

**THE CARAVAN CLUB – SUFFOLK CENTRE**  
**MINUTES OF MEETING HELD AT HINTLESAHM**  
**Wednesday 10<sup>th</sup> June 2009**

**Present**

Chairman	Derek Pannell	<b>DP</b>
Vice Chair	Brian Southgate	<b>BS</b>
Treasurer	Janet Dobson	<b>JD</b>
Secretary	Tracy Totman	<b>TT</b>
Equipment Sales	Gary Maples	<b>GM</b>
Rally Equipment	Darren Fitch	<b>DF</b>
Registration Secretary	Sheena McCartney	<b>SM</b>
Publicity	Rosanna Waterson	<b>RW</b>
Sports Officer	Christopher Stammers	<b>CS</b>
Newsletter	Alan Green	<b>AG</b>
Newsletter Assistant	Colin Goddard	<b>CG</b>

- 1.0** **Apologies for Absence** **ACTION**
- 1.1 Trevor Smith and Nigel Berry
- 2.0** **Previous Minutes**
- 2.1 Approved by Christopher Stammers and seconded by Alan Green
- 3.0** **Matters Arising**
- 3.1 8.3 Kate from Wantisden Valley had returned the call to Derek Pannell and the cost for the AGM would be £1000 for approx 30 vans. This was obviously too expensive. To continue with plans to have AGM at Sutton.
- 4.0** **Chairman's Report**
- 4.1 **DP** stated he was disappointed that a committee member had ignored both his and the treasurers instruction to charge VAT on a recent rally and asked that they gave a written apology for their rude and aggressive outburst at the May meeting to both the treasurer and the committee.
- 4.2 DP had attended the National Rally at Prestwold Hall which was very good. DP would like to Thank Oliver Eves for raising the Suffolk Flag. Moo Farm had been great success and DP congratulated JD for finding such a good venue all the children and adults had really enjoyed the weekend.
- 5.0** **Vice Chair Report**
- 5.1 BS had attended Saxstead which had 10 vans, good pub rally, Weeley which there were 80 vans in attendance, good weather, also Bredfield, where there had been trouble with the locals playing football on the field.  
TS was not in attendance but also had not chaired any rallies since the last meeting.
- 6.0** **Treasurers Report.**
- 6.1 DP had received a letter from Trevor Smith regarding VAT on food at rallies. This had been forwarded to the Caravan Club VAT department for clarification. The reply from the Club stated that as we were supplying a service on behalf of the club VAT had to be charged. There is no deviation from this as it is against the law not to do so.

- 6.2 JD reported that there had been a substantial loss on a rally as the rally marshals had failed to charge VAT, the Caravan Club had been made aware.
- 6.3 JD reported that the Bank Balances at the present time are as follows:-  
Bank A/C £15,259.84p  
Chairman's Charity £357.51p  
Junior Fund £1096.10.  
There had been 638 paying vans out so far this year.
- 6.4 JD had some concerns about the Thorpeness rally and the accounts. There was a discussion around the amount of money collected for this rally. It was decided that JD was to talk to the rally marshals so she was reassured that they had a full understanding of the monies as this was their first time of being a rally marshal. **JD**
- 7.0 Secretary Report.**
- 7.1 Current membership stands at 1069, as there was no new information from the caravan club so it was not able to update the figures. TT had concerns around new members not receiving Rally Books but most people had been very understanding. There was still no news about when the new membership cards would come through, as there were still problems with the computer system at HQ. TT requested that no committee members gave out rally books to new members as this was confusing the issue.
- 7.2 TT had received a new set of General Letters to Centres which she circulated to BS, JD, DP and copy would be passed on to NB **TT**
- 7.3 The Caravan Club had forwarded on to TT a copy of the proposed boundary for the South Downs National Park. If the Centre proposed to hold any rallies within this area during 2010 could the Caravan Club be informed. Information to be passed on the NB **TT**
- 7.5 The Caravan Club had sent a list of Caravan Club Sites that had facilities for rallies, this information to be passed on the NB **TT**
- 8.0 Rally Secretary Report.**
- 8.1 Not in attendance but had sent message that a few more dates in the programme for 2010.
- 9.0 Equipment Sales**
- 9.1 New stocks of Blue Loo, Pink, and Bobby Dazzler in stock.  
Had ordered Visitors plaques which were distributed between Committee.
- 9.2 New equipment forms had been produced and distributed to those who sell equipment.
- 9.3 Blue and pink supplies for Tangham.
- 10 Rally Equipment**
- 10.1 Teapots had arrived.
- 10.2 A request was made to order a new fire extinguisher bag as one is not able to be repaired.

- 10.3 DP requested that we looked into the purchase of some new flagpoles and flag's as the condition of what we have in stock is not good. **DF**
- 11.0 Sports Officer**
- 11.1 CS would like to Thank all those who competed at the National in any way. There had been one incident where another centre had complained about the attitude of a Suffolk Member but that had been resolved.
- 11.2 The Five Centres would be on the August Bank holiday weekend and CS was looking for anyone who wished to compete at his rally.
- 12.0 Registration Secretary**
- 12.1 Continuing to compile data
- 13.0 Publicity**
- 13.1 Nothing to Report
- 14.0 Junior Crew**
- 14.1 New supplies of the Junior Crew passport were required.
- 14.2 At the Pig Roast rally at Woolverstone there would be races and games for the children before the Fete.
- 14.2 DM asked if Paul Lewin would be Father Christmas at the party again, TT **TT** said she was sure that he would.
- 15.0 Newsletter**
- 15.1 DP thanked AG for getting the Newsletter out for the National Rally after the confusion.
- 15.2 It was noted that the weight of the Gas bottle mentioned in the newsletter was incorrect. Also the word search was not correct.
- 15.3 Next newsletter due out at AGM, if enough material by August Bank Holiday an extra may be produced.
- 16.0 Webmaster**
- 16.1 No report
- 17.0 Regional Meeting report.**
- 17.1 .No report
- 18.0 AOB**
- 18.1 It was agreed that we would discuss the change in admin on rallies at the next meeting, as it was believed that there would be some input from rallliers and their views by that time. In the meantime DP requested that the committee talked to members and found out their views and suggestions.
- 18.3 AG suggested that TT did not print of Agendas for the meetings as there the same every month. It was pointed out that they do change sometimes and also usually they are sent electronically and it was up to the individual committee member if they wished to print if off and bring to the meeting.
- 18.4 DM asked if the £10 fine could be used against the rally accounts, as at the present time they are not. It was felt that on the accounts this would then

mean that rallies would not show a loss when people cancelled at the last minute or failed to turn up. There was then a discussion around how the account system worked and why this could not be done. JD said she would inform all rally marshals who had appeared to have made a loss, when she had collected the fines if it was felt this of benefit This was agreed.

18.5 DP stated that the battery on his sound system that was used for flagpole had died at the National and would it be possible to look into purchasing some new ones, as it was believed that TS was not working either. This was agreed.

18.6 DP had received a letter from Paul Fitch requested if it was possible to have a donation towards the marquee for the Pig Roast rally. This was discussed and agreed it depended on how much Paul Fitch was asking for. DP to contact marshal and then e-mail committee for their decision as it would be to late by the next meeting.

**DP**

**19.0 Date of next meeting**

Wednesday 08/07/2009 at 7.30p.m. at Hintlesham.

Meeting closed at 9.10p.m.

