be used.**