

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 09th November 2016 at 7.30pm

The Meeting was opened at 19:30 with Janice Kent (Lady Chairman) in the Chair.

Present:

Lady Chairman	Janice Kent	JK
Vice Chairman	Trevor Smith (minutes)	TS
Treasurer	Mark Gowers	MG
Secretary	Diane Preston	DP
Equipment Officer	Chris Stammers	CS
Newsletter	Peter Wilson	PW
Attendance	Carole Harbottle	CH

1.0 Apologies for Absence

Junior Liaison	Rachel Gowers	RG
Publicity Officer	Bill Mitchell	BM

2.0 Corrections to the Previous Minutes

Item 6.1 Number of tomes should read number of times

Item 7.3 and the table under 7.6 should be removed

Item 9.4 Alternative venue should read Woolverstone Hall (remove school)

3.0 Signing of Previous Minutes

Proposed	PW
Seconded	CH

4.0 Matters Arising

None.

5.0 Lady Chairman's Report

5.1 **JK** Attended the North Essex AGM.

6.0 Vice Chairman's Report

6.1 Nothing to report

7.0 Other Rally Reports

Autumn Leaves at Tangham was chaired by DP. Rally was a lovely rally with good attendance. Some noise complaints were received from the site owners and the ralliers were asked to keep the noise down as per the sites guidelines and the Caravan Club rules.

8 Hon Treasurer's Report

8.1 Funds – end of October

Bank Account	6,895.67
Un-presented Cheques	-
True Balance	6,895.67
Caravan Club	7,500.00
Cash With Treasurer	20.01
Total	14,415.68

Balance Includes rally deposits of £5,730.00 for Thorpeness 2016.

8.2 Fund Balances

Charity Fund of £1,107.31

Junior Crew £686.48

Special Fund £638.79

2016 Accounts

8.3 Income since October – Nil

8.4 Expenditure since October - £165.00 Hintlesham Community Council, meeting room hire until October 2017

8.5 Rally Accounts – All rallies to October are up to date, with the exception of Double Dutch and Thorpeness.

8.6 Defaulters – 5 new defaulters, 4 have paid, 2 outstanding.

8.7 Advertising Income - £280.00 still outstanding Caravan Club £100, Turners Hyundia £180.

9.0 Secretary's Report

Membership:

9.1 As of Friday 4th November 2016, Membership of Suffolk Centre stood at 1125.

9.2 No handbooks are being posted this late in the year.

9.3 Welcome emails have been sent to all new members.

Correspondence:

9.4 Roy and Peggy sent apologies for not being able to make the AGM but these were received after the AGM so were not announced and minuted.

9.5 A letter has been received from the marshals of the Autumn Returns rally at Tangham with regard to how to address noise complaints for certain ralliers where it has happened more than once. As per the General Letters to Centre section 3.12 regarding noise and disturbance DP will draft letter to ralliers.

9.6 MG offered to copy the hardcopy of the New General Letters to Centres to the committee.

9.7 Sent a letter to Maggie Sanderson for the £10 prize for the Rally Handbook Photo which was donated to the Chairman's charity. (MG)

Attendance Register:

9.8 Attendance register is up to date with exception of the most recent rallies. CH to email MG a list of the missing attendance lists.

10.0 Rally Secretary's Report

10.1 Pass on thanks to TS, JK and Kim Berry for proof reading handbook.

10.2 Waiting on 2 adverts to be confirmed that the quality is good enough.

10.3 Need to check that the Wind Down at Woolverstone dates as it was mentioned by the venue that these dates are possibly being used for something else. (AD) to contact Paul Fitch.

10.4 Most rallies have been uploaded to the Caravan Club ready for them to include in their list of rallies

10.5 2017 Programme. 38 rallies in the 2017 programme with a few more expected to be added to the list still. Subject to a couple of minor changes brought up by the committee that AD is going to alter the 2017 Rally Programme is now finalised.

10.6 We have been approached by 2 further printers but we are already in the process of working with our existing printers. We may reassess for the next year.

10.7 2 rallies confirmed for 2018.

10.8 Modified rally slip was circulated. Comments were collected and will be passed to AD.

10.9 50th Anniversary Rally – This will be covered in the AOB section

11.0 Publicity

Nothing to report

12.0 Rally Equipment

12.1 CS preparing smaller rally equipment bags are being trialled that can hold enough signs and pegs for 30 vans. Will be looking at different colour bags.

12.2 New rally flagpoles are now available. Considerably lighter. CS working on a way to be able to display a Yellow flag if needed.

12.3 TS brought in a new holder for the attendance lists that normally hang off the old flagpole.

12.4 Need to rework the 5mph sign so it will fit in the bag (CS).

12.5 Need to investigate the cost of some more sides for the Event shelter and potentially some guttering and possibly another shelter.

13.0 Sports Officer

13.1 National Rally now three quarter full overall.

13.2 Waiting to find out what the craft competitions will be.

14.0 Webmaster

14.1 In preparation for the AGM TS put the rallies online. He has since added the committee pictures and more information on each rally. The website is now pretty much up to date. (TS)

14.2 Additional links are added to the website for rallies from other centres that are not in the rally book. (TS)

14.3 Need new Junior Crew logo. RG to provide to (TS)

15.0 Newsletter

15.1 PW will be using an email server called Mail Chimp to send the emails out for the Newsletter. Service is free as you can send 20,000 emails a month across a maximum of 2000 email addresses. Email addresses are guaranteed to be kept private using this service. Any submissions for the newsletter should be sent to PW. Need to provide Surname, Initial, email

16.0 Junior Crew Liaison Officer

- 16.1 RG contacted Mandi to find out any Junior crew jobs that need to be done during the year and who has the trophy for most rallies attended but had no response.
- 16.2 RG is looking into the details on what happens with Junior Crew Passports
- 16.3 Logo updated, round version fits on badges and appeals to all ages
- 16.4 No time between AGM and now to organise a new Junior crew rally, so incorporating Junior crew support in to the Geocache rally and DP added that the Meare Weekend in Thorpeness rally could also be advertised as a rally that would have plenty of Junior Crew activities.
- 16.5 Junior Crew AGM saw a small turn out, with only one formal nomination for the committee, Lauren Preston was appointed Chair, and the other children didn't feel they wanted to hold any positions, but just meet up and discuss things. Will proceed on this basis.
- 16.6 New badges have been made and new passports incorporating the new logo. Looking at the possibility of transfer printing T-shirts for the summer
- 16.7 Future Junior crew events:
- Jolly Holly rally in December - As previously agreed, Junior crew will cover the cost of the hall and some crafts along with a small gift for the children.
 - Natter and Chatter - Junior crew will be selling bacon butties to raise funds for the Chairlady's charity. Could this be put into Natter and Chatter info in the rally book.
- 16.8 Going forward RG would like to see a Junior crew / new family rally in the program each year to try and encourage new families and kids to rally. It only has to be a simple rally say on Bob's meadow / Graham's Green, with the potential to offer support for new ralliers and entertain the kids with some games and a BBQ possibly. As most of the current members probably rallied as children it is important to support the juniors as they will be members of the future.

17.0 Regional Meeting

- January Regional meeting at Cameo Hotel Copdock on 7th Jan. Kevin Flexman mentioned that it would be good to get the junior members together as well to share thoughts and ideas.
- On 19th November there will be a Regional AGM at Seacroft, Cromer. Janice Kent will be attending.

18.0 Any Other Business

- The committee discussed the changing of peg prizes to being a raffle based system and agreed that this could be done at the discretion of the rally marshals as not all rallies receive sufficient pegs prizes to warrant a raffle. It should also be reiterated that it is again entirely up to the marshals whether they have peg prizes at all.
- 50th Anniversary Rally – Woolverstone Hall. Provisionally booked Friday 20th-Tues 24th July 2018.
- Need to look into applying for possible grants from the Caravan Club for the Anniversary rally (MG)
- We have received a kind offer to run the 50th Anniversary rally on behalf of the committee but it was felt that this should fall to the committee to organise the main celebration. Any additional assistance by any members would obviously be greatly appreciated.
- AGM dates for 2018. 12-14th October - Sutton Memorial Hall provisional. MG to book.
- Sutton is booked for Easter,, Halloween and AGM in 2017 (MG)

19.0 Date of Next Meeting - 14th December 2016 at 19:30

19.1 Place of Next Meeting – Hintlesham Community Centre.

Meeting Closed at 22:25