

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 12th April 2017 at 7.30pm

The Meeting was opened at 19:35 with Janice Kent (Lady Chairman) in the Chair.

Present:

Lady Chairman	Janice Kent	JK
Vice Chairman	Trevor Smith	TS
Treasurer	Mark Gowers	MG
Secretary	Diane Preston	DP
Attendance Officer	Carole Harbottle	CH
Equipment Officer	Chris Stammers	CS
Publicity	Bill Mitchell	BM
Support	Mark Terry	MT

1.0 Apologies for Absence

Junior Liaison	Rachel Gowers	RG
Newsletter	Peter Wilson	PW
Rally Secretary	Alan Dobson	AD

2.0 Corrections to the Previous Minutes

2.1 Section 5.2. Should read would like to thank Junior Crew, Rachel and Mark for his grilling

3.0 Signing of Previous Minutes

Proposed	CH
Seconded	MG

4.0 Matters Arising

None

5.0 Lady Chairman's Report by JK

5.1 JK attended Mothers Day rally at Dunwich a good weekend weather and location perfect. A popular rally that was well supported and will go in the programme for next year. First ralliers plus another perspective Suffolk member on site given information on rallies.

5.2 JK was unable to attend Culford Regional forum but feedback given seems nothing discussed that would affect centres. CS did listen to the forum online and agreed there was nothing of note.

5.3 CS and JK attended Regional meeting last weekend – report under item later.

5.4 Apologies for not being able to attend 50th planning meeting but it seems that positive steps towards the event were taken.

6.0 Vice Chairman's Report by TS

6.1 TS Nothing to report.

7.0 Treasurer's Report by MG

7.1 Funds – end of March

Bank Account	4,951.50
Un-presented Cheques	(0.00)
True Balance	4,951.50
Caravan Club	5,500.00
Cash With Treasurer	20.01
Total	10,471.51

7.2 Fund Balances

Charity Fund of £260.50

Junior Crew £628.25

Special Fund £657.39

7.3 2016 Accounts

Fully signed accounts returned to the club and grant payment for 2017 has been paid, £1,600.00

7.4 **Income since March** – Advertising Income £300.00

7.5 **Expenditure since March** –Q1 VAT payment £718.21

7.6 **Rally Accounts** - all up to date

7.7 **Advertising Income** – to date we have received £2,460 (ex VAT £2,050) with £760 outstanding from 6 advertisers; Caravan Club, Caravan Medic, JPH Storage services, NFU Mutual, Rose Farm and Holbrook Leisure.

7.8 **Banking** - Further to the correspondence from the club suggesting that we contact the bank to accept payments made to the Caravan and Motorhome Club Suffolk Centre or CAMCSC to clear. MG has been in touch with HSBC and a letter signed by 2 signatures is sufficient. MG asked Janice to sign and will forward to the bank.

8.0 Secretary's Report by DP

8.1 Membership: As of Tuesday 11th April 2017, Membership of Suffolk Centre stood at 1077.

8.2 Correspondence: None

8.3 DP Struggling with the new Box message system the CAMC are using as it is not obvious when things have been put in it. **CS** commented that he was informed that secretaries are notified but DP is not aware of this.

9.0 Rally Secretary's Report by AD (presented by DP)

9.1 Rallies for 2018

- Further holiday rally booked in by John Taylor at Stratford upon Avon.
- Email from Ed Cuffe re Debenham - have put this rally into the programme.
- New marshals come forward for Valentine Rally - Ron and Denise King with both their families - Louise and Will Rayment and Tina and Paul King.
- 10 rallies in book so far with further 2 pending confirmation from site.

9.2 Planning of rally dates

AD has posted on the Centres Facebook page requesting marshals get in touch as soon as they know dates they may want and asks for those charring rallies over the coming weeks to push this at Flagpole and explain to look at the list and contact him first before committing themselves with a land or site owner.

9.3 Thorpeness Update

Thorpeness rally has now been finalised, booking forms out. New safety fencing in place and has been checked. Booking forms include an additional notice which must be signed regarding safety around the clifftops. **CS** to arrange some signs and red and white tape to cover any areas which are not covered by the main fence for smaller gaps in hedging etc.

9.4 Newsletter

AD asked **PW** for Rally Secretary entries to be in each newsletter for next 3-4 months.

9.5 Printing of 2018 Rally Handbook

AD will look at approaching current printers and others that have contacted re interest for a quote for next years handbook. Will ask for book as currently printed. Others interested are a company Office Creeds Design and Print based in Dorset and Ben Perkins (recent rallier joined Centre) trading as PJ Print based in Ipswich.

9.6 Bill & Wendy Ferguson – 700 Rallies!

AD has purchased hand engraved small tumblers for Bill and Wendy Ferguson donated by marshals. These will be presented at Peewit Rally.

9.7 Malcolm Eames has advised there is a need for a new main marshal for next year at Thorpeness.

10.0 50th Anniversary Plans

- 10.1** Second planning meeting held at **MG** house. In attendance, MG, RG, CS, DP,TS, John Meyrick, Paul and Jan Fitch.
- 10.2** Assigned some roles such as arranging the marquee, power and lighting and booking the band.
- 10.3** Other quotes being sourced for various other activities planned for the weekend which will be discussed at the next meeting.
- 10.4** **DP** has contacted several main caravan manufacturers to enquire about possible sponsorship of part of the weekend. Awaiting response. Leaving **BM** to contact the advertisers in the rally book to see if they will sponsor too.

11.0 Publicity

- 11.1** **BM** has contacted 4 outstanding advertisers for payment but 1 is in receivership (Holbrook Leisure)
- 11.2** **BM** All advertisers notified about 50th Anniversary celebrations and some interest in sponsorship.

12.0 Rally Equipment

- 12.1** **CS** - No requests for new equipment.
- 12.2** **JK** Passed on a question asked of her. **Q.** Can marshals have proper flagpoles if they wish. **A.** Yes but would need to collect from **CS**.
- 12.3** **TS** trialling new notice board at Belton.

13.0 Sports & National Liaison

- 13.1** **CS** Sent an email out to 91 members attending the National (of which approx. 41 are actual Suffolk Centre registered members). The email detailed the competitions being run and that if you are not currently a Suffolk Centre member you can join for free.

14.0 Attendance

- 14.1** **CH** Up to date with attendance.

15.0 Webmaster

- 15.1** **TS** – No major updates.

16.0 Newsletter – No report received

- 16.1** Get copy to **PW** by 8th May to go out Pre National Newsletter 3
Copy to **PW** by 10th July for Newsletter 4
Copy to **PW** by 11th Sept for Newsletter 5

- 16.2** **PW** received request that it would still be useful to know in the rally book how much rallies are likely to be.

17.0 Junior Crew Liaison (by MG for RG)

- 17.1** **RG** Low on numbers for Geocache at present. Need to promote it more if possible.
- 17.2** **RG** Actively looking to donate the old large polystyrene floats that were used at Wisington as these take up a lot of storage space and there were no plans to use them in the foreseeable future.

18.0 Regional Meeting

- 18.1** **CS** Centres were asked to police web posts to the region website to ensure it is suitable for posting
- 18.2** **CS** There will be a Treasurers forum on Sept 23rd with Janet Moore. Invites will be sent to all centre treasurers.

19.0 Any Other Business

None

- 20.0** Date of Next Meeting - 10th May 2017 at 19:30pm
Venue of Next Meeting – Hintlesham Community Centre

Meeting Closed at 20:40pm