

**THE CARAVAN CLUB – SUFFOLK CENTRE**

**MINUTES OF MEETING HELD AT HINTLESHAM**

**WEDNESDAY 11<sup>th</sup> May 2016 at 7.30pm**

The Meeting was opened at 19:35 with Janice Kent (Lady Chairman) in the Chair.

**Present:**

Lady Chairman	Janice Kent	JK
Vice Chairman	Nigel Berry	NB
Vice Chairman	Trevor Smith	TS
Secretary	Diane Preston	DP
Treasurer	Mark Gowers	MG
Rally Secretary	Alan Dobson	AD
Attendance Officer	Carole Harbottle	CH
Junior Crew Liaison	Mandi Syrett	MS
Minutes Secretary	Peter Wilson	PW
Publicity Officer	Bill Mitchell	BM

**1.0 Apologies for Absence**

Equipment Officer	Chris Stammers	CS
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**2.0 Corrections to the Previous Minutes**

5.0 (last Para) BW should read BM

**3.0 Signing of Previous Minutes**

Proposed	Carole Harbottle
Seconded	Peter Wilson

**3.0 Matters Arising**

Item 5.0 from Minutes of 13/4/16. After a discussion, it was agreed there are sufficient sets of equipment for the Rally Chairperson to use and therefore this purchase will not proceed.

**4.0 Lady Chairman's Report**

**4.1** Attended the Rally at White House Beach Caravan Club Site, Kessingland. Weather not too good, but everyone seemed to have a good time. There were 2 First Ralliers.

**4.2** The Queen's 90<sup>th</sup> Birthday Rally at Ravens Hut; Hallowtree. A delightful site with wonderful views of the river Orwell. The Marshals put on a good weekend to celebrate

the Queen's Birthday and many caravans were decorated accordingly. Good entertainment and thanks to the Marshals for organising the Rally.

## 5.0 Vice Chairman's Report

3.1 TS had nothing to report.

3.2 NB Chaired Tangham Forest Rally, where there was a good turnout; good weather and 2 First Ralliers.

## 6.0 Hon Treasurer's Report

6.1 Current Finances to the end of January 2016

Bank Account	£7,774.67
Un-Presented Cheques	£134.00
True Balance	£7,908.67
Caravan Club	£7,500.00
Cash with Treasurer	£27.83
<b>Total</b>	<b>£15,436.50</b>

Note: Balance includes rally deposits less expenses of £4,365.00 for Thorpeness 2016

6.2 Fund Balances:

Charity Fund	£236.70
Junior Crew	£647.48
Special Fund	£330.99

### 2016 Accounts

6.3 Income since April

Advertising income (Whitter) of £120.00

6.4 Expenditure since April:

- Panada Plaques January Statement £115.36

6.5 Rally Accounts

- Hallowtree and Belton passed to Treasurer at meeting

6.6 Defaulters

- No new defaulters to report

## 6.9 Advertising Income

- £1,002.00 received today from: Caravan Company, Farnham Leisure, JPH Storage, Marshalls, Sudbury Caravans, Westfalia. £1,180.00 still outstanding

## 7.0 Hon. Secretary's Report

### 7.1 Membership:

- As of Friday 6<sup>th</sup> May 2016, Membership of Suffolk Centre stood at 1133.
- On average 10 Rally Books are being posted each week.

### 7.2 Correspondence:

- A letter has been received from the Caravan Club awarding us 2<sup>nd</sup> place for the Front Cover design of the Rally Book. A cheque for £200 will be presented at the National to the Lady Chairman.

### 7.3 Register:

- The Register is up to date.

## 8.0 Rally Secretary's Report.

- 12 Rallies have been booked so far for 2017.
- There was a general discussion regarding the low numbers attending a lot of rallies this year. If numbers are too low, then rallies will be cancelled and members will have an explanation as to why. Members need to support rallies with Marshals or the number of rallies will be reduced.

A possible solution is to advertise to members to send in their Rally Slips as early as possible so that events can be organised (numbers are needed to enable events to be booked for the rally). At present Rally Slips state 'For guaranteed Plaque book by'; this may need to be amended as members are leaving it until the last minute to book.

- Dogs and Children don't mix. Members with dogs should ensure that their dogs are under control at all times and Members with children should ensure that their children don't pester or annoy dogs at any time, without the dog owners' permission.

**8.1 50<sup>th</sup> Anniversary Rally.** This Rally is to be held at Newmarket with a full dinner proposed. The cost is to be in the region of £100 per couple and for this to be confirmed, then numbers would be needed. As this is a large amount to find, it was suggested that this could be made in 3 tranches; Deposit, Mid-Payment and the Rally fees on attendance of the Rally. A caravan manoeuvring course could be included.

## 9.0 Publicity

- BM stated there was still 7 outstanding advertising fees. NB suggested that BM resend the Invoices again as a reminder.

## **10.0 Rally Equipment**

- Deferred as CS not available to report, although:
- Special Pegs have been procured.
- A new Shelter, complete with two sides has been purchased.
- The current Flags have been repaired by DP to a good quality. JK thanked DP for her hard work in recovering these (formally) tatty flags.

## **12.0 Sports Officer**

- Deferred as CS not available to report.

## **13.0 Webmaster**

- An issue concerning the Suffolk Centre Facebook where a possibly wrong statement had been made; this was taken down immediately.
- Website is regularly being updated
- The work to look at other websites with a view to a complete update/change of software is progressing.

## **14.0 Newsletter**

- The latest Newsletter is due out next week (or so) to members.

## **15.0 Junior Crew Liaison Officer**

- The February Minutes detailed that Four different designs were shown to members of the Committee of the proposed new Logo for the Junior Crew. A vote of the Junior Crew has now taken place and the winner was the 'Green One'
- The Tuck Shop is up and running now.

## **16.0 Regional Meeting**

- Nine units are now booked for the National Rally so far.

## **17.0 Any Other Business**

- **DP** raised the 'Caravanner of the Year' Programme on the BBC Two. The Committee as a whole agreed that it didn't represent a typical Caravan Family; nor the Caravan Club and in fact was not representative of the Centre Members.
- **AD** attended the funeral of former member of the Suffolk Centre, Ken Pearce on behalf of the Committee and members.
- **NB** stated that it was nice to see Cyril & Joan Norman at the Tangham Rally.

- **PW** stated that he was on holiday for the next meeting and asked for a volunteer to take the Committee Minutes for him. TS kindly agreed to be the Minutes Secretary for the June Meeting
- **JK** asked for Committee Members to be Rally Chair for the next meetings. It was agreed that:  
MS will be Rally Chair at the Shotley Rose Pub Rally  
JK will be Rally Chair at the Going Cuckoo Rally  
Derek Pannell will be asked to Chair the Clare Priory Rally  
BM will be Rally Chair at the Bromeswell Rally

**18.0** Date of Next Meeting - 8th June 2016

**18.1** Place of Next Meeting – Hintlesham Village Hall

Meeting Closed at 21:51