

**THE CARAVAN CLUB – SUFFOLK CENTRE**

**MINUTES OF MEETING HELD AT HINTLESHAM**

**WEDNESDAY 9th July 2014 at 7.30pm**

**Present :**

Chairman	Brian Southgate	BS
Treasurer	Mark Gowers	MG
Publicity	Derrick Stammers	DS
Equipment Sales	Katie Gothard	KG
Junior Crew Liaison	Mandi Syrett	MS
Register Secretary	Diane Preston	DP
Newsletter	Nigel Berry	NB
Webmaster	Trevor Smith	TS
Sports Officer	Chris Stammers	CS

**1.0 Apologies for Absence**

Paul Fitch  
Alan Green  
Janice Kent  
Jerry Goddard

**2.0 Signing of Previous Minutes**

Proposed MG  
Seconded CS

**3.0 Matters Arising**

None

**4.0 Chairman's Report**

- 4.1** Attended Brampton, Clare, Framlingham.
- 4.2** Chaired Bromeswell
- 4.3** Thanks to AG for chairing Brightlingsea  
Thanks to MG for chairing Blyford  
Thanks to JG for chairing Bobs Meadow

**5.0 Vice Chairman's Reports**

- 5.1** PF - No report
- 5.2** AG – No report

## 6.0 Hon Treasurer's Report

### Funds – end of June

Bank Account	14,960.05
Caravan Club	7,500.00
Cash With Treasurer	83.91
Total	22,543.96

Includes rally deposits of £7,694.00 for Thorpeness Rally

### Fund Balances

Charity Fund of £487.04

Junior Crew £682.67

Special Fund £276.19

### Income since June month end

£10 from Defaulters,

£13.20 Blyford Pub Rally

£91.00 Bromswell Rally

£56.60 Equipment Sales Framlingham and Brampton

£31.99 paid in 16<sup>th</sup> June in Colchester, may be Fathers Day at Brampton?

£20.50 paid in 8<sup>th</sup> July in Woodbridge Rd, Ipswich from Bromswell

### Expenditure since April month end –

Panda Plaques £80.52

Q2 VAT £1,496.85

£49.65 for Brightlingsea Carnival Float.

£590.00 for Pig Roast for Marquee hire

**Rally Accounts** – All June rally accounts in except for Brampton and Framlingham.

**Defaulters** - 4 still outstanding from Newbourne, Peewit and Easter Country. Will chase these again.

**6.1** Paul (in his absence) requested large plaques for 25<sup>th</sup> Pig Roast & Summer Fete in July. This would be a one off and the additional costs will be approximately £30. Approved on the basis that the rally marshals are celebrating 25 years

**6.2** Four defaulted letters have been sent

- 6.3** Request via KG for cheque valued £590 for Marquee for Pig Roast & Summer Fete (previously agreed by committee)
- 7.0 Hon Secretary's Report (in JK absence)**
- 7.1** Membership: 1141
- 7.2** Correspondence – none
- 7.3** Further funding approved for postage of handbooks for new members
- 7.4** Thorpeness Rally list checked for non members, ongoing checks and discussion with Marshals. Follow up by JK, BS & DP
- 7.5** Rally Chairman needed for Thorpeness Rally. BS to follow up
- 7.6** Donation of Suffolk Punch Horse to be discussed at September meeting
- 8.0 Rally Secretary's Report....(in AG absence)**
- 8.1** Copy of web page provisional 2015 programme circulated to committee and additional dates added. We still needs a good selection of additional rallies please.
- 8.2** Brian proposed an invitation lunch at the SCCC AGM Rally on Saturday for invited guests. Brian to discuss this with JK when she returns.
- 8.3** It was brought to our attention that more Suffolk Centre members are running private caravan events on sites that our Centre uses. The leading issue is that they may not have an exemption certificate or insurance and the venue may think the hirer is acting on behalf of the Centre. It was agreed by Committee that this is an issue for the venue and the hirer and not our Centre. No action to be taken.
- 9.0 Publicity**
- 9.1** DS in process of procuring advertisers for 2015. About half of the expected advertisers have replied so far
- 10.0 Equipment Sales**
- 10.1** New stock list being updated. Restocking of boxes with new items is in progress.
- 10.2** Mark now has a spare equipment box for use by Rally Chairman
- 11.0 Equipment Officer**
- 11.1** JG (in his absence) sent message that he will source purchase of another gas urn. We are currently using the old urns due to a fault with the new ones.
- 11.2** JG and BS a list of urn requirements for rallies due to high demand for equipment in August.
- 11.3** Discussion regarding future storage of equipment carried forward as JG not at meeting
- 11.4** The Centre has one large SCCC banner and two small ones. BS to check with AG to see if he has a small banner
- 11.5** Discussion for purchase of event shelters / gazebos has been deferred as it is felt they would not be used this season.

**12.0 Sports Officer**

**12.1** Nothing to report

**13.0 Webmaster**

**13.1** Links to Henham online booking is now on our web site.

**13.2** Rally reports for June have been published.

**13.3** Link to Assington venue has been fixed.

**14.0 Newsletter**

**14.1** Nothing to report

**15.0 Junior Crew**

**15.1** All set for Junior Crew rally this coming weekend

**16.0 Register Secretary**

**16.1** It was confirmed that Brian Southgate has attended over 820 rallies.

**16.2** Brampton, Framlingham and a S Essex rally are still required for on the register

**17.0 Regional Meeting**

**17.1** No meeting has been held

**18.0 Any Other Business**

**18.1** Nominations for committee - Six nomination received so far. We still need a nomination for Hon Secretary. Mention at each flagpole by rally chair

**18.2** Checking membership cards on arrival of a rally, reference rule 3

**18.3** Colchester Gazette published a picture of SCCC float at Brightlingsea Carnival

**18.4** Share of charity money raised at Brightlingsea to be followed up by DP

**18.5** CS suggested a horse plaque made by a Norfolk Sculptor to be presented to those that have attended 500 rallies. Propose CS to purchase one for committee to decide if appropriate at next meeting

**18.6** Mr & Mrs Robinson (Durham Centre) have been touring Suffolk rallies. Proposal to present a plaque made by Panda Plaques.

**18.7** Rally Handbook Cover Competition, propose a display of pictures and members vote at the AGM with £10 prize

**18.8** DP to bring comparison of rally attendance in 2013 and 2014 at next meeting to support the proposed 2015 programme

**18.9** DS suggested a forum was needed to discuss how best to encourage existing and new members to rally with Suffolk

**18.10** A "Survey Monkey" online survey or mailshot email to existing members was suggested to see what members would like in future rally programmes

**18.11** A pre-AGM committee meeting was proposed for Wednesday 1<sup>st</sup> October. JK to check room booking.

Meeting Closed at 21:20

Date of Next Meeting - 10<sup>th</sup> September 2014