

THE CARAVAN AND MOTORHOME CLUB – SUFFOLK CENTRE
MINUTES OF MEETING HELD AT HINTLESHAM
9th May 2018

The meeting was opened at 7.40 p.m. with Garry Pyett in the chair.

Present:

Chairman	Gary Pyett
Vice Chairman & Newsletter	Peter Wilson
Treasurer	Mark Gowers
Secretary	Janet Dobson
Rally Secretary	Alan Dobson
Publicity	Bill Mitchell
Sports/Junior/National	Chris Stammers
Webmaster	Julian Fincham-Jacques
Equipment Officer	Mark Terry

1. Apologies for absence

All present.

2. Corrections to previous minutes

None recorded.

3. Signing of previous minutes

Proposed: Peter Wilson
Seconded: Bill Mitchell

4. Matters Arising

None.

5. Chairman's Report

Garry said some points to raise would be done in other sections of the meeting and he has not chaired any rallies since the last meeting.

6. Vice Chairman's Report

Chaired the Chill at the Mill Rally at Kersey which had 41 vans attending. 4x 1st ralliers. Glorious sunshine at a lovely venue, the owners are in the process of repairing the old mill and proceeds collected of over £800 would go towards their restoration fund. Bill added it was nice to see the owners at flagpole taking part and Garry confirmed we have been invited back – Alan to put rally in 2019 programme for the first May Bank Holiday weekend again.

7. Other Rally Reports

Mark Gowers reported on the Top of the Pops Rally at Sutton which he had chaired. Great rally, quiz Friday and disco Saturday. 28 vans attending (2 visitors and 1 first rallier).

8. Treasurers Report
Funds – end of April

Bank Account	9,276.45
Un-presented Cheques	-160.00
True Balance	9,116.45
Caravan Club	5,500.00
Cash with Treasurer	12.49
Total	14,628.94

Un-presented cheques: £160 for Suffolk Punch Trust

Deposits for forthcoming rallies; 50th Anniversary Rally £1097.80. Thorpeness Holiday rally £4,085.00

Fund Balances

Charity Fund of £127.85

Junior Crew £579.54

Special Fund £964.59

Income since Apr – Rally income £98.42 (Top of The Pops), 50th Deposits £217.00, Junior Crew donation from Top of the Pops £26.00, Charity Donation from S Fincham-Jacques £38.00, EAAA Merchandise Donation £20.00, Defaulter payment £10.00, Advertising income £300.00, Equipment sales £4.17

Expenditure since Apr – LS Plaques £131.80, Chairman's expenses £16.71.

Rally Accounts – Easter at Sutton outstanding.

Defaulters – 2 from Easter at Debenham still outstanding, to be chased. 1 from Top of the pops letter sent 9th May.

Advertising income - £1,525.00 received so far for 2018 rally book

Attendance:

Only attendance list outstanding is Sutton Easter. Janet brought up about some of the ralliers listing as 1st ralliers when they were not in fact Suffolk members. Are we distinguishing between a first rally or a first Suffolk rally? Marshals can always enquire if a 1st rallier is listed.

9. Secretary's Report

9.1 **Membership** – as at 4th May 2018 was 1080. Since last minutes we have had 56 new members. Had 47 members renew, 5 who were void renewed and 50 went void or left the Centre. There are 70 members from April still to renew to Centre. For

information looked at books despatched where members now void – reported 87 from the December despatch in 2017.

9.2 **Correspondence**

a. Email from Club re online training for GDPR being set up for Treasurer/Secretary and Rally Secretary to undertake. No plans at this time to extend to other committee members. Emails have gone out to take part. Janet has completed this, Alan still to undertake, Mark is halfway through it.

b. Email from Club giving details re rallying on club sites and a list of sites available.

9.3 **Other**

From the course taken, and further information given it would appear we have to ask members to opt in to the Newsletter. However conflicting information via other companies so Janet to follow up again to avoid having to write to members. Janet to advise committee on outcome. However, any report given back by Mail Chimp is not to be shared with the rest of the committee, information should be anonymised although any future unsubscribe/bouncing addresses need to be passed back to Secretary to update database.

10. Rally Secretary's Report

2019 programme – 11 in diary for 2019. Two still negotiating over price, may put rallies in doubt. Still need to confirm a venue for the AGM, have looked into several venues still to follow up. In meantime committee requested we pencil in Sutton venue again. To email Chris with details of another Ipswich venue for him to site visit and follow up.

Adverts – Early days.

Handbook – Initial setting up started.

Rally Venue 2019 – Rally marshal requested a date in the book when one already booked in that weekend. Also, situation of gap of time as venue already in for weekend before. Have asked if can move to another date – appears not. Brought to committee for decision. As conflict of interest with both Alan and Janet and another question under our exemption certificate to follow up it was suggested that this be passed to Garry to deal with.

Disclaimers - Still waiting on Club further information

Peter asked Alan for a copy of the sites list held to follow up old venues. As Alan is working on this will pass to Peter as soon as done.

11. 50th Anniversary Plans

Bookings are continuing. A new flyer was handed out, Julian to update the website. Garry asked committee members going for discussion of roles over the rally. Site marking and siting arranged. Mark Terry to liaise re the centre equipment needed – urns, event shelters etc., some sports are being organised. Photos of old rallies/events welcome to Janice Kent – photocopies ok. Band for Saturday booked. Local organised walk being arranged. Raffle prizes are still coming in, tickets available from any committee member. Rally ends with quiz to be arranged for Monday evening – Peter offered to take this on, rally closes on Tuesday. Competition for the best decorated van (anniversary theme) and best dressed table (anniversary tea).

12. Publicity and Advertising

There are two outstanding invoices for 2018. Bill asked Alan to forward any emails re Caravan Care Services Ardleigh as there was a question over this. Bill advised committee that due to

family circumstances he would have great difficulty in organising the publicity for next year and is away for most of September to November. Need someone to cover for him. Garry to follow up. Bill may not be in a position to stand for committee for 2019.

The Dutch holiday site suggested by Peter is still interested in a half page advert in the 2019 handbook – requesting same page as the holiday entry – Alan to be aware if possible due to the layout, and to approve the advert sent. Prices discussed on an entry in the Newsletter. Discussed possible page adverts on website.

13. Rally Equipment

Mark has purchased a further 50 plastic soccer cones. Discussion over purchase of walkie-talkies and battery charger. Committee agreed purchase of both, charger to be the higher powered one.

14. Sports and National Liaison

Sports and competitions at the National being dealt with by Peter Wilson – Janet has list of confirmed Suffolk members attending and will arrange to email giving Peter's details and the competitions involved. 107 total vans in the Anglia Region area. Have several RBM now with further volunteers. Chris to also arrange plaques for those going to the National and for those entering the competitions as you are now not supplied a plaque on the rally but have to purchase it. Janet to pass abbreviated list of those attending to Garry and Peter.

Chris has had all equipment out to check considering the 50th rally. Various items are kept and are available also to rally marshals – e.g. volley ball net and equipment.

15. Webmaster

Currently not getting any reports in to update website – suggested to look at the Centre Facebook site and use some of that if comments. No further update on a new website.

16. Newsletter

Next edition hopefully July (depending on outcome of GDPR instructions). Peter will be in France but will be able to despatch – deadline asked for 1st July please. Peter suggested we look at a stronger password when sending members information via email – one used was agreed initially by committee, Janet to bring new suggestion to next meeting.

Peter asked if Committee Members who attend a Rally could please use their mobile phones and take some photos of the Rally (avoiding any children) and write a short report of the Rally; sending both to him for inclusion in the Newsletter. Mark G was also asked to send a report re the Top of the Pops Rally to him. Members to also be encouraged to contribute.

17. Junior Liaison

No report – can the Junior section be advertised at flagpoles.

18. Regional Meeting

Next meeting July 7th (Clare Rally weekend).

19. Any Other Business

Chair for Flixton rally needed. Garry to follow this up.

Peter asked if the Franking Machine item was going to be discussed again. Janet confirmed this was due on the June agenda due to other issues needing to be discussed over the last couple of months.

Reminder to committee that we now have 3 meetings left before AGM and Janet/Alan will be unavailable for the September meeting.

Date of next meeting Wednesday 13th June 2018

Venue next meeting – Hintlesham Community Centre

Meeting closed at: 9.55 p.m.

DISCLAIMER: All those mentioned in these minutes have given their permission for their data to be used.