

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 2nd October 2013 at 7.30pm

Present :

Chairman	Brian Southgate	BS
Vice Chairman	Paul Fitch	PF
Vice Chairman	Denis Mattocks	DM
Treasurer	Janet Dobson	JD
Secretary	Janice Kent	JK
Publicity	Nigel Berry	NB
Junior Crew Liaison	Daryl Syrett	DS
Register Secretary	Diane Preston	DP
Sports Officer	Chris Stammers	CS
Equipment Sales	Katie Gothard	KG

1.0 Apologies for Absence

- 1.1 Alan Green
- Trevor Smith

2.0 Signing of Previous Minutes

- 2.1 Proposed by PF
- Seconded by NB

3.0 Matters Arising

Point 15.2 should read Maximum of 24 places available for Suffolk Centre member's children.

4.0 Chairman's Report

- 4.1 BS reported that John Head had died last Friday – his funeral will be on the Friday 18^h October at Weeley.
- 4.2 BS chaired the rally at Dan's Meadow. JK chaired Henham Steam and DM chaired Tangham.
- 4.3 Thanked DM for all the work he has done for the Centre and also thanked Daryl for his work with the Junior Crew.

5.0 Vice Chairman's Report

DM chaired Tangham which was a good rally as usual.

5.0 Vice Chairman's Report

PF Nothing to report.

6.0 Hon Treasurer's Report

6.1 Bank Balance now stands at £16678.15 which will reduce to £10459.04 after outstanding payments are made.

Junior Crew - £672.17

Charity - £2238.51

Special Fund - £276.19

Surplus on sales - £97.40

6.2 VAT of £2318 is due at the end of September.

6.3 The discussion on Bank transfers will be deferred to the next meeting after the AGM>

6.4 JD is still chasing outstanding defaulters.

6.5 JD informed the committee that she was not planning to stand for committee in 2015

6.6 IF JD is not Treasurer following the AGM there would be a problem with the mandate and outstanding cheques on the account.

CS proposed that JD stands on the committee for a three month handover to help the procedure go smoothly. JD said that this is not possible.

6.7 All accounts are up to date and no more cheques will be written until after the AGM.

6.8 Depending on the result of the voting JD will have all accounts until the end of September ready to send to auditors and arrange for everything to go to BS.

7.0 Hon Secretary's Report

7.1 Membership: 1106

7.2 Correspondence: None

7.3 AGM – All reports have been received and AGM papers will be taken to the printers following this meeting.

8.0 Rally Secretary's Report

No report

8.1 JD confirmed that Peewit will still be run as John's Rally.

9.0 Advertising and Publicity

9.1 £2450 total advertising revenue promised for the 2014 handbook.

9.2 Stowmarket Caravans are not advertising this year

9.3 White Arches and Rose Farm still to confirm.

9.4 David Hope name change will come through next week.

9.5 NB now chasing graphics from those advertising.

10.0 Rally Equipment Sales Officer

10.1 More stock is being ordered.

10.2 JD to send out a list of what stock we have that needs to be listed on any amended listing.

11.0 Rally Equipment Officer

11.1 DM has located the electric urn – this will now go to the AGM Rally.

11.2 One gas urn is with DS and DM has two.

11.3 The yellow box of equipment is still with Wayne H and is to be returned to DM.

11.0 Sports Officer

Nothing to report

12.0 Webmaster

12.1 The 2014 programme has now been linked from the homepage.

12.2 Committee nominations have been added.

13.0 Newsletter

13.1 The first draft of the newsletter is ready and the final will be available at the AGM.

14.0 Junior Crew Liaison Officer

14.1 Booking at King Pin on the 13th December has been confirmed for 24 places.

DS asked for funding at £6.00 per head for members children. Grandchildren welcome at a cost of £5.00 per head if space is available.

16.0 Register Secretary

16.1 All up to date but some of the lists received by DP are lacking in detail. This makes the task more difficult. Marshals are asked to ensure that the forms are filled in exactly as detailed.

17.0 Regional Meeting

17.1 The CC spends over £100,000 per year on signage but this year has installed some that should have a longer life.

17.2 The tow car of the year has been decided and is a Skoda – details will be in the next magazine.

17.3 Caravan sales are down this year.

17.4 The CC new website is up and running.

17.5 There have been reports of a number of wheels coming away from caravans. The CC is working with manufacturers to see how the problem can be addressed. In the meanwhile it is recommended that wheel nuts are checked regularly.

17.6 Discussion followed on the regional request that information on sites and owners details were sent to a regional database. The committee were not in favour of this proposal as it was felt that the Suffolk sites should be primarily for the Suffolk Centre.

18.0 Any Other Business

18.1 NB asked if we could investigate other venues for meetings. The current hall has been booked for the next year at £16.00 per night. The main reason for changing the venue would be to encourage new committee members from the other side of Ipswich.

18.2 DM asked if we could hold a Natter and Chatter meeting at the Valentines Rally. We will ask AG at the next meeting.

18.3 CS questioned the “stewards” role at the Debenham Country Festival. Do they perform the same role as marshals and how many are required for the rally?

Meeting closed at 9.30pm

Date of Next Meeting : 13th November 2013