

**THE CARAVAN CLUB – SUFFOLK CENTRE
MINUTES OF MEETING
WEDNESDAY 6TH SEPTEMBER 2006**

PRESENT

Chairman	David Totman
Vice Chair	Anthea Southgate
	Derek Pannell
Secretary	Sheena McCartney
Treasurer	Janet Dobson
Ass.Secretary	Nigel Berry
Rally Equipment	Brian Southgate
Equipment Sales	Margaret Calvesbert
Junior liason/newsletter	Denis Mattocks
Sports Officer	Rosanna Waterson
Publicity	Gary Maples
Charity	Derrick Stammers

Action

1.0 Apologies for absence

1.1 Bob Waterson

2.0 Previous Minutes

2.1 Proposed by Janet Dobson and seconded by Brian Southgate

3.0 Matters Arising

3.1 DT has looked into the matter of storage and the cheapest that he could source would be £34.80 per week. It was agreed that this was on the high side so NB will look into this matter further and will report back at the next meeting. TS will publish a note on the website requesting if anyone does have available storage space free. NB TS

3.2 It was agreed that all people holding centre equipment are to do an inventory and bring this to the next meeting.

3.3 DS reported that two further smaller banners had been purchased for a total of £129.00 including VAT. DT advised that he would hold the large banner with DP and AS retaining the smaller ones.

3.4 JD reported that Paul Davies has now handed back the equipment and the money he had collected.

3.5 JD will add notes to the Marshals Pack with regard to the borrowing and hiring of equipment from other organisations and to provide guidance. JD

3.6 DT advised that more concerns had been raised with regard to the standard of the rally plaques being produced by the current supplier. Revised notes will be added to the Rally Marshals Packs by JD. JD

3.7 DP advised that he is currently looking into different types of gifts in the form of horses and will report back at the next meeting. DP

4.0 Chairman's Report

4.1 DT reported that the 5 centres rally had gone well and that Suffolk Centre had not come last in the competitions.

4.2 DT reported that over the last couple of months he had, unfortunately, had to attend several funerals of Suffolk members that had sadly passed away.

5.0 Vice Chair Report

5.1 AS thanked DT and DP for standing in at rallies that she was unable to chair.

6.0 Treasurers Report

6.1 JD reported on the approximate balances of each account although it was noted that these would be subject to change over the next few weeks due to out-goings expected.

6.1 Junior Crew Fund stands at £1,604.15. Included in this are further donations this year of £108.30 less the cost of the badges.

6.2 Equipment sales profit on sale stands at £56.07
Caravan club deposit account £7,500
The current charity balance is £2,275.92
The balance held in the Centre Bank Account as at the 31st July 2006 was £19,148.37

6.3 JD reported that four rallies were cancelled this year.

6.4 JD reported that the centre had to make a donation of £462.90 towards the 1500th rally due to it making a slight loss.

6.5 SM raised concern over the procedure when refunds should be made to members who cancel from attending a rally. JD advised that she looks at each case independently and if she is not satisfied then a letter is issued in accordance with the club rules.

7.0 Secretary's Report

7.1 Membership currently stands at 1,072 with 67 voids and 67 new and 1 transfer since last meeting.

7.2 SM reported that she had been advised by the Caravan Club that they will be changing the logo on the 26th September, further advice will follow.

7.3 SM reported that the Caravan Club requested confirmation of the liaison Officers at the National. BS and AS confirm that they would be pleased to offer their services again.

7.4 SM tabled a letter providing an update on Health and Safety matters.

7.5 SM reported that Park Resorts still owe the Centre money and had promised payment. To date this had not been received. NB stated that he would go to Park Resorts direct once SM provided a copy of the correspondence. SM NB

8.0 Rally Secretary's Report

8.1 TS tabled the latest rally list for 2007 where some amendments were made following a discussion.

8.2 It was agreed that AS will raise the issue of the lack of 4B notifications from South Essex at the next Regional meeting as it was noticed that they hold a number of rallies within Suffolk. AS

9.0 Rally Programme Front Cover

9.1 Various photographs have been submitted in respect of the front cover for the 2007 Rally Handbook. These were judged and the winner will be announced at the AGM.

10.0 Equipment Sales

10.1 MC thanked GM for the sale of the sweets at Thorpeness which totalled £59.00.

10.2 JD will report next meeting on equipment sales to date. JD

- 10.3 MC again reported that there is a surplus of stock in respect of glasses and key ring teddy bears. It was suggested that perhaps some of these could be included within the raffle at the AGM
- 11.0 Rally Equipment**
- 11.1 BS will arrange for new flagpole bags. BS
- 11.2 BS reported that 1 fire extinguisher bag requires replacement and he will organise this. BS
- 11.3 RW reported that they had now received new goal posts and replaced the ones purchased prior to the 1500th rally.
- 12.0 Sports Officer**
- 12.1 Nothing to report.
- 13.0 Publicity**
- 13.1 GM confirmed that 7 companies have confirmed that they will advertise within the 2007 rally book.
- 14.0 Charity**
- 14.1 DS reported that he still has more sponsorship money to pay into the club account.
- 15.0 Webmaster**
- 15.1 TS reported that he has received some good rally reports recently and these have been posted on the website.
- 15.2 TS also advised that the sales and wanted lists had been updated.
- 16.0 Newsletter**
- 16.1 DM reported that he had a good number of rally reports, articles and photos for the next newsletter which will be issued at the forthcoming AGM.
- 17.0 Junior Liaison**
- 17.1 NB will organise the Junior Crew Rally Book for the AGM. It was agreed that the trophy for the highest attendance by a member of the Junior Crew will be recorded from the AGM and presented at the Natter and Chatter. Thereafter it will then be AGM to AGM.
- 17.2 DM urged members chairing rallies to mention the forthcoming children's Christmas party.

18.0 1500th Rally

18.1 DT reported that the rally had gone well and that £500 had been raised for the Chairman's Charity.

19.0 Regional Rally

19.1 DT tabled an email received from Michael Threadgold DT requesting confirmation as to whether Suffolk members would be able to assist with the 2007 Regional Rally. This was discussed whereupon DS agreed to organise trade stands, however DT is to discuss this matter further at the forthcoming regional meeting.

20.0 National Rally

20.1 As previously reported AS and BS will be the Centre Liaison Officers.

21.0 Any Other Business

21.1 SM requested reports from DT and TS for the AGM DT
TS

21.2 It was agreed that a raffle is to be run during the AGM

21.3 It was agreed that the Centre will hold a 40th Anniversary Rally in 2008 and will discuss a venue during the course of next year.

21.4 JD reported that she would issue the Rally Marshals Packs separately rather than at the Natter and Chatter.

22.0 Date of Next Meeting

22.1 11th October 2006

Meeting Closed 10.20pm.

Forthcoming meetings

1st November 2006 and 13th December 2006?

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