

**THE CARAVAN CLUB – SUFFOLK CENTRE**

**MINUTES OF MEETING HELD AT HINTLESHAM**

**WEDNESDAY 10<sup>th</sup> May 2017 at 7.30pm**

The Meeting was opened at 19:35 with Janice Kent (Lady Chairman) in the Chair.

**Present:**

Lady Chairman	Janice Kent	JK
Vice Chairman	Trevor Smith	TS
Treasurer	Mark Gowers	MG
Secretary	Diane Preston	DP
Rally Secretary	Alan Dobson	AD
Equipment Officer	Chris Stammers	CS
Publicity	Bill Mitchell	BM
Support	Mark Terry	MT
Newsletter	Peter Wilson	PW

**1.0 Apologies for Absence**

Junior Liaison	Rachel Gowers	<b>RG</b>
Attendance Officer	Carol Harbottle	<b>CH</b>

**2.0 Corrections to the Previous Minutes**

Present section – **TS** did not take minutes it was **DP**

**3.0 Signing of Previous Minutes**

Proposed	<b>PW</b>
Seconded	<b>MG</b>

**4.0 Matters Arising**

None

**5.0 Lady Chairman's Report by JK**

**5.1 JK** attended Easter at Sutton. Well organised event, horse racing, disco and cooked breakfast and a sausage supper. Good feedback from the ralliers. Over 22 children attended and all seemed to have a good time. The craft tables were full and the Egg hunt well supported. Well done to the team of marshals.

**5.2 JK** attended Belton May Bank Holiday. Well supported rally in a great location for those who wanted to get out and about. Weather was very changeable and flagpole was held in warm sunshine and then a cool breeze. The cakes went down very well and the saxophonist did a really good job in entertaining the ralliers. Now looking forward to Rede Hall this weekend.

## 6.0 Vice Chairman's Report

Nothing to report.

## 7.0 Other rally reports

**7.1 MG** Chaired Peewit. Lovely location and rally. Bill & Wendy Ferguson reached their 700<sup>th</sup> rally. Raised £155 for Guide Dogs. Thanks to Morrisons supermarket for donating food stuffs for the event

**7.2** Brian Southgate chaired the Debenham Easter rally. Our thanks go to him.

**7.3 DP** Chaired the Tangham rally. It was well attended and 2 new 1<sup>st</sup> ralliers. Also both of last years 1<sup>st</sup> ralliers were on the rally again this year which is also great to see. Loads of tea, coffee and cakes which raised money for Marie Curie Nurses (over £160). Thanks to Morrisons supermarket for donating food stuffs for the event

## 8.0 Treasurer's Report by MG

### 8.1 Funds – end of April

Bank Account	4,946.26
Un-presented Cheques	(0.00)
True Balance	4,946.26
Caravan Club	5,500.00
Cash With Treasurer	20.01
Total	10,466.27

### 8.2 Fund Balances

Charity Fund of £367.25

Junior Crew £580.60

Special Fund £657.39

**8.3 Income since April** – Advertising Income £300.00

**8.4 Expenditure since April** – Panda Plaques for March and April £163.17

**8.5 Rally Accounts** - Easter at Sutton outstanding, Rose Farm accounts passed over at meeting.

**8.6 Defaulters** – 2 letters sent regarding non-arrival at Easter Debenham. Mr & Mrs Oakes and Mr & Mrs Mitcham, covered in correspondence section.

- 8.7 Advertising Income** – Outstanding from 4 advertisers; Caravan Club, Caravan Medic, JPH Storage Services and Holbrook Leisure. MFU Mutual cheque passed over at meeting.
- 8.8 AD** raised that cheques are no longer backed up by guarantee cards anymore. Rally book will need to change to reflect Cash only on rallies.

## **9.0 Secretary's Report by DP**

**9.1 Membership:** As of Tuesday 09<sup>th</sup> May 2017, Membership of Suffolk Centre stood at 1049.

### **9.2 Correspondence:**

- 9.2.1** A letter was received from Derek Pannell who was seeking clarification on where past couple of meeting minutes were to be found. These were published but the link was not added which meant these could not be viewed. This was an oversight and TS apologised and the link is now working. A letter will be sent back to Derek to fully answer his questions.
- 9.2.2** A letter was received by Mr John Oakes stating he would not be paying the £10 defaulters fee as stated in the letter sent to him for his non-attendance at the Easter Keeps it County rally. His caravan developed a water fault just prior to the rally (Good Friday) and did not have contact details to inform the marshals. He apologises for the inconvenience caused but he considered the matter closed. **DP** will send a further letter from the committee who have discussed the matter and suggest the request for a defaulter's fee was valid given that no notification been received (even a late notification) by the marshal (whose mobile number was detailed in the rally handbook and the mobile was turned on). This left the marshal awaiting a late arrival that never turned up. The cancellation rules are stated in the handbook and on the rally slip which he signed.
- 9.2.3** A phone call from another member was received also pertaining to a letter received about late cancellation of the same rally. Mr Mitcham informed **DP** that he had left the club when the name change took place and therefore he did not need to pay. I did explain we have no way of knowing which rallies members book onto and it was his responsibility to cancel as per the handbook rules. **DP** did explain that it does state on the rally slip that if you fail to notify of a cancellation you are liable to a contribution (defaulters fee) but that it was up to him whether he paid the £10 however normally people out of a matter of decency and consideration to the centre rules would pay. Otherwise the centre would be running at a loss. **DP** also explained that if he had notified the marshal even if it was late there may have been another member on a waiting list which could have taken their space and no contribution would have been required as the rally would not have run at a loss.

## **10.0 Rally Secretary's Report**

### **10.1 Rallies for 2018**

Rallies in book so far 16 with further 2 pending confirmation from site.

### **10.2 Planning of rally dates**

**AD** has posted on the Centres Facebook page requesting marshals get in touch as soon as they know dates they may want and asks for those chairing rallies over the coming weeks to push this at Flagpole and explain to look at the list and contact him first before committing themselves with a land or site owner.

**10.3 Thorpeness Update**

Thorpeness Cliff top site looks safe and good. 55 people booked on so far

**10.4 Newsletter**

**AD** asked **PW** for Rally Secretary entries to be in each newsletter for next 3-4 months.

**10.5 Printing of 2018 Rally Handbook**

**AD** received quotes from other printers but Flyer Press still work out the best value so we propose we stay with them.

**11.0 50<sup>th</sup> Anniversary Plans**

**11.1** Third meeting to be held at **MG** house next Wednesday. Information from this will be reported in June meeting.

**11.2** **DP** contacted several main caravan manufacturers last week to enquire about possible sponsorship of part of the weekend. Still awaiting response.

**12.0 Publicity**

**12.1** **BM** has contacted 4 outstanding advertisers for payment (JPH, Holbrook Leisure, Caravan Club and Caravan Medic)

**13.0 Rally Equipment**

**13.1** **CS** - New rally equipment bags and kit are working well. Feedback from Marshals has been really positive so well done to **CS** for arranging this.

**13.2** **TS** trialling new notice board at Belton. Went down well, will be trialled at Rede Hall.

**14.0 Sports & National Liaison**

**14.1** **CS** Teams are going well. So far we have entries for Walking Football, Under 12s Football, Children's sports (register individually). Gin, Dart, Cribbage, Petanque, Photos, Cakes.

**14.2** Need more quiz members for the team

**15.0 Attendance - No report**

**16.0 Webmaster**

**16.1**      **TS** – Have clicked 300,000 visits since Jan 2005

## **17.0 Newsletter**

**17.1**      Get copy to **PW** by 17<sup>th</sup> May to go out Pre National Newsletter 3  
Copy to **PW** by 10<sup>th</sup> July for Newsletter 4  
Copy to **PW** by 11<sup>th</sup> Sept for Newsletter 5

## **18.0 Junior Crew Liaison (by MG for RG)**

**18.1**      **RG** Nothing to report.

## **19.0 Regional Meeting**

None

## **20.0 Any Other Business**

**20.1**      CAMC has provided clearer guidance on rallying on club sites

**20.2**      Rallies are booking up well

**20.3**      How do people put their names forward for help running rallies

**20.4**      Can we put something on the website about mains hook up leads being unsafe if left in a coiled state.

**20.5**      Need to have a think about what we would need to rebrand.

**21.0**      Date of Next Meeting - 14th June 2017 at 19:30pm  
Venue of Next Meeting – Hintlesham Community Centre  
Meeting Closed at 21:23pm