

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 12th June 2013 at 7.30pm

Present :

Chairman	Brian Southgate	BS
Vice Chairman	Denis Mattocks	DM
Treasurer	Janet Dobson	JD
Secretary	Janice Kent	JK
Publicity	Nigel Berry	NB
Junior Crew Liaison	Daryl Syrett	DS
Register Secretary	Diane Preston	DP
Webmaster	Trevor Smith	TS
Sports Officer	Chris Stammers	CS

1.0 Apologies for Absence

- 1.1 Paul Fitch
- Katie Gothard
- Alan Green

2.0 Signing of Previous Minutes

- 2.1 Proposed by CS and seconded DM

3.0 Matters Arising

- 18.4 The cost for face paints to be used at Brightlingsea and Pig Roast Cost is to come from Junior Crew Fund.
- 11.2 The pegs have now been located – DM now has them.
BS looked for a vase for the 500 ralliers - the cheapest is around £80 plus engraving.
Various suggestions were made and CS to investigate.

4.0 Chairman's Report

- 4.1 BS attended Crowfield, Clopton, Brampton and the National – all good rallies. There were low numbers at Moo Farm but it was a good rally.
- 4.2 Suffolk had a good location close to the facilities at the National – there were 20 in Suffolk Lines and other members in the electric hook up area.
- 4.3 A reminder should be given to parents that children should not be left at social events without supervision.
- 4.4 Thanks to Janet and Daryl for chairing rallies over the bank holiday weekend.

5.0 Vice Chairman's Report

- 5.1 Hike and Bike went very well.

5.0 Vice Chairman's Report

- 5.2 PF – no report

6.0 Hon Treasurer's Report

6.1 Financial Details :

The bank balance at the end of May stands at £12,670.

There is £978.14 in the charity fund.

Junior Crew fund is £759.62 less cost of the face paints

The Special Fund stands at £276.19

The Club is also holding deposits of for rallies and £1026.89 VAT

Therefore there is £4,670 in the current account at present.

There are currently no outstanding bills.

- 6.2 We need to remind marshals that they have a 14 Day window to get the accounts back to the Treasurer.
- 6.3 Equipment sales figures are down on last year and running at a minus figure.
- 6.4 Defaults - JD had the list of defaulters and the committee made the decision on these.
- 6.5 New marshals need to know about the VAT rules – a guide will soon be available.
- 6.6 The Haughley Rally has been cancelled due to the low number of bookings.

7.0 Hon Secretary's Report

- 7.1 Membership 1051

7.2 Correspondence:

Southern Centres Rally reminder of their anniversary rally.

8.0 Rally Secretary's Report

AG was unavoidably delayed and was not able to send a report but TS was able to discuss the rally programme.

- 8.1 The Easter Rally at Elmswell will not be running in 2014
- 8.2 The committee discussed the programme for next year.
TS to speak to AG about the rallies.
- 8.3 The committee discussed venues for a special rally in 2014 – location and timings need to be checked with AG. This will be carried forward to the next meeting.

9.0 Rally Equipment Sales Officer

- 9.1 Equipment needs to be distributed regularly
- 9.2 Katie to deliver some to Brightlingsea Rally
- 9.3 BS gave some money to JD for banking.

10.0 Rally Equipment Officer

- 10.1 System working but some boxes need to be replenished.

10.2 DM emphasised the need to keep urns clean.

11.0 Sports Officer

11.1 CS detailed the National Rally sports issues.

There was a new points system introduced this year.

The participation in the sports was limited, where, usually there are 40 teams involved in the football, this year there were 7.

11.2 The quiz team has problems with the timings issues by the organisers, this was changed twice and the team was not informed of the changes.

11.3 Suffolk did take part in the children's races, the fun run and the tug of war, were we received runners up medals. We also came third in the darts. There was also a place for us in the dog show.

12.0 Publicity and Advertising Officer

12.1 There was an article in the Club magazine on the Pig Roast Rally which NB will follow up after the event.

12.2 NB will now chase advertisers interested in advertising in the 2014 handbook.

13.0 Webmaster

13.1 Reports on rallies coming in very well

14.0 Newsletter

14.1 The last newsletter was produced and distributed by TS at no cost to the centre – our thanks to TS for this.

14.2 The next newsletter will be produced for the AGM in October.

15.0 Junior Crew Liaison Officer

15.1 The Junior Crew Rally is coming up in July – money from Junior Crew fund will be used to support the rally - £50 agreed by the committee.

15.2 There are doubts on the viability of holding the Christmas Party and Rally in December and this will be discussed further at the next meeting.

16.0 Register Secretary

16.1 Up to date on rallies so far.

17.0 Regional Meeting

Next meeting 22nd June

18.0 Any Other Business

- 18.1 DP Brightlingsea carnival – town council plans to distribute monies back to those taking part – this will go to the Chairman’s charity.
- 18.2 TS – new marshals leaflet being prepared and will be sent to committee members for discussion at the next meeting.
- 18.3 BS asked for members support in chairing some future rallies and these were distributed to those attending the rallies.

Meeting closed 9.25

Date of Next Meeting - 10th July 2013