

**THE CARAVAN CLUB – SUFFOLK CENTRE**

**MINUTES OF MEETING HELD AT HINTLESHAM**

**WEDNESDAY 8<sup>th</sup> June 2016 at 7.30pm**

The Meeting was opened at 19:32 with Janice Kent (Lady Chairman) in the Chair.

**Present:**

Lady Chairman	Janice Kent	JK
Vice Chairman	Nigel Berry	NB
Vice Chairman	Trevor Smith	TS
Secretary	Diane Preston	DP
Treasurer	Mark Gowers	MG
Rally Secretary	Alan Dobson	AD
Attendance Officer	Carole Harbottle	CH
Junior Crew Liaison	Mandi Syrett	MS
Publicity Officer	Bill Mitchell	BM
Equipment Officer	Chris Stammers	CS

**1.0 Apologies for Absence**

Minutes Secretary Peter Wilson PW

**2.0 Corrections to the Previous Minutes**

Some item numbering was not concurrent.

7.2 delete "Front Cover" as the prize is for the rally book as a whole.

8.1 Needs amendment :

Lady Chairman's Charity Dinner and Rally - August 2017.

This rally ..... ( wording all OK)

Add - JK to make further enquiries.

8.2 Needs amendment :

Add - Suffolk Centre 50th Anniversary Rally - May 2018

MG has been in contact with Trinity Park and the facilities we require are not all available on the proposed date of May - Day weekend 2018. Alternative venues will be investigated.

**3.0 Signing of Previous Minutes**

Proposed Diane Preston

Seconded Bill Mitchell

#### 4.0 Matters Arising

No matters arising were noted.

#### 5.0 Lady Chairman's Report

5.1 The Lady Chairman's rally at Rede Hall was well attended with 42 vans and various activities raised in the region of £600 for the Lady Chairman's Charity. **JK** again thanked members for their generosity.

5.2 The National – The weather was very good this year. There was a very good atmosphere with all the usual activities, sports and competitions. The Queen's 90<sup>th</sup> Birthday celebration fete was also a great success.

#### 6.0 Vice Chairman's Report

6.1 **TS** Thanked John & Nina Taylor for chairing the Bredfield rally. 1 first rallier. All went very well and agreed follow up with Bredfield Committee in a few weeks to establish whether this event can take place in 2017.

6.2 **NB** Chaired Rede Hall and reported that the Cream Teas, Cheese & Wine, Breakfast & Raffle all a success. Thanked Past Chairman Derek Pannell for providing the equipment etc for another excellent breakfast. It was a very enjoyable weekend.

6.3 **MG** chaired NB's Hike & Bike Rally. 1 first rallier. Alton Water held events on the lake which were enjoyed by adults and juniors alike.

**MG** chaired the Dutch holiday. Juniors helped with siting and provided warm welcome on arrival. Very nice site, trips well organised, very positive feedback from visitors.

#### 7.0 Hon Treasurer's Report

7.1 Current Finances to the end of May 2016

Bank Account	£10,054.46
Un-Presented Cheques	£134.00
True Balance	£10,188.46
Caravan Club	£7,500.00
Cash with Treasurer	£22.23
<b>Total</b>	<b>£17,710.69</b>

Note: Balance includes rally deposits less expenses of £4,945.00 for Thorpeness 2016

7.2 Fund Balances:

Charity Fund	£840.23
Junior Crew	£647.48
Special Fund	£330.99

## **2016 Accounts**

### **7.3 Income since May:**

- National Rally – Charity Donation £70.50

### **7.4 Expenditure since May:**

- Panda Plaques £73.81

### **7.5 Rally Accounts**

- Rede Hall and Bredfield passed to Treasurer at meeting

### **7.6 Defaulters**

- No new defaulters to report

### **7.7 Advertising Income**

- £1,180.00 still outstanding Caravan Club £100, Caravan Medic £120, Holbrook Leisure £180, Kelling Heath/ Woodhill Park £120, MR King £180, NFU Mutual £60, Sunshine Solar £60, Turners Hyundai £180, White Arches £180.

## **8.0 Hon. Secretary's Report**

### **8.1 Membership:**

- As of Friday 3rd June 2016, Membership of Suffolk Centre stood at 1125.
- Followed up some lapses by email.

### **8.2 Correspondence:**

- Martin Stringer advised that Janet Pereira will be retiring this month. Message of thanks to be sent for her commitment to our Centre over the years.
- Letter received re Mick & Eve Prentice who have announced that they are retiring from caravanning due to poor health. Our very best wishes will be sent to them both.

### **8.3 Register:**

The Register is up to date. We do however need a list of names attending The National.

## **9.0 Rally Secretary's Report.**

**9.1** 2017 Programme - 17 Rallies have been booked so far for 2017.

**9.2** Following on from last meeting, further discussion regarding the low numbers attending specific rallies this year. Rallies identified "at risk" are: Wissington (Juniors)

and Assington. Appropriate action will be taken before next meeting should the rallies be cancelled. The situation should be discussed again by Committee at the next meeting.

**9.3** Correspondence from Karen Fisk advising that she will not now be able to run Halloween & Darts rallies for personal reasons. Action for **DP** to contact Karen and establish how many bookings and collect equipment. Action for **AD** to contact Butley Village Hall to confirm booking / prices. Action for **TS** webmaster to advertise Halloween needs marshals.

**9.4** The proposed 2017 Newmarket Chairman's Charity Rally was discussed and it was felt that in light of the current trend of generally lower attendance, the formal dinner will be too high risk of loss of deposits. Agreed to book venue for the proposed dates and exclude formal dinner.

**9.5** Marshals are needed for various 2017 events in 2017. Unless these are found the events will not go ahead. Action for Committee to continue to seek new volunteers.

**9.6** **MG** took action to follow up venue for 50<sup>th</sup> Anniversary Rally in 2018. Greshams Sports Centre, Tuddenham Road, Ipswich. All Committee to seek alternatives for consideration.

**9.7** Suggestion was made to modify rally booking slips next year to include a members' survey on the reverse to encourage feedback of what they want in future and whether they will volunteer to be marshals. Action for Committee to share with members to see if they approve of this idea.

**9.8** Thorpeness Holiday has 65 vans booked. This again is a significant turnout. Action for **DP** to ensure rally marshals are registered as Suffolk members (as they live out of the county).

## **10.0 Publicity**

**10.1** BM has made contact with future advertisers and all were very positive.

## **11.0 Rally Equipment**

**11.1** CS has performed an audit of our current flags. DP has repaired a number of flags and this has successfully prolonged their life. CS has sent an electronic image to the supplier for "Sail Flags" and is awaiting their response.

## **12.0 Sports Officer**

**12.1** CS was pleased to confirm that Suffolk Centre provided more entries into The National competitions than previous years. These included, cake, wine, gin, dogs, walking & football.

## **13.0 Webmaster**

**13.1** Regular weekly updates have been undertaken. No further progress on the renewal of the web site can be reported at this stage.

**14.0 Newsletter**

**14.1** NB will release a new version of the E-Newsletter on 19<sup>th</sup> June.

**15.0 Junior Crew Liaison Officer**

**15.1** Juniors attended the “Push the Boat Out” event at Alton Water during the Hike & Bike Rally. Junior members enjoyed activities including wind surfing and cycling.

**15.2** There were a number of Juniors attending the Dutch Holiday. They held a “Junior Crew Evening” and were involved with many other activities including support with siting vans and flagpole.

**16.0 Regional Meeting**

**16.1** Nothing to report. Next meeting to be held at Copdock on Sat 25<sup>th</sup> June.

**17.0 Any Other Business**

**17.1** Centre loyalty scheme was suggested. No objections, no detail was discussed at this stage.

**18.0** Date of Next Meeting - 13<sup>th</sup> July 2016

**18.1** Place of Next Meeting – Hintlesham Village Hall

**19.0** Meeting Closed at 21:45