

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 8th FEBRUARY 2012

Present :

Chairman	Brian Southgate	BS
Vice Chairman	Paul Fitch	PF
Vice Chairman	Denis Mattocks	DM
Secretary	Janice Kent	JK
Rally Equipment	Colin Clarke	CC
Publicity	Nigel Berry	NB
Webmaster	Trevor Smith	TS
Rally Plaque Officer	Katie Gothard	KG
Junior Crew Liaison	Daryl Syrett	DS
Register Secretary	Diane Preston	DP

1.0 Apologies for Absence

Alan Green	AG
Chris Stammers	CS
Janet Dobson	JD
John Payne	JP

2.0 Signing of Previous Minutes

Proposed : PF

Seconded : NB

3.0 Matters Arising

- 3.1 Admin Fee – Following the last meeting and the email discussion that passed between the committee it has been decided to leave the admin fee at £1.00 for this season and to monitor it for a review next year.

4.0 Chairman's Report

BS has attended two rallies so far this year:

Saxtead Mill – where there were a disappointing four call offs and Burns Night – a successful rally enjoyed by all those attending.

5.0 Vice Chairman's Report

PF – Cheque from JD has been received for deposits in connection with New Year rally bookings now coming through.

DM – nothing to report.

6.0 Hon Treasurer's Report

6.1 Report sent to committee:

Accounts are with audit. The centre fund has dropped by £896 mainly in part to the end of year equipment stock take being lower than the year before.

The accounts will be explained more fully at the next meeting in March.

Saxtead had 4 defaults – the members have been written to by JD.

7.0 Hon Secretary's Report

7.1 It has been a busy time but all registered Suffolk Members have received their Rally Books.

There have been some issues with members saying they are registered but once they check with East Grinstead the problem is resolved and labels are sent through to Suffolk to enable books to be sent out.

7.2 The current membership stands at 1138.

7.3 Correspondence :

A letter has been received from a member about the booking system for Thorpeness Rally. It seems that members are able to select their preferred site at the AGM before the booking forms go out. Discussion followed about the fairest way to go about this but there are inherent problems with alternative systems and the committee felt we had to leave it to the rally marshal to use the system they thought best.

A letter has also been received about the system for booking rallies and how some members are not able to get onto rallies months before they due to be held. Discussion followed but the committee felt the AGM is the best place to announce rallies and give those attending an opportunity to book them. Anybody sending in apologies in writing for absence is sent the list as soon as possible after the event to also give them an opportunity to book before the handbook is distributed.

From Caravan Club:

Confirmation of the Performing Rights Licence has been received – these are held at East Grinstead.

7.4 Agreement was sort from committee to purchase a new Access computer program – this was agreed at a cost of £91.07.

8.0 Rally Secretary's Report

Report sent to Committee by AG

8.1 Rally Changes :

Ladies Day at Gt Yarmouth changes from 6-11 July to 13-17 July.

Hooks n Hotdogs Rally 6-8 July Cancelled

Festival of Country Music is 11-16 July and not 11-17 July.

8.2 Rallies for 2013:

14 Rallies unconfirmed notified

3 confirmed

8.3 AG received a new broadsheet template from CC to list all Suffolk rallies in the future and for 2012 – this required a brief description of what the rallies had on offer. A time consuming task with a tight schedule but AG sent back within the time limit but is not sure when it will be published as CC having problems with their computers.

9.0 Equipment Sales Officer

9.1 Nothing to report

10.0 Rally Equipment Officer

10.1 Flagpoles have now been repaired and all boxes ready to go thanks to Derek Pannell

11.0 Sports Officer

Nothing to report

12.0 Publicity and Advertising Officer

12.1 Cheques are now arriving in payment for 2012 handbook entries.

12.2 Three advertisers have so far signed up for 2013 handbook.

13.0 Rally Plaque Officer

13.1 KG has had discussion for Saxtead marshals about over ordering but the situation has been explained. The committee reinforced its commitment to cut down on excessive plaques being ordered as this is one way to cut out costs and reduce any overspends.

14.0 Webmaster

Pages have been updated and all the information on rallies was posted in the New Year.

15.0 Newsletter

A newsletter will be ready for the Natter and Chatter on the 19th February.

16.0 Junior Crew Liaison Officer

Nothing to report

17.0 Register Secretary

The register is up to date and the list of those entitled to a Fellowship Plaque has been given to BS. BS and JK attended the Regional Meeting – main points of discussion were:

18.0 Regional Meeting Report.

BS and JK attended the Regional Meeting – main points of discussion were:

- 18.1 Siting of Caravans at National – Grenville Chamberlain said it was done on a draw and absolutely random.
- 18.2 Treasurer's report – current balance £5679.72.
- 18.3 Chairman's Report– Derrick Stammers gave each member a copy of the Regional Constitution.
- 18.4 The AGM at Seacroft had gone well with an attendance of 80.
- 18.5 Darren Charnock from Southern Centre gave a presentation on one of their Centre Groupings Rallies. This is held over the August Bank Holiday bi-annually – details on file.

19.0 Any Other Business

- 19.1 BS asked for help in chairing some rallies and these dates were distributed amongst the committee.
- 19.2 TS asked that his thanks be recorded to the committee and all members for the enormous support and good wishes he received whilst he had been unwell.

20.0 Date of Next Meeting

14th March 2012

Meeting closed 9.25pm