

**THE CARAVAN CLUB – SUFFOLK CENTRE**  
**MINUTES OF MEETING HELD AT HINTLESAHM**  
**WEDNESDAY 11<sup>th</sup> February 2009**

**Present**

Chairman	Derek Pannell
Vice Chair	Brian Southgate
Vice Chair	Trevor Smith
Treasurer	Janet Dobson
Secretary	Tracy Totman
Rally Secretary	Nigel Berry
Rally Equipment	Darren Fitch
Registration Secretary	Sheena McCartney
Publicity	Rosanna Waterson
Sports Officer	Christopher Stammers
Junior Crewe	Denis Mattocks
Newsletter	Alan Green
Newsletter Assistant	Colin Goddard

**1.0 Apologies for Absence**

1.1 Gary Maples

**ACTION**

**2.0 Previous Minutes**

2.1 Approved by Denis Mattocks and seconded by Alan Green

**3.0 Matters Arising**

3.1 4B – DP thanked the Committee for their support over the 4B problems with The North Essex Centre. There had been several correspondences between centres and the Caravan Club and the situation had now been resolved. North Essex were to cancel their rally at Copdock on this occasion.

3.2 NB stated that the Caravan Club were not putting the correct dates in the Club Magazine.

**4.0 Chairman's Report**

4.1 DP had attended the two rallies held in January, Saxstead and Burns Nite, both had been fully attended and very cold.

**5.0 Vice Chair Report**

5.1 No report from either vice-chairman

**6.0 Treasurers Report.**

6.1 JD reported that the accounts had been signed off and it was the earliest she had been able to send them to the Caravan Club. The grant had been up £250 but stock sales had been lower. Surplus on rallies had increased the Rally Book expenses had been about the same. The Special fund held £750 but the Junior Crewe fund was down to £1120. There then was a discussion around raising monies for the junior crewe and it was decided to hold two rallies where there would be a raffle to raise monies for the fund, these would be May Day at Bredfield, 1st – 4<sup>th</sup> May and Moo Farm at Brampton 5<sup>th</sup> – 7<sup>th</sup> June.

6.2 DP would like to minute a note of thanks to JD for all her hard work in getting the accounts done early.

6.3 Rally account forms had been given to NB

6.4 The deposit for the Thorpness Rally had been paid and JD had given the rally marshals advice re charges for the rally.

## **7.0 Secretary Report.**

7.2 Current membership stands at 1119 up by 20

7.3 The Red Pennants had been ordered received and paid for they had been passed on to DF for the equipment boxes.

7.4 The 2009 Rally Book had all been posted before Christmas and TT would like to thank her husband David for all his help (as he did all the packing licking and sticking whilst she had been at work one weekend.)

7.5 Two defaulters had phoned and had paid their fines and had been sent their rally books.

7.6 TT had received a letter from the Special Care Baby Unit thanking the Centre for their donation of £507 raised from the Centre Charities.

7.7 The Caravan Club had sent a letter about changing the way that Centre Memberships would be sent to Centre Secretaries. At the moment they are sent on a card and this is to stop in February. The new format will be A4 sheets of paper. This may mean that we will have to re look at the way we keep our membership information.

## **8.0 Rally Secretary Report.**

8.1 3 new 4B's from North Essex for rallies at East Bergholt, Tom Cat Farm Copdock, and Stratford. It was agreed these could go ahead.

8.2 There are to be no rallies in National Parks.

8.3 A new 4B form pad had arrived from the Caravan Club.

8.4 Rally Marshal packs completed and ready to give out at Natter and Chatter.

8.5 DP thanked NB and Dave Totman for all the work involved in getting the rally books out so early.

## **9.0 Equipment Sales**

9.1 No report

## **10 Rally Equipment**

10.1 Fire extinguishers and tea urns had been serviced and were ready for the new seasons

10.2 40 new direction signs were in use.

10.3 The New Red pennants were in the equipment boxes and there was note in the boxes explaining that they had to be used, but it was also agreed that it would be mentioned at each flagpole.

10.4 DF asked if he could buy two new yellow flags as one was missing and we needed a spare. It was suggested that he approach Wendy Johnson to ask if she would make them for us, as it would be much cheaper than ordering from flag manufacturer. TT to give DF Wendy's telephone number. DF TT

## **11.0 Sports Officer**

11.1 Lucy Wade was to be the Sports Officer at the 5 Centres. She has requested if she could borrow Suffolk Centre sports equipment for some events. This was agreed.

11.2 CS is looking for volunteers for the National Rally for all sports and the quiz team

## **12.0 Registration Secretary**

12.1 SM reported that she was attempting to set up a registration database but was finding it difficult, as members were not putting their full membership number on slips. There were a few rally attendance lists missing which she would attempt to track down with the appropriate marshals.

## **13.0 Publicity**

13.1 Invoices for adverts had been sent out. JD said some had already paid up.

- 14.0 Junior Crew**  
14.1 The clown has been booked for the xmas party.  
14.2 DM requested that he could re order some Junior Crewe badges as he had run out. This was agreed.
- 14.3 The winner of the David Totman Trophy for 2008 was Lee and Jack Norman
- 15.0 Newsletter**  
15.1 Newsletter was ready to be distributed at the Natter and Chatter. AG thanked TS for his assistance in getting the Newsletter printed at Tuddenham Press. Next Newsletter due out at the National Rally in May.
- 16.0 Webmaster**  
16.1 TS reported that he had put the Anglia Region events on the website and also improved the links between the regional website and the SCCC site.
- 17.0 Regional Meeting report.**  
17.1 The Regional secretary had sent 57 invitations to centre members across the region to attend the last regional meeting. She received 29 replies 8 of these were to decline.  
17.2 There are to be several events in the coming year which are:-  
House of Commons Dinner 8<sup>th</sup> May 2009  
Riverboat Trip and Meal 26<sup>th</sup> September 2009.  
Lords Mayor Show in November 2009.  
London to Brighton Bike Ride 21<sup>st</sup> June 2009. all 50 places secured.  
National Rally Prestwold Hall May 2009.  
Five Centres Rally August Bank Holiday weekend, hosted by Norfolk.  
The Regional AGM 21<sup>st</sup> November 2009 will be at Chelmsford by South Essex.  
North Essex will host the Five Centre Rally 2010.  
The Regional AGM 210 will be hosted by Suffolk  
17.3 The annual clear up of the Round Plantation Site at Mildenhall will take place on 20<sup>th</sup> –22<sup>nd</sup> March. Slips to J Rutter Mid Anglia.  
17.4 Next regional Meeting to be held at the Copdock on 28<sup>th</sup> February 2009.
- 18.0 AOB**  
18.1 TT raised that she had only had a few members claim for fellowship plaques this year and there was a discussion around whether this practice should continue. It was agreed that it should but to discuss further about plaques.  
18.3 CG raised that although he has requested SAE with slips for two of his rallies this was not happening. A discussion about this ended with the decision that any cost incurred should be added to the individuals rally fee so not to affect the members that were sending SAE as requested.  
18.4 BS raised that he did not like the new Rally Marshal plaques that we were presenting now. The general opinion of the committee was the same so it was decided to give a Rally Marshal triangle plaque that the Chairman and Vice-Chairman would hold. These could be ordered in bulk and this would be cheaper.  
18.5 DP closed the Meeting wished TT good luck with her surgery which was taking place at the beginning of March so she would not be able to attend the next meeting. SM agreed to take the minutes of this meeting.
- 19.0 Date of next meeting.**  
11<sup>th</sup> February 2009 at 7.30p.m.  
Meeting closed at 9p.m.



