

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 11th Oct 2017 at 7.30pm

The Meeting was opened at 19:30 with Janice Kent (Lady Chairman) in the Chair.

Present:

Lady Chairman	Janice Kent	JK
Vice Chairman	Trevor Smith	TS
Rally Secretary	Alan Dobson	AD
Attendance Officer	Carol Harbottle	CH
Treasurer	Mark Gowers	MG
Secretary	Diane Preston	DP
Equipment Officer	Chris Stammers	CS
Publicity	Bill Mitchell	BM
Newsletter	Peter Wilson	PW
Support	Mark Terry	MT

Garry Pyett attended as an observer

1. Apologies for Absence

Junior Liaison Rachel Gowers **RG**

2. Corrections to the Previous Minutes

5.0 The Heritage weekend took place at Kersey Mill. These were not separate rallies.

3. Signing of Previous Minutes

Proposed **CS**

Seconded **PW**

4. Matters Arising

None

5. Lady Chairman's Report by JK

JK chaired Henham Steam. Good attendance from Suffolk. Field was marked out by Henham Steam organisers and did not allow us to site vans easily. Spacing was also an issue which we hope can be rectified next year. Speak thanks to the marshals

JK chaired Tangham – A lovely weekend in the Suffolk countryside. Some good weather enabled ralliers to sit outside and socialise. Thanks to the marshals. Nominations for new committee were posted at this rally.

JK chaired Oktoberfest. Some good weather and great entertainment at Hallowtree. It's good to see that the marshals have decided to run the rally again in 2018.

6. Vice Chairman's Report by TS

Nothing to report

7. Other rally reports

None

8. Treasurer's Report by MG

8.1. Funds – end of September

Bank Account	12,786.30
Un-presented Cheques	0.00
True Balance	12,786.3
Caravan Club	5,500.00
Cash With Treasurer	5.49
Total	18,291.79

Balance includes £5,191.00 for Thorpeness Deposits

8.2. Fund Balances

Charity Fund of £1,432.51

Junior Crew £550.62

Special Fund £964.59

8.3 Income since Sep – Tangham Rally £40.53, Defaulter Payment £10.00, Equipment Sales £7.0

8.4 Expenditure since Aug – Panda Plaques Sep Statement £34.50, Q3 VAT Payment £448.49, Woolvestone Rally Fees £245.00, Gambling License for 50th Raffle Tickets £40.00

8.5 Rally Accounts – All accounts received with the exception of Thorpeness.

8.6 Defaulters – 1 defaulter on Weeley now paid.

9. Secretary's Report by DP

9.1 Membership: As of Friday 06th October 2017, Membership of Suffolk Centre stood at 991.

9.2 Correspondence:

9.2.1 DP emailed this year's Thorpeness Holiday rally marshals after concerns they had left the rally early. Malcolm Eames replied saying that he had arranged for the remaining day of the rally to have alternative marshals. Hopefully this will not happen again.

9.2.2 DP liaised with the CAMC following on from some concerns being raised regarding a member. The club has now suspended this member from the centre and club.

9.3 Other Points

9.3.1 DP There will be a remaining balance on the Post Office drop and go card but the Post Office have changed the rules so that this can be used at any Post Office now so DP will hand card over to new secretary when handover takes place.

9.3.2 Couple of nominations were rescinded and the website was revised to reflect this.

9.3.3 DP produced the AGM notes and sent these to Flyer Press. **JK** will collect once these are ready.

10 Rally Secretary's Report by AD

10.1 Rallies for 2018 – Currently 42 listed in programme including the National. 2 for 2019 and 7 invitation rallies.

10.2 Alan showed the photo nominations for the front cover competition.

10.3 Peter Wilson has agreed to run Valentine rally and Saxtead Mill 2019. Need marshals for AGM 2018

10.4 AD Need to discuss GDPR and how this impacts the rally book as far as personal information is concerned. This will be discussed after the new committee takes over.

10.5 Halloween rally has been cancelled

10.6 Been in contact with the printers. Need minimum of 2 weeks to print the rally book. Would like to sign off the proof by the November meeting.

10.7 Rally plaques – North Essex plaques, details of who makes these have been received. Also, another name has been forwarded to **MG. CS** to look into cost of a printer for the club to decide if it is viable.

11.0 50th Anniversary Plans

11.1 Now have a gambling license in order to sell raffle tickets prior to the event.

12.0 Publicity

- 12.1 BM White Arches have said they will take out an advert. Car dealers are quite slow on the uptake. Other advertisers seem to be coming in now.

13.0 Rally Equipment

- 13.1 **CS** has purchased a fishing bag to store the new flagpoles in as the bags they came in are falling apart.
- 13.2 **CS** to add pitch spacing rules could be laminated and a copy put in the kit bags.
- 13.3 The rubber hose dates need to be checked as **PW** believes the life of the hose is from the date stated on the hose whereas **MG** believes it is from the date of purchase. **MG** to confirm.
- 13.4 One of the new flagpole spikes has been broken and needs to be replaced.
- 13.5 **MG** to purchase a replacement teapot as one has disappeared from the urn.
- 13.6 Urns will need a gas certificate. **MG** to arrange.

14.0 Sports & National Liaison

None

15.0 Attendance

- 15.1 **CH** Up to date
- 15.2 **PW** to gather the National Attendance List.

16.0 Webmaster by **TS**

- 16.1 **TS** – Has reformatted the rally reports page
- 16.2 Up to date on the website and prepping it ready for 2018 rally programme.
- 16.3 **TS** is continuing with the webmaster role until such time as a new webmaster can be found.

17.0 Newsletter

- 17.1 **PW** next newsletter due in mid-January.
- 17.2 **PW** will bring the September delivery report for the eNewsletter.

18.0 Junior Crew Liaison (by MG for RG)

18.1 **RG** suggested £50 contribution for the Top of Pops rally in April to cover children's activities.

19.0 Regional Meeting

- 19.1 Meeting was on Saturday, 23rd September 2017 at Ipswich Hotel, Copdock (formerly Cameo hotel). **JK** and **CS** attending. Discussed GDPR and if we are going to produce rally lists on the flagpole you have to have consent from the ralliers. **AD** will write to the CAMC to gain clarification.
- 19.2 Also discussed having defibrillators on rally fields they will cost around £1000 and maintenance is around £50 every 2 years. Deferred to next meeting.
- 19.3 **CS** is producing a document detailing how much value the volunteers within the centre save the CAMC. Rally marshals alone save £25,000. Committee value roughly £20,800.

20. Any Other Business

- 20.1. **JK, MG, DP and TS** met on 4th October at Royal George 7.30pm to work through running order on top table.
- 20.2. **BM** wanted to know if half page colour is OK to sell.
- 20.3. **JK** – Thanked all the committee for their support over the past 3 years as Chairman. Good luck to the new committee in our special year of celebration of 50 years and expressed she was sure that the centre will have many years of success.

Date of Next Meeting - 8th November 2017 at 19:30pm
Venue of Next Meeting – Hintlesham Community Centre
Meeting Closed at 21:15pm