

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 14th December 2016 at 7.30pm

The Meeting was opened at 19:30 with Janice Kent (Lady Chairman) in the Chair.

Present:

Lady Chairman	Janice Kent	JK
Vice Chairman	Trevor Smith (minutes)	TS
Treasurer	Mark Gowers	MG
Secretary	Diane Preston	DP
Rally Secretary	Alan Dobson	AD
Attendance Officer	Carole Harbottle	CH

1.0 Apologies for Absence

Equipment Officer	Chris Stammers	CS
Publicity Officer	Bill Mitchell	BM
Newsletter	Peter Wilson	PW
Support	Mark Terry	MT
Junior Liaison	Rachel Gowers	RG

2.0 Corrections to the Previous Minutes

Present in November – Mark Terry MT

3.0 Signing of Previous Minutes

Proposed **MG**
Seconded **CH**

4.0 Matters Arising

None.

5.0 Lady Chairman's Report by JK

5.1 JK attended the Anglia Region AGM at Seacroft CC Site in November. Good location with excellent facilities. Good turnout and well run rally.

5.2 JK attended the Jolly Holly Rally at the Raven Hut, Hallowtree. 13 vans and 35 people attended the rally. Thanks to the Juniors for their support with a very well run rally with Christmas crafts to keep everyone entertained.

5.3 The 2017 Centre Handbooks have been posted to all registered Suffolk members. **JK** thanked Alan and Janet for producing an excellent handbook again this year and earlier than previous years. JK also thanked Committee for supporting Alan, and particularly Diane & family for preparing and posting over 1,000 Handbooks.

5.4 **JK** proposed that we may offer a long standing member of the Centre a small gift in recognition of 700 rallies attended in addition to the usual plaque. Committee agreed with this and **JK** will source the gift before Natter and Chatter in February.

6.0 Vice Chairman's Report by TS

6.1 **TS** reported that although he has not been on a rally since the last meeting he has met with some members and exchanged ideas and feedback. Also provided support with proof reading of the 2017 Centre Handbook

7.0 Hon Treasurer's Report by MG

7.1 Funds – end of November

Bank Account	6,697.34
Un-presented Cheques	(3,555.00)
True Balance	3,142.34
Caravan Club	7,500.00
Cash With Treasurer	20.01
Total	10,662.35

7.2 Fund Balances

Charity Fund of £1,117.31, of which £1,117.31 needs to be paid out

Junior Crew £686.48

Special Fund £638.79

7.3 Income since November -

Caravan Club Advertising income £100, Junior Crew donation at Jolly Holly £39.35, Jolly Holly Rally £249.20, Transfer from Caravan Club Deposit £2,000.00

7.4 Expenditure since November -

£65.71 Panda Plaques statement, Treasurer exps £43.56, Deposit for 2017 Rally (Woolverstone) £25.00, Hallowtree (Jolly Holly) £272.00, Rally Book Postage £750.00, Junior Crew Expenses £38.85

7.5 Rally Accounts – All rallies to November are up to date, with the exception of Double Dutch and Thorpeness.

7.6 Defaulters: - Two outstanding

7.7 Advertising Income - All now paid

8.0 Hon. Secretary's Report by DP

8.1 Membership:

- As of Friday 9th December 2016, Membership of Suffolk Centre stood at 1125.

8.2 Correspondence:

- A letter was received regarding Thorpeness Estate outlining concerns about coastal erosion and future use of the field. Rally Marshals are to visit the site with landowners in January 2017 and more information will follow. Slips are being received, however detailed booking forms are being withheld until after the meeting in January.
- A letter has been sent to 5 ralliers following a complaint about noise and bad language on the rally field.
- The 2017 Centre Handbooks have been posted to all registered Suffolk members. November renewals have been withheld in case they fail to renew, to ensure Handbooks are sent to ongoing members for 2017. Handbooks will be sent as normal to all renewed Suffolk registrations on a weekly basis.

8.3 Register:

- Attendance register is up to date with exception of two recent rallies.

9.0 Rally Secretary's Report by AD

9.1 All Suffolk rally information has been uploaded onto The Caravan Club's main web site. This will be published by The Caravan Club in due course.

10.0 50th Anniversary Plans

10.1 AD has spoken to Paul Fitch to confirm that the Woolverstone Hall booking is secure for 2017 before confirming any plans with Woolverstone Hall for 2018.

10.2 JK has spoken and written to Paul Fitch and his team of marshals thanking them for their offer of support with this event. Key decisions and finances will remain in the hands of the Treasurer & Committee.

10.3 TS to request for volunteers and support from members on the SCCC Website and the Facebook Group.

10.4 Initial discussions with members will be “kicked off” at the Natter and Chatter in February 2017. The Event Sub-Committee will be appointed and outline plans discussed.

10.5 **MG** will submit an application form to the CC to request a donation for our anniversary event in 2018.

11.0 Publicity

No report.

12.0 Rally Equipment

- **MG** advised that the new “feather flag” and flagpole was well received with positive feedback at the Jolly Holly Rally.
- **MG** advised that the small bag (to replace the equipment box) was a good idea, saved space and was lighter to transport.

13.0 Sports & National Liaison

JK reported the CC has announced that The National is now full and a waiting list is in place. Anglia Region attendance to The National is looking good and approximate bookings are as follows: Norfolk 55, Suffolk 91, Mid Anglia 47, North Essex 40, South Essex 41 (total 274).

14.0 Attendance

- All attendance lists are up to date with the exception of Thorpeness for 2016.

15.0 Webmaster

- A Christmas message has been added to the Centre Website.

16.0 Newsletter

- **JK** to speak to **PW** regarding a Natter and Chatter Newsletter

17.0 Junior Crew Liaison (by MG for RG)

- **RG** reported a card and gift was presented to Mandi Syrett at the Jolly Holly Rally to thank her for all her hard work with the Junior Crew in recent years.
- Juniors raised some money for the Junior Crew fund by playing games at the Jolly Holly Rally.

18.0 Regional Meeting

- Regional AGM was held in November.

- A Regional Forum is to be held as in previous years at the Ipswich Hotel, Copdock on Saturday 7th January. Committee members are all encouraged to attend.

19.0 Any Other Business

- Committee members made a small donation to the Lady Chairman's Charity rather than sending Christmas Cards.
- **MG** raised a question about the consumption of alcohol by members under the age of 18. It was agreed by Committee that a short statement should be added to the next Centre Handbook and Website. A draft will be written by **TS** for consideration at the next meeting.
- **JK** wished a very Merry Christmas and a Happy and Prosperous New Year to all Committee and their families, Marshals, Volunteers, Landowners and Advertisers alike. We look forward to another successful season in 2017.

18.0 Date of Next Meeting - 8th February 2017 at 19:30
Venue of Next Meeting – Hintlesham Community Centre

Meeting Closed at 21:25