

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 12th March 2014 at 7.30pm

Present :

Chairman	Brian Southgate	BS
Vice Chairman	Paul Fitch	PF
Vice Chairman	Alan Green	AG
Treasurer	Mark Gowers	MG
Secretary	Janice Kent	JK
Publicity	Derrick Stammers	DS
Equipment Officer	Jerry Goddard	JG
Equipment Sales	Katie Gothard	KG
Junior Crew Liaison	Mandi Syrett	MS
Register Secretary	Diane Preston	DP
Newsletter	Nigel Berry	NB
Webmaster	Trevor Smith	TS
Sports Officer	Chris Stammers	CS

1.0 Apologies for Absence

Katie

2.0 Signing of Previous Minutes

Proposed CS

Seconded DP

3.0 Matters Arising

3.1 NB informed the committee that the Caravan Club had not been charged for their advertising in 2013 and that this has now been paid with 2014 invoice.

3.2 6.10 - NB suggested that we should contact the Legal Dept at CC to seek their advice.
MG to speak to them.

4.0 Chairman's Report

BS attended Valentines and Natter and Chatter rally.

5.0 Vice Chairman's Report -

PF - Nothing to report

5.0 Vice Chairman's Report

AG – no report

6.0 Hon Treasurer's Report

6.1 Bank Account Details :

Current Account	8,628.55
Caravan Club	7,500.00
Cash with Treasurer	200.00
Total	16,328.55
Charity fund balance	139.33
Junior Crew	648.17
Special Fund	276.19
Thorpeness Deposits	1320.00 (Total held £5995.00)

6.2 Advertising payments received from Witter and Caravan Club

6.3 The Annual Accounts for 2013 have been fully signed and auditors have sent a copy to caravan Club. Club confirmed on 11th March.

6.4 Defaulters – none

6.5 Equipment Sales – New Year Rally received.

7.0 Hon Secretary's Report

7.1 Membership 1060

7.2 Correspondence:

Information received from the Caravan Club:

- i. Area Boundaries
- ii Voting Procedures
- iii New rules on Rallies for spacing re Exemption Certificate

These updated rules are held on file by JK and can also be found on the Caravan Club website.

8.0 Rally Secretary's Report

8.1 Valentines – a good rally but very windy and some non-attendance due to weather.

8.2 24 slips for AGM so far.

8.3 2 rallies confirmed for 2015 and one 2016.

8.4 Going to the Zoo – dates to be amended on the website.

8.5 Tank Rally - postcode should be NR 16 1HZ – this will be amended on website.

8.6 More rally envelopes to be ordered from Caravan Club.

8.7 Date of Regional Rally for 2015 is 20-22nd November.

8.8 Region intending to run dinner at House of Commons on 27th March 2015 with North Essex to run a rally to coincide for the weekend at Abbey Wood.

8.10 MG has booked AGM rally for Trinity Park for 2015.

9.0 Publicity

9.1 DS has contacted all outstanding advertisers for payment and booking for 2015 handbook.

10.0 Equipment Sales

KG unable to attend. BS asked for some equipment to sell at rallies and PF will arrange.

11.0 Equipment Officer

11.1 JG has prepared a spreadsheet for website to track equipment.

11.2 A new electric urn has been purchased.

11.3 JG asked if he could go ahead with gas urn purchase. This was agreed.

11.4 5 mile an hour signs to be ordered

11.5 Teapots to be included in the equipment boxes.

12.0 Sports Officer

12.1 CS asked for two volleyballs to be purchased from Sports Direct – this was agreed.

12.2 CS to get a Street Soccer ball from Ipswich Town FC.

12.3 ITFC have offered a fly the flag programme for a group of Junior Crew – CS to co-ordinate.

13.0 Webmaster

13.1 TS has updated all forms and For Sale items.

13.2 TS informed the committee that he intends resign from the position of Webmaster at the next AGM.

14.0 Newsletter

14.1 the newsletter for the Natter & Chatter was well received.

15.0 Junior Crew Liaison Officer

MS informed the committee that 18 children are going to Delft and asked the committee for a contribution towards Easter Eggs – this was agreed.

16.0 Register Secretary

16.1 There are three rallies to enter for 2014.

17.0 Regional Meeting

17.1 Martin Stringer would be willing to show a group around the offices at East Grinstead

17.2 the AGM of Caravan Club to be held in Birmingham to reduce the cost of holding the event in London.

17.3 A Regional Meet the Members will be held on 29th March at Waltham Abbey.

17.4 Regional Funding for Fishing Rally was declined.

17.5 National Rally only one CLO per region but each centre thought this should be looked at/

18.0 Any Other Business

- 18.1 BS would like to arrange a buffet lunch at the AGM during Saturday lunch time and invite all marshals and committee. BS would supply the wine and committee would prepare the food. The committee agreed this would be a good way to thank marshals.
- 18.2 PF asked for a donation from the committee towards the cost of marquee for the Pig Roast Rally as they will be celebrating 25th Years. The committee agreed in principle.
- 18.3 BS asked for committee members assistance in chairing rallies :

Tattingstone	JG
Steadings	PF
Belton	Dave Totman
Mexican	PF
Tangham	NB
Rede Hall	BS
Coggeshall	PF
Crowfield	CS
Dans Meadow	PF
Clopton	BS
Hike & Bike	PF
Waldegrave	DP
Clare	BS
Brightlingsea	AG
Framlingham	BS
Blyford	MG
Bobs Meadow	PF
Wissington	PF
Great Yarmouth	BS
Debenham	AG
Hollesley Bay	AG
Assington	BS
Banham Zoo	MS
Ickworth	BS
Newmarket	BS

Date of Next Meeting : 9th April 2014