

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HILNTLESHAM

WEDNESDAY 9th March 2016 at 7.30pm

The Meeting was opened at 19.36 with Janice Kent (Lady Chairman) in the Chair.

Present:

Lady Chairman	Janice Kent	JK
Vice Chairman	Nigel Berry	NB
Vice Chairman	Trevor Smith	TS
Secretary	Diane Preston	DP
Treasurer	Mark Gowers	MG
Rally Secretary	Alan Dobson	AD
Attendance Officer	Carole Harbottle	CH
Junior Crew Liaison	Mandi Syrett	MS
Equipment Officer	Chris Stammers	CS

1.0 Apologies for Absence

Peter Wilson Minutes Secretary
Bill Mitchell Publicity Officer

2.0 Corrections to previous Minutes

Item 9.0, BM not MB.

3.0 Signing of Previous Minutes

Proposed - Mark Gowers
Seconded - Mandi Syrett

Matters Arising

None

4.0 Lady Chairman's Report

Attended the Valentines rally - very good rally and well attended. This was followed by the Natter and Chatter on the Sunday which was also well attended by members. The Gold Peg was awarded to Trevor and Sue Smith. This is a new award which will be presented annually to recognise the important contribution our rally marshals make to the centre. Members can put names forward to the Committee who will then nominate rally marshals and the Chair, Vice Chair, Treasurer and Secretary will decide which rally marshal should receive the award. This is to be treated as a fun/encouraging award.

Attended the North Essex Pre-Season Dinner at Great Leighs Race Course.

Will be attending Mildenhall Rally at the weekend.

5.0 Vice Chairman's Report

TS nothing to report.

NB chaired the Mother's Day rally at Dunwich. This was well attended. MS raised concern that the rally marshals left before the closing time of the rally. NB advised that he had been asked if they could leave a little early which he considered was not an issue under CC rules as the rally was on a licenced site. It was agreed that marshals should remain until the rally closing time, even on licenced sites.

6.0 Hon Treasurer's Report

6.1 Current Finances to the end of February 2016

Bank Account	3,468.22
Un-presented Cheques	(180.00)
True Balance	3,288.22
Caravan Club	7,500.00
Cash With Treasurer	37.81
Total	10,826.03

Balance Includes rally deposits of £3,028.00 for Thorniness 2016.

6.2 Fund Balances

Charity Fund of £68.70

Junior Crew £647.48

Special Fund £284.19

2015 Accounts

Accounts have been reviewed and audited with no changes required. Therefore there are no changes to the draft accounts passed to the committee at the last meeting. Committee approval is required for the Treasurer and Lady Chairman to sign the accounts.

The Committee agreed to approve the accounts for signing.

2016 Accounts

6.3 Income since January

None

6.4 Expenditure since January
Panda Plaques February Statement £35.78

6.5 Rally Accounts –Burns received, Valentines outstanding.

6.6 Defaulters – no new defaulters to report, All Burns rally paid up.

6.7 Advertising Income - CS to pass MG copy of the invoices sent to Advertisers

6.8 Junior Crew – Craft box may need topping up for Easter Rally.

7.0 Hon. Secretary's Report

7.1 Membership:

As of w/c 7th March, membership of Suffolk Centre was 1159.

7.2 Correspondence

Letter received from Abi Syrett who needs to raise funds for her trip to Zambia for charity. She would like to be able to approach rally marshals to ask if she can raise money by selling cakes etc. It was agreed that this would be acceptable.

7.3 General

NB issued the email newsletter where it was found that there were some errors with email addresses which DP will correct.

Around 500 of the "Introduction to the Suffolk Centre" leaflets have been issued to various caravan dealers within Suffolk. During the meeting DP handed out leaflets to the committee so that they have them available as needed. A PDF version has been issued to Greg Potter, Vice-Chairman of the Region, for inclusion on the Regional website.

7.4 Register Secretary

CH is up-to-date with attendance records.

8.0 Rally Secretary's Report

Four rallies are pencilled in for 2017/2018.

Bromes well will require marshals for next year. We will promote at flagpoles during the year.

This year there appears to be a low attendance on both Easter rallies.

AD has received a quotation for printing next year's book – the cost will remain the same.

JK raised the 50th anniversary rally where MG will approach Trinity Park to check on the availability of the first May bank holiday of 2018. The SCCC will contribute towards the rally from the special fund which has been created and the Committee will also partially donate.

9.0 Publicity

BM – Nothing to report. CS has issued invoices for advertisers and will provide copy to MG. There was an error on one of the adverts in the current book and therefore the provider will not be charged. Will provide copies of invoices to MG.

10.0 Equipment

CS is chasing up alternative for flags where he is looking at sail flag designs.

Equipment lists have been finalised and circulated to rally marshals. All boxes have been checked and are okay. AD is to follow up flagpole peg replacements.

CS is going to look into small banners with reference to notifying speed to ralliers on the rally field. It was agreed that the Junior Crew at the Sutton Easter rally could look at designs.

11.0 Sports Officer

CS is liaising with North Essex Centre re the National and is waiting to hear back.

12.0 Webmaster

TS has been in contact with Getty Images where a response has been received and we are awaiting further contact. The website is up to date.

13.0 Newsletter

NB confirmed that the E-Newsletter was issued 2 weeks ago and will look to issue a further edition in the next month.

14.0 Junior Crew Liaison officer

Two designs for the Junior Crew logo were tabled and the final design will be agreed at the next Junior Crew meeting.

Craft box and face paints have been provided to DP for the Sutton Easter rally.

MS will advise Junior Crew of next meeting date.

15.0 Regional meeting

Regional Chairman attended Grinstead Caravan Club HQ to report back to them the outcome of the recent Regional Workshop.

16.0 National Rally

Centres have been asked to take marquees where the Anglia Region is to host a fete. Four vans currently booked to attend.

17.0 New Website

TS is currently researching and looking at other centre websites.

18.0 AOB

CS thanked those who attended his father's funeral where the donations collected totalled £954 to be shared between the chosen charities.

The 50th anniversary rally is to be added as an agenda item for future Committee meetings.

19.0 Date of next meeting

13th April 2016 at Hintlesham Village Hall.

Meeting closed 21:15