

**THE CARAVAN CLUB – SUFFOLK CENTRE**

**MINUTES OF MEETING HELD AT HINTLESHAM**

**WEDNESDAY 12<sup>th</sup> May 2014 at 7.30pm**

**Present :**

Chairman	Brian Southgate	BS
Vice Chairman	Paul Fitch	PF
Vice Chairman	Alan Green	AG
Treasurer	Mark Gowers	MG
Secretary	Janice Kent	JK
Publicity	Derrick Stammers	DS
Equipment Officer	Jerry Goddard	JG
Equipment Sales	Katie Gothard	KG
Junior Crew Liaison	Mandi Syrett	MS
Register Secretary	Diane Preston	DP
Newsletter	Nigel Berry	NB
Webmaster	Trevor Smith	TS

**1.0 Apologies for Absence**

CS

**2.0 Signing of Previous Minutes**

Proposed NB

Seconded JG

**1.0 Matters Arising**

No matters arising

**2.0 Chairman's Report**

3.1 BS attended the Country & Western Rally at Easter. There were 44 caravans on the rally with 10 visitors.

BS then went to a rally at Forfar before the Scottish National, both of these were very good. He then came on to the Rede Hall rally which was a very wet weekend but a Suffolk Punch did visit the rally field after flagpole.

3.2 BS thanked Katie for chairing the Delft Rally, JK for chairing Peewit and PF for chairing at The Steadings. Thanks also to Dave Totman for chairing at Belton and Derek Pannell for chairing the Easter Rally at Sutton.

## **5.0 Vice Chairman's Report**

Nothing to report

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Nothing to report

## **6.0 Hon Treasurer's Report**

6.1	Bank Account	8,628.55
	Caravan Club	7,500.00
	Cash with Treasurer	200.00
	Total	16,328.55

Includes rally deposits of £5,820.00 for Thorpeness Rally

### **Fund Balances**

	Charity Fund	415.33
	Junior Crew	682.67
	Special Fund	276.19

6.2 Easter @ Sutton raised £231.00 Debenham keeps it Country raised £45.00.

Additionally £200 raised for Leukaemia Care at Easter @ Sutton and £110.00 for Debenham Village Hall and Playing Field Trust. Cheques issued.

6.3 Income since April month end – Deposits for Thorpeness Rally - £1,534.00 (total now £7,354.00), Advertising income from AW Smart and Suffolk Storage received 14/5 £180 and £60 respectively.

6.4 Expenditure since April month end – Cheque for Panda Plaques £162.62

6.5 Rally Accounts – Finalised New Year, Sutton, Debenham, Felixstowe. Still waiting on Valentines, Holland, Paris and Newbourne.

6.6 Defaulters - 4 from Debenham, 1 from Easter at Sutton. Letters sent. One payment received no other correspondence.

6.7 Advertising Income – 2 still outstanding; Farnham Leisure £180, Homestead Caravan Centre £120

## **7.0 Hon Secretary's Report**

7.1 Membership 1060

7.2 Correspondence:

A letter has been received from the CC re information regarding changes in notification. This has been passed to the Rally Secretary for future reference.

## **8.0 Rally Secretary's Report**

8.1 10 rallies have so far been confirmed for 2015. There is a need for encourage more marshals to arrange rallies for 2015. This will be done on the website and at flagpoles through the coming months.

## **9.0 Publicity**

- 9.1 DS informed the committee that all payments have now been paid for the 2014 handbook.
- 9.2 DS is now starting to chase for advertisers for the 2015 handbook.
- 9.3 Tuddenham Press have informed Marquis of sizes required as requested and they have already sent through their advertisement for next year.

## **10.0 Equipment Sales**

- 10.1 KS has been through the stock and has some needs to be written off. KS then will prepare a new list of items for sale at rallies.
- 10.2 KG has selected new items for inclusion and the committee to agreed go ahead with some new ideas to see how they sold.

## **11.0 Equipment Officer**

- 11.1 JG queried the address to be given for warranties on new equipment purchased. The committee agreed that it should be his address.
- 11.2 The new urns are causing some problems so JG will return them under the warranties for inspection.
- 11.2 It was agreed that new teapots be purchased and KG was to check out some prices.
- 11.3 BS to buy some bags to store the new urns.

## **12.0 Sports Officer**

No report

## **13.0 Webmaster**

- 13.1 Some updates were completed last weekend and some reports on site need to be deleted as they have been up quite a time.
- 13.2 TS would like to introduce a picture gallery - this was agreed as it is a good way to promote the Centre.
- 13.3 TS is going to tidy up the site over the next few months as quite a lot of work is needed to refresh the site and keep it up to date.

## **14.0 Newsletter**

- 14.1 NB has started on the next newsletter which is due for the National Rally. He would like some more reports to make it relevant and interesting.
- 14.2 Kim Berry sent a report to CC following on from the Delft Rally and they are going to include the piece in Centre Pages of the July issue.

## **15.0 Junior Crew Liaison Officer**

- 15.1 There were 18 children on Dutch rally. They all enjoyed themselves and decided on a fund raising event for the Junior Crew and – they had a stall to sell off surplus supplies

- 15.2 The craft box needs replenishing as it has been used on quite a few rallies recently. It was agreed that more supplies be purchased.
- 15.3 Some members have written reports for the information sheet and this should be ready shortly.

**16.0 Register Secretary**

- 16.1 All up to date

**17.0 Regional Meeting**

- 17.1 Next meeting to be held on 7<sup>th</sup> June

**18.0 Any Other Business**

- 18.1 PF asked if the £500 cost of the marquee for the Pig Roast Rally could be paid for by Centre funds. This was agreed.
- 18.2 NB suggested that as there are only three meetings before AGM we need to advertise for new committee members at flagpoles in the coming weeks.
- 18.3 MS and KS have arranged a fund raising event at the Pig Roast. Sponsorship for chest waxing – this will be done by a qualified beautician.
- 18.4 DP asked for a £50 donation towards the Brightingsea Carnival float . This was agreed.
- 18.5 AGM Rally – Flyer printed, copy to Trevor and Nigel for website and newsletter
- 18.6 Easter @ Sutton – provisionally booked for 2015.

Date of Next Meeting - 11<sup>th</sup> June 2014