



**THE CARAVAN CLUB – SUFFOLK CENTRE
MINUTES OF MEETING
1ST March 2006**

Chairman	David Totman
Vice Chairman	Anthea Southgate
	Derek Pannell
Secretary	Sheena McCartney
Treasurer	Janet Dobson
Ass.Secretary	Nigel Berry
Rally Equipment	Brian Southgate
Equipment Sales	Margaret Calvesbert
Junior liason/newsletter	Denis Mattocks
Sports Officer	Rosanna Waterson
Publicity	Gary Maples
Charity	Derrick Stammers

Action

1.0 Apologies for absence

1.1 Trevor Smith and Bob Waterson.

2.0 Previous Minutes

2.1 Agreed by committee and signed by David Totman.

3.0 Matters Arising

3.1 JD is still in negotiations with regard to the replacement carpet bowls. Two sets will be £153.00 but there is an alternative at £70.00 It was agreed that these would be purchased. **JD**

3.2 DS has a possible frame for the new banner and he will agree the new artwork for the banner and present this at the next committee meeting. **DS**

4.0 Chairmans Report

4.1 Nothing to report.

5.0 Vice Chairman

5.1 AS discussed the trophy for attendance and suggested that it would assist the Marshalls if the list of attendees for the rally was in alphabetical order.

5.2 It was reiterated that members are encouraged to carry their Caravan Club membership cards at all rallies.

- 6.0 Treasurer's Finance Report**
- 6.1 JD confirmed that the accounts have now been audited.
- 6.2 Query was raised over a refund of the Thorpeness Rally 2005 which has now been dealt with.
- 6.3 GM to obtain a copy of the booking form and this is to be reviewed at the next committee meeting. **GM**
- 6.4 It was agreed that the Caravan Club and the Suffolk Centre rules must be adhered to during the Thorpeness Rally.
- 7.0 Secretary's Report**
- 7.1 Membership currently 1,018 with 22 new members and 9 void.
- 7.2 Correspondence – SM confirmed that she had sent the letter to Mr Granville inviting him to the 1500th rally and he confirmed that he will attend.
- 7.3 SM confirmed that she had received advice from the Caravan Club about alterations to the club web site.
- 7.4 SM confirmed that the theme for the car display at the National this year would be TV shows.
- 7.5 Assistant Secretary – Nothing to report.
- 8.0 Rally Secretary's Report**
- 8.1 DS discussed the Mildenhall Working Club Rally and asked that the Admin be fee waived as this would be covered by the Caravan Club. He raised concern that Suffolk Centre had no Chair attending the rally, and it was agreed that this would be reviewed. **DT**
- 8.2 GM advised that Thorpeness still requires a chair, this will be confirmed.
- 9.0 Equipment Sales**
- 9.1 Nothing to report.
- 10.0 Rally Equipment**
- 10.1 BS confirmed that all equipment had now been serviced and tabled the schedule/programme of which rally each box is to be.
- 10.2 BS advised that a set of barriers were now available for placing around Pit/Elsan.
- 11.0 Sports Officer**
- 11.1 Nothing to Report.
- 12.0 Publicity**
- 12.1 Nothing to report.
- 13.0 Charity**
- 13.1 Nothing to report.

- 14.0 Webmaster**
- 14.1 An updated draft is ready to view but not yet for public domain. This will be dealt with on Trevor's return.
- 15.0 Newsletter**
- 15.1 DM confirmed that the newsletter will be issued at the Natter and Chatter and other rallies after that. **DM**
- 15.2 The next newsletter will be for the 1500th rally and then the AGM. DM advised that he still requires content and rally reports for the next issue.
- 16.0 Junior Liaison**
- 16.1 DM advised that there will be lots of activities for the Junior Crew during the Trimley and Mistle Rallyes.
- 17.0 Regional Meeting Report**
- 17.1 DT advised that the licencing rules had now changed and that, to obtain a licence to run a bar, you would need to go on a course which would involve a cost as well as time.
- 17.2 DT advised that the Caravan Club have confirmed that all centre rallies will be on the national website from next year.
- 17.3 DT advised that it had been raised that a disclaimer should be added to the rally book that restricting the use of names and addresses within i.e. data protection. **TS**
- 18.0 1500th Rally**
- 18.1 Programme
 Wednesday – Peg out
 Thursday – Vans arrive pm – Quiz
 Friday Afternoon – Tea Dance. PM – Duo Band
 Saturday – Childrens Entertainment
 PM – MC and Band.
- 18.2 JD has possible bands and this is to be agreed by the committee, but DS may provisionally book the band that he has in mind. **DS**
- 18.3 Additional activities will go on throughout the weekend including scavenger a hunt, breakfast and non-organised sports activities.
- 18.4 JD raised concern to the rally running at a loss. It was agreed that Suffolk Centre would make a donation towards the rally as this is a special occasion and a full weekend of entertainment should be provided.
- 18.5 It was agreed that trade stands may attend as many days as they wish for a fixed fee of £25.00 (plus rally fee if they stay).
- 18.6 JD confirmed that currently 41 vans have booked.
- 18.7 The Caravan club band have written to SM with their requirements. Clarification needs to be sought with **SM**

regard to these items and SM will report back at the next committee meeting.

18.8 NB will prepare the Programme for the weekend. **NB**

18.9 DS suggested that flyers could be printed and distributed to local caravan dealers to advertise the rally to Suffolk members.

19.0 Regional Rally

19.1 DT will be attending.

20.0 National Rally

20.1 Discussed earlier.

21.0 Any Other Business

21.1 DT tabled that he received a request from the Rural Coffee Caravan Information Project requesting a volunteer to tow the caravan from venue to venue. It was agreed that we would decline on this occasion.

22.0 Date of Next Meeting

5th April 2006

23.0 Meeting Closed at 10.00pm

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