

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 12th Jul 2017 at 7.30pm

The Meeting was opened at 19:30 with Janice Kent (Lady Chairman) in the Chair.

Present:

Lady Chairman	Janice Kent	JK
Vice Chairman	Trevor Smith	TS
Treasurer	Mark Gowers	MG
Secretary	Diane Preston	DP
Rally Secretary	Alan Dobson	AD
Equipment Officer	Chris Stammers	CS
Publicity	Bill Mitchell	BM
Newsletter	Peter Wilson	PW
Support	Mark Terry	MT
Attendance Officer	Carol Harbottle	CH
Support	Mark Terry	MT

1.0 Apologies for Absence

Junior Liaison	Rachel Gowers	RG
Equipment Officer	Chris Stammers	CS

2.0 Corrections to the Previous Minutes

None

3.0 Signing of Previous Minutes

Proposed	MG
Seconded	PW

4.0 Matters Arising

John Taylor has provided confirmation of 500 rallies and Janice will try to identify where there may be gaps.

5.0 Lady Chairman's Report by JK

JK chaired the Shotley Rose rally. Time to relax, join in with the local beer festival and enjoy the local area. A good rally in an excellent location.

JK attended the charity bike ride rally at North Essex.

JK Thanks to Nigel Berry for chairing the Geo Cache rally. Nice rally.

JK attended Brian Fullers funeral. It was well attended.

6.0 Vice Chairman's Report by TS

6.1 TS Harnessing History rally – Marshals put a lot into the rally and put on a really good weekend.

7.0 Other rally reports

7.1 DP apologised to CS for not being able to Chair Waldegraves due to John not being well enough to attend.

8.0 Treasurer's Report by MG

8.1 Funds – end of June

Bank Account	11,559.88
Un-presented Cheques	(0.00)
True Balance	11,559.88
Caravan Club	5,500.00
Cash With Treasurer	20.01
Total	17,079.89

Balance includes £5235.00 for Thorpeness Deposits

8.2 Fund Balances

Charity Fund of £556.79

Junior Crew £580.60

Special Fund £957.39

8.3 Income since Jun – Additional Thorpeness Deposits £670.00, H1 Interest £27.42, Geocache Rally £156.65

8.4 Expenditure since Jun – Deposit for Easter @ Debenham £160.00, Q2 VAT Payment £1,003.55, Stamps for Treasurer £15.42, Panda Plaques June Statement £51.89, junior crew prizes £29.98

8.5 Rally Accounts – Clare Priory, Hollesley and Shotley all received. Easter at Sutton receipts outstanding, Waldegraves receipts outstanding.

8.6 Defaulters – no new defaulters.

8.7 Advertising Income – Outstanding from 3 advertisers; Caravan Club, JPH Storage services and Holbrook Leisure.

9.0 Secretary's Report by DP

9.1 Membership: As of Friday 07th July 2017, Membership of Suffolk Centre stood at 1017.

9.2 Correspondence:

- 9.2.1** Sent a sympathy card to Brian Fullers wife Sue and notified **TS** of funeral details for website.
- 9.2.2** **DP** Responded via **AD** to Bill and Wendy as the original correspondence came via **AD**
- 9.2.3** Ed Cuffe wanted to know who would be chairing the Debenham Country Music Festival Rally. I informed him that I was not aware of any current committee members that were attending and suggested maybe Alan Green. We have since confirmed Alan Green will be attending and has been asked to chair.
- 9.2.4** **AD** forwarded on an email from the CAMC which requested amongst regular rally secretary points which do not need discussion, that "We would recommend that Centres are able to account for all guests on Rallies, so it may be a good idea to ensure there is sign in sheet for guests on each Rally." Could we add a note to the newsletter to encourage people to remember to notify the marshals of any visitors for safety and security and mention it at flagpoles?

9.3 Other Points

- 9.3.1** **DP** The Post Office Drop and Go Service we use for posting rally books has changed its process. Whereas previously it was possible to drop a pile of rally books to them and they processed them quickly they now have to specify the post code on each printed stamp on each item which takes ages when waiting for around 10 per week but this will be a real problem when dispatching 1200. The new committee may need to find an alternative way to post these books effectively.

10.0 Rally Secretary's Report by AD

- 10.1** Have emailed all other rally secs in the region re 4Bs and any invitation rallies
- 10.2** Has emailed Anglia Region for anything they would like put in - forums, meetings etc. Am aware of joint venture with North Essex for the Steam Railway event and rally.
- 10.3** Rallies in book so far 23. Fair number not going into the book next year at the moment. Would still benefit from more rallies being arranged.
- 10.4** **JK** requested permission to have large plaques for the Lady Chairman's rally as it will be her last year as Lady Chair. Committee agreed.

11.0 50th Anniversary Plans

Fourth meeting to be held at **MG** house 26/07/2017. Information from this will be reported in Sep meeting.

12.0 Publicity

- 12.1** **BM** all advertisers have been contacted with a view to advertising again next year. There are a few tentatives.
- 12.2** **DP** has contacted (JPH) again on BMs behalf.

13.0 Rally Equipment

- 13.1** **No report**

14.0 Sports & National Liaison

- 14.1** Next years National is at Sledmere House, East Yorkshire 25-30 May 2018.

15.0 Attendance

- 15.1** **CH** Up to date
- 15.2** Tony and Karen Reed will reach their 650th rally and will be presented their plaque at Newmarket rally.

16.0 Webmaster by TS

- 16.1** **TS** – Usual updates. Compiled a list of items to update on the website.
- 16.2** No response to **TS** appeal for a new web master

- 17.0** Get copy to **PW** by 10th July for Newsletter 4
Copy to **PW** by 11th Sept for Newsletter 5

- 17.1** **PW** requested details of the National winners.
- 17.2** **PW** requested the photos for Thorpeness were resent
- 17.3** **PW** requested the email addresses

17.0 Junior Crew Liaison (by MG for RG)

- 17.1** **RG** Lovely rally at geocache, croc flipping and human bingo went down well. Geocaching went down really well. 9 juniors in attendance.

18.0 Regional Meeting

- 18.1** Next meeting Saturday, 22nd July 2017 at Ipswich Hotel, Copdock (formerly Cameo hotel)

19.0 Any Other Business

- 19.1** **AD** will not be around in September to attend the committee meeting.
- 19.2** **TS** will prepare a Powerpoint Presentation on Running a Rally.

- 20.0** Date of Next Meeting - 13th September 2017 at 19:30pm
Venue of Next Meeting – Hintlesham Community Centre
Meeting Closed at 20:55pm