

THE CARAVAN CLUB – SUFFOLK CENTRE
MINUTES OF MEETING HELD AT HINTLESHAM
7th March 2018

The meeting was opened at 7.30 p.m. with Garry Pyett in the chair.

It was noted, with sadness, that tomorrow 8th March will be the funeral of John Preston and thoughts were with his family.

Present:

Chairman	Gary Pyett
Vice Chairman & Newsletter	Peter Wilson
Treasurer & Attendance	Mark Gowers
Secretary	Janet Dobson
Rally Secretary	Alan Dobson
Webmaster	Julian Fincham-Jacques
Equipment Officer	Mark Terry

1. Apologies for absence

Chris Stammers - Sports/Junior/National
Bill Mitchell – Publicity

2. Corrections to previous minutes

None.

3. Signing of previous minutes

Proposed: Mark Gowers
Seconded: Peter Wilson

4. Matters Arising

None.

5. Chairman's Report

Garry reported that due to illness he had been unable to attend one funeral last month but did send a personal letter explaining the reasons why. At the moment his wife is still unwell but he hopes to attend John Preston's funeral on the 8th March. He will be going to the Question Time planned for the 25th March in Norwich if anyone would like a lift.

6. Vice Chairman's Report

None.

7. Other Rally Reports

None this month.

8. Treasurers Report

Funds – end of February

Bank Account	2,438.17
Un-presented Cheques	-340.00
True Balance	2,098.17
Caravan Club	5,500.00
Cash with Treasurer	12.49
Total	7,610.66

Un-presented cheques: £160 for Suffolk Punch Trust, £180 for Hallowtree

Deposits for 50th Anniversary Rally stands at £842.40

Fund Balances

Charity Fund £11.35

Junior Crew £575.04

Special Fund £964.59

Income since Feb – Annual Grant £1,600.00, Advertising income £150.00

Expenditure since Feb – None.

Rally Accounts – All accounts received

Defaulters – One chargeable for Burns, letter sent 7/2/18. No reply received will follow up. Peter raised he had a defaulter at the Valentine Rally, Mark agreed to follow that up.

Advertising income - £425.00 received so far for 2018 rally book

2017 Accounts - Accounts signed and return to auditors. Auditors have signed and returned copy to the Club. Grant received from Club, copy of accounts passed to Janet to hold for AGM paperwork.

Attendance. All up to date.

9. Secretary's Report

9.1 **Membership** – as at Friday 2nd March was 1032.

25 of the 27 end Jan renewals, now void, have been emailed. Those due end Feb not renewed yet stands at 59 members. In February we averaged 8 new members a week. Monthly report and void to Centre expected end week 9th March.

9.2 **Correspondence**

a. Notification from Club of recent death of the wife of a Past Club Chairman. Bob and his wife attended many Suffolk events in the past.

b. Email from Secretary Northants & Rutland Centre requesting if possible a PDF/electronic copy of the handbook next year, reasons given space and disposal. To ask for this for ourselves next year via Rally Secretary and Rally Handbook production. Agreement to look at revised PDF for use for other Centres.

c. First edition of the Club Newsletter received. Using instead of separate emails to update Centres via Centre Secretary. Agreed good idea instead of numerous emails to Secretary.

d. Request from Chris Stammers. For Juniors can he have up to £60 to update the craft box and badge maker supplies. Can he request a 3300 lumin projector for the Juniors for movies, play games consoles also suitable for other Centre functions as race nights etc. Details of one given to committee at £129.99. Response: Agreement for the craft box and badge supplies. Message to be passed to Chris re projector for possible alternative.

9.3 **Other**

Handbook comparison. Have done a comparison on books sent out. 12.12.16-25.2.17 1,125 books despatched. 7.12.17-23.2.18 1,061 books despatched – drop of 64 books. From last years figures between 4.3.17 to 14.10.17 posted out a further 269 books. In stock at present approx. 590 books. Would suggest we could order at least 250 books less next year, possible saving £300 on this year's prices. Further 65 were sent other Centres – these would not be needed if we are able to send suitable PDF instead. This year 48 other Centre books received 15 have been by PDF, an increase on last year, with several others being just leaflets.

10. **Rally Secretary's Report**

For 2019 programme 7 rallies booked in. For 2020 programme 3. Will look at contacting printer for quotes in April. Waiting on further information from Club re proposed disclaimers for Handbook following GDPR. Date in book for AGM 2019, Alan to look for venue. Alan asked that the programme start to be mentioned at Flagpoles so prospective marshals can put in their dates.

11. **50th Anniversary Plans**

Garry has sent out over 60 letters re charity draw, several replies. There has been no further meeting as yet. Mark has been looking into a brass effect special plaque for those attending the rally. Possibly located a supplier in Suffolk. Mark asked if Alan could please email a high-resolution copy of the logo of horse's head.

12. **Publicity and Advertising**

Bill was unable to attend meeting so sent in report. Details have been passed to Mark G re advertisers paid. Reminder invoices to be sent out to those outstanding approx. 15th month. Message received from one advertiser re another advert in the book. To be discussed at meeting. Outcome: Response agreed, to be passed to Bill to contact as requested.

13. **Rally Equipment**

Mark said he will monitor the equipment as the season progresses. Garry was able to report that the large Suffolk banners have now been located.

14. **Sports and National Liaison**

None.

15. Webmaster

Julian is monitoring the site and tidying up where needed. Still following up about the design and availability of a new website. Concern over the use and monitoring of a member logon section as mentioned in the Club newsletter. We are unable to provide a logon section in the current website.

16. Newsletter

Peter handed round a copy of the latest report on the delivery of the newsletter, including several email addresses that had shown up as undeliverable. Janet to check database/club report.

17. Junior Liaison

None.

18. Regional Meeting

None been held since last meeting.

19. Any Other Business

19.1 **Rally Marshals Rally** – Discussion over the possibility of running this for 2019. To be carried over to the next meeting. This led onto a discussion over rallies for next year, suggestion that Alan look at old venues used to see if they would still accommodate caravan rallies to see if we could “find the venue” to then “find the marshal”, to see if that approach may encourage new marshals to come forward. Up to 3 venues was suggested.

19.2 The committee agreed to make a donation to the nominated charities in memory of John Preston.

Date of next meeting Wednesday 11th April 2018

Venue next meeting – Hintlesham Community Centre

Meeting closed at: 9.10 p.m.

DISCLAIMER: All those mentioned in these minutes have given their permission for their data to be used.