

**THE CARAVAN CLUB – SUFFOLK CENTRE**  
**MINUTES OF MEETING HELD AT HINTLESAHM**  
**Wednesday 21<sup>st</sup> July 2010**

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**Present**

Chairman	Derek Pannell	<b>DP</b>
Vice Chair	Brian Southgate	<b>BS</b>
Vice Chair/Webmaster	Trevor Smith	<b>TS</b>
Secretary	Tracy Totman	<b>TT</b>
Treasurer	Janet Dobson	<b>JD</b>
Sports Officer	Chris Stammers	<b>CS</b>
Rally Secretary	Nigel Berry	<b>NB</b>
Equipment Sales	Gary Maples	<b>GM</b>
Committee Support	John Payne	<b>JP</b>
Advertising	Rosanna Waterson	<b>RW</b>
Publicity	Janice Kent	<b>JK</b>
Registration Secretary	Sheena McCartney	<b>SM</b>

**1.0 Apologies for Absence** **ACTION**  
1.1 Denis Mattocks and Alan Green

**2.0 Previous Minutes**  
2.1 Proposed by Brian Southgate and seconded by John Payne

**3.0 Matters Arising**  
10.1 The Flagpoles have been cut down we now have three short ones and one tall.

9.1 TT had contacted the clothing company but as yet had not had a reply.

**4.0 Chairman's Report**  
4.1 DP thanked the following committee members for chairing rallies. JP for Shotley RW for Stonham, DM for Hintlesham and AG for Debenham.  
4.2 DP had attended the Five Centres rally which had been a good rally with a lot of hard work being put into the organisation of the event. He did feel that due to low numbers attending if the 5 centres had run its course. The team of under 11years football had won. DP had some plaques to present to the juniors that had played. DP also thanked CS for providing a good bar at the rally, DP had also attended the rally at Moo Farm which all had enjoyed young and old.

**5.0 Vice Chair Report**  
5.1 TS had chaired the Chairman's Mad Hatters rally at Stonham good rally and weather, he had also chaired the Brightlingsea rally where the Suffolk Centre had won the best in class for their float in the carnival and also best float overall. There had been lots of crabs caught at the crabbing competition on the Sunday.

5.2 BS had attended the Stowmarket fishing rally, only 8 people fished but the rally was well attended. He had also attended the Bromeswell rally where there was lots of cake.

5.3 BS asked if it was possible for the centre to look into getting sponsorship for

rally envelopes. This was agreed and several members of committee to look into possibility.

## 6.0 **Treasurers Report.**

6.1 JD stated that the bank balance stands at £16138, the charity stands at £552.25p

6.2 There had been two defaulters, letters discussed and it was decided they had to pay levy. A certain member has been not attending rallies they had booked onto and it was noted that they had some personal problems, it was discussed and decided that TT to write a letter explaining that no levy will be charged this time but could they cancel any rallies they did not intend attending. TT

6.3 JD reported that the bank had changed the way in which the statement information was being sent making it difficult for her to identify between cash and cheques, so when paying monies in please send this information to JD.

6.4 The Sutton Village hall prices had been increased. JD to check prices as letter from village hall committee confusing. JD

6.5 JD had made some comparisons between 2009 and 2010. The biggest changes where defaulter were up, by 12, the interest from the caravan Club was down, from £188 to £37 due to interest rates. Most of the other comparisons were much the same.

## 7.0 **Secretary Report.**

7.1 TT reported that the membership stood at 1202 with 43 new members again this month. The list was the same no changes in format or ease of use. It takes approximately 15 to 20 hours to up date membership each month.

7.2 TT had received a copy of a letter from the Caravan Club relating to a member who had complained to the Club Chairman about the Centre. This had been dealt with by the Caravan Club with a letter of explanation to the member so no action was required by the Centre. There was a discussion around the letters that had been received by a member to DP and TT and it was decided that the committee is to send a letter to the member stating that as the Club Head office has now been involved we are no longer able to deal with the situation as it has been taken out of our hands. TT

7.3 JP had received a letter from the Mayor of Brightlingsea thanking the centre for the Reception that he had received at the Brightlingsea rally.

7.4 JD had received a letter from the plaque supplier stating that there would be £5 late order fee now. He may be changing the way in which he wished orders to be placed.

## 8.0 **Rally Secretary Report.**

8.1 There are now 44 rallies in the programme, with 10 new rallies and 3 new marshals.

## 9.0 **Equipment Sales**

9.1 Nothing to report. GM did request that a list of rally chairman be distributed so that he could make sure that equipment was with the rally chairman for each rally. DP agreed to undertake this. DP

## 10 **Rally Equipment**

10.1 There had been a change of collection for some equipment.

- 10.2 TS reported that the envelope stamps do not work very well.
- 11.0 Sports Officer**  
11.1 CS thanked everyone who participated at the Five Centres Rally.
- 12.0 Registration Secretary**  
12.1 Nothing to report.
- 13.0 Publicity**  
13.1 There was to be another mail shot as no more advertisers had come forward.
- 14.0 Junior Crew**  
14.1 No report.
- 15.0 Newsletter**  
15.1 No report
- 16.0 Webmaster**  
16.1 Lots of rally reports and photos would be going on website soon. John Head had sent his thanks to members for their good wishes.
- 17.0 Advertising**  
17.1 More addresses had been obtained to send out mail shots.
- 18.0 Regional Meeting**  
18.1 The National had been a good rally,  
18.2 D Stammers had done some meet the member's sessions at GT Yarmouth, Seacroft, and Ingelborough Fields.  
18.3 The House of Commons Dinner next year would be 13<sup>th</sup> May 2011  
18.4 South Essex where running a Christmas Rally and were looking for more support.  
18.5 SE would be running next years Five Centre Rally over the August bank holiday weekend.  
18.6 NE centre would be running a theatre weekend 11<sup>th</sup>-13<sup>th</sup> March 2011 to be held at Abbey Wood.
- 19.0 AOB**  
19.1 SM returned deposit from Hintlesham rally to JD.  
19.2 TS requested if he could open the social up at his Christmas Shopping Rally to members at a small charge. This was agreed.  
19.3 Jan Stewart had a letter printed in the Caravan Club Magazine. Well done to her.  
19.4 JD reported that the Newbourne Rally had appeared on the Caravan Channel, which included interviews with centre members.

### **Date of next meeting**

Wednesday 8<sup>th</sup> September 2010

Meeting closed at 9.40p.m.