

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 11th FEBRUARY 2015 at 7.30pm

Present:

Lady Chairman	Janice Kent	JK
Vice Chairman	Nigel Berry	NB
Vice Chairman	Trevor Smith	TS
Secretary	Diane Preston	DP
Treasurer	Mark Gowers	MG
Rally Secretary	Alan Dobson	AD
Publicity	Derrick Stammers	DS
Equipment Officer	Jerry Goddard	JG
Equipment Sales	Paul Fitch	PF
Junior Crew Liaison	Mandi Syrett	MS
Minutes Secretary	Karen Fisk	KF
Sports Officer	Chris Stammers	CS

1.0 Apologies for Absence

None

2.0 Signing of Previous Minutes

Proposed PF

Seconded TS

3.0 Matters Arising

The committee has agreed to the purchase of new window plaques.
JK to source.

3.1 JK requested chairmen for the forthcoming rallies:

Easter at Debenham	Alan Green.
Peewit at Felixstowe	Mark G
Queens Head at Blyford	Nigel B
May Day at Blaxhall	Mark G
The Hollies at Kessingland	Karen F
Brightlingsea	Derrick S

4.0 Lady Chairman's Report

- 4.1 JK attended 3 rallies, New Year at Trinity Park, which went well. Thanks to a great team. Saxted which was a small rally and very enjoyable.
Burns Night where Norma Godfrey carried on brilliantly without David as he was not well.
- 4.2 The electronic newsletter is progressing well. Nigel, Trevor and Diane are co-ordinating the planning and trials.

5.0 Vice Chairman's Report

- 5.1 NB nothing to report
- 5.2 TS would like to thank Tuddenham Press for their help ensuring an early delivery of the rally books.

6.0 Hon Treasurer's Report

- 6.1 Current Finances to the end of January

Bank Account	£ 8,388.82
Unpresented cheque	£ 0.00
True balance	£ 8,388.82
Caravan Club	£ 7,500.00
Cash with Treasurer	£ 76.91
Total	£15,965.73
- 6.2 Balance includes rally deposits of £2,770.00 for New Year Rally, £4,096.00 for Thorpeness 2015 and £60.00 for lawns Rally.
- 6.4 Fund Balances:

Charity Fund	£ 0.00
Junior Crew	£747.03
Special Fund	£284.19
- 6.5 Income since January
 - Deposits for Rallies £159.00
- 6.6 Expenditure since January
 - Panda Plaques £39.14
 - New Rally Signs £117.60
 - Website Hosting £88.07
- 6.7 Rally Accounts
 - Burns rally received, awaiting New Year & Saxted
- 6.8 Defaulters
 - 6 on Burns Rally, letters sent, 4 remain outstanding.
- 6.9 Equipment Sales
 - Saxted received
- 6.10 2014 Accounts
 - Delivered to auditors awaiting feedback and signature, copies distributed to committee

- 6.11 Bank Mandate
Confirmed as accepted and new signatories are in place J Kent, M Gowers & D Preston

7.0 Hon. Secretary's Report

- 7.1 Membership 1097
Correspondence:
- 7.2 Rally books went out before Christmas, there were a few with printing errors.
67 books were sent to other centres and we are waiting to receive 11 other centre rally books.
- 7.3 10 slips have been received for the Natter & Chatter.
- 7.4 DP has also been working on the electronic newsletter.

8.0 Rally Secretary's Report.

- 8.1 AD thanked TS for all his help
- 8.2 AD has information on a new rally field at Great Oakley
- 8.3 JK reports there will be no Ickworth Rally in 2016.
- 8.4 There is a proposed Dutch rally for May half term 2016 if a site can be secured.
- 8.5 AD hopes to have 2016 rallies booked by July.
- 8.6 As it is important for committee members to attend the July meeting expenses can be claimed, for this time only, to travel from the rally at Happisburgh to the meeting. TS stated he would travel to the rally the day after the meeting.

9.0 Publicity

- 9.1 DS reports advertisements are as last year but still looking for new businesses.
- 9.2 DS will arrange a dealer day with Marquis at Stowmarket on the 21st of March. DP will help.

10.0 Equipment Sales

- 10.1 PF requested 4 replacement storage boxes to be purchased; this was agreed by the committee.

11.0 Equipment Officer

- 11.1 JG reported 36 new rally signs have been acquired.
- 11.2 JG reports new Burco urns need to be sourced and purchased.
- 11.3 NB needs PA fixed or new battery.
- 11.4 CS and DS will be looking into the new lighter flag poles.
- 11.5 CS has been looking into the purchase of an event shelter that has been agreed in principle for use at rallies that have not got access to halls etc. CS asked to proceed with purchase of one shelter.

12.0 Sports Officer

- 12.1 CS reports National Rally slips are coming in.

13.0 Webmaster

- 13.1 TS has been informed of a website competition by Janet Pereira with a £300 prize and has duly tidied the website and entered the Suffolk Centre into the competition.
- 13.2 TS reports the maintenance host provider is moving so we may need to update the system.

14.0 Newsletter

- 14.1 NB has added MS rally reports to the new newsletter.
- 14.2 NB sent out e-newsletter to all committee as a trial with links back to the Suffolk Centre website E-newsletter will launch after the natter & chatter.
- 14.3 JK thanks the team for all the hard work.

15.0 Junior Crew Liaison Officer

- 15.1 MS reports there were four Junior Crew members at Saxted and they enjoyed the rally.
- 15.2 The Junior Crew committee will meet at the 'Up the Oche' rally in Butley.

16.0 Register Secretary

- 16.1 Up to date

17.0 Regional Meeting

- 17.1 JK attended the Regional Meeting on the 3rd January and reports a new constitution and new Bank mandate have been authorised.
- 17.2 TS, KF, CS and DS also attended the forum that followed the meeting
- 17.3 JK will be attending Your Club in Your Region on 21st March.

18.0 Any Other Business

- 18.1 MS suggested the Junior Crew would prefer chocolate to a trophy for rally attendance and also would like to revamp the passport.
- 18.2 Peggy Lee has had her operation but will not be able to attend the Natter & Chatter to return the Don Alcock Trophy.
- 18.3 KF asked for a contribution towards the making of three dartboards for the Up the Oche Rally. These have cost £80 each. The Committee agreed to pay for one of these and asked that the others could be rented out to rally marshals if needed at other rallies.

19.0 Date of Next Meeting -

Wednesday 11th March at 7.30pm

Meeting Closed at 10-00pm