

## CARAVAN CLUB – SUFFOLK CENTRE.

### **Present**

Chairman	Derek Pannell
Vice Chairman/Webmaster	Trevor Smith
Vice Chairman	Brian Southgate
Secretary	Tracy Totman
Treasurer	Janet Dobson
Rally Secretary	Nigel Berry
Rally Equipment	Daren Fitch
Equipment Sales	Gary Maples
Registration Secretary	Sheena McCartney
Advertising	Rosanna Waterson
Sports Officer	Chris Stammers
Junior Crewe	Denis Mattocks
Newsletter	Alan Green
Newsletter assistant	Colin Goddard

The new chairman opened the meeting by welcoming the new committee. The responsibilities were discussed and were accepted as listed above.

- 1. Apologies** None were received
- 2. Previous Minutes** None were presented.
- 3. Matters arising.** Derek Pannell stated that he no longer wished to have a minute secretary and that the secretary undertook this task. This was discussed and agreed.
- 4. Finance** New mandate was signed by new officers and Janet requested that all new signatories presented themselves at a HSBC bank with proof of identity e.g., passport, and a recent bill or bank statement in their name confirming their name and address.
- 5. Equipment Sales** No report present
- 6. Rally Equipment** No report present
- 7. Rally Programme** Rally programme progressing well.
- 8. Membership** No report.
- 9. Junior Crewe** No report
- 10. Newsletter** It was agreed that Colin Goddard would assist Alan Green with the newsletter. The next one to be published for the Natter and Chatter 22<sup>nd</sup> February 2009
- 11. Sports Officer** No report
- 12. Webmaster** There was a discussion as to whether Trevor Smith could continue with the Webmasters job as he was now Vice Chairman but it was decided that as the Webmaster was not a vote able position Trevor could continue,

which he was happy to undertake.

13 **Correspondence**

All those members who had sent their apologies to the AGM would receive details of the meeting.

14 **AOB**

Derek Pannell asked the committee to consider agreeing to change the committee meetings to the second Wednesday of each month instead of the first Wednesday as several meetings had to be moved due to Bank holidays. This was discussed and agreed.

Tracy Totman would confirm the bookings for the monthly meetings the proposed dates for the rest of 2008 were Oct 15<sup>th</sup> November 12<sup>th</sup> and 10<sup>th</sup> December.

Derek stated that he was to go into hospital in the middle of October for a knee replacement and would be unable to chair any rallies until December. The chairs were discussed and agreed amongst the committee for the remainder of the year.

A handwritten signature in black ink, appearing to read 'D. Pannell', is centered on the page. The signature is written in a cursive style with a large initial 'D'.