



**THE CARAVAN CLUB – SUFFOLK CENTRE
MINUTES OF MEETING
1st February 2006**

PRESENT

Chairman	David Totman
Vice Chairman	Anthea Southgate
	Derek Pannell
Secretary	Sheena McCartney
Treasurer	Janet Dobson
Ass.Secretary	Nigel Berry
Rally Equipment	Brian Southgate
Equipment Sales	Margaret Calvesbert
Junior liaison/newsletter	Denis Mattocks
Webmaster /Rally Secretary	Trevor Smith
Sports Officer	Rosanna and Bob Waterson
Publicity	Gary Maples
Charity	Derrick Stammers

Action

1.0 Apologies for absence

1.1 None

2.0 Previous Minutes

2.1 Agreed by Committee and signed by David Totman

3.0 Matters Arising

3.1 DT advised that David and Marcia Gomersall will co marshal at the National with Brian and Anthea Southgate.

3.2 TS advised that Paul Davies will fill out forms with reference to item 7.4.

3.3 DT still to enquire what trade stands will be allowed at Stonham Barns with reference to Item 11.3 and will let GM know.

3.4 RW advised with regard to item 19.4 that the insurers of the Carnival Vehicle need to extend their own insurance as a separate insurance would not be valid as the participant is already insured via the Organiser under their Public Liability.

3.5 DM confirmed with regard to Item 17.2 that the Children's Entertainer will cost £110.00. It was agreed DM that he should be booked for the 1500th Rally.

3.6 DS advised that he is struggling to find a company to accept redundant printer cartridges in exchange for

funding a charity.

- 3.7 DS advised that he had approached a Banner Company and they confirmed that one could be obtained 13' x 2' for £80.00 plus vat. It was agreed by the Committee that the artwork be obtained and agreed at the next meeting. DS
- 3.8 DS advised the committee that he'd still had no reply from the Caravan Club Band so he will now look for alternatives and report back at the next meeting.

4.0 Chairman's Report

- 4.1 AS advised that there was a discrepancy in the current rally book with regard to the attendance shield. It was confirmed that this will remain as running from AGM to AGM.
- 4.2 DP advised the Committee that Graham Watson had contacted and left a message to say that Suffolk Centre had been drawn as number 7 on the National Rally.

5.0 Treasurer's Finance Report

- 5.1 JD confirmed that the auditing of the accounts for last year was nearing completion and will be presented at the next AGM.
- 5.2 JD confirmed that the rally books and slips have been paid for.
- 5.3 JD confirmed that the plaque supplier has now changed as the other has ceased trading. The new supplier's details are available within the newsletter, which provides access to their website address. JD reaffirmed that the bank had confirmed that the treasurer must be one of the signatories when a cheque is written.
- 5.4 East Anglian Air Ambulance confirmed receipt of £165.00.

6.0 Secretary's Report

- 6.1 SM confirmed that membership currently stood at 1,005 with 46 new and 43 void members since.
- 6.2 SM confirmed that she had received a letter from the Caravan Club confirming the interest on the Suffolk Centre Deposit Account.
- 6.3 SM advised the Committee that the National Chairman Bob Black will not be able to attend the 1500th Rally. SM tabled a letter received from Hertfordshire Centre Caravan Club advising that they will be holding a special rally called the London Experience during May 2007 to coincide with the Caravan Club Celebrations.

7.0 Rally Secretary Report - Programme

- 7.1 Rally Marshals Packs are now nearly ready and BS to forward equipment forms in preparation for the Natter and Chatter where they will be issued to the Marshals. BS

7.2 DT advised the Committee that a special regional rally will be held in 2007 on the 14th June at Euston Park to coincide with the Caravan Club Celebrations. The Regional Committee has advised that each Centre is allowed to run only a small rally against it. DT confirmed that it had been requested if Suffolk Centre would discuss at their next committee meeting whether they could run the Regional Rally in 2007 but would not accept any financial loss as the accounts would need to go through the Suffolk Centre as the Regional Committee does not have this facility.

8.0 Equipment Sales

8.1 MC reviewed what is generally selling and advised that she was currently running short of pegs but will wait until the Summer to order further supplies.

9.0 Rally Equipment

9.1 BS has now received the bags for the flagpoles and DP BS will provide the wooden bases for those particular bags. He confirmed that the fire extinguishers have been checked and that there were four urns with gas boilers and two with electric and it was agreed by the Committee that all of these should be serviced.

10.0 Sports Officer

10.1 A general discussion was held with regard to the carpet JD bowls as raised in previous meetings and it was agreed that a new set of bowls would be purchased for the sum of £39.00 which JD will arrange.

11.0 Publicity

11.1 GM confirmed that he had contacted Greene King. They GM were not responding so it was agreed that he should try and contact Adnams.

12.0 Charity

12.1 DS reported to the Committee that he had received thank you letters from Make A Wish Foundation and The Royal College of Surgeons.

13.0 Webmaster

13.1 TS reported to the Committee that the web page was currently up-to-date with information being added throughout January, which can be viewed within the What's New Section.

13.2 TS advised that the website had 4,200 visitors during 2004 and it was agreed that the web address would be added to the front page of the Suffolk Lines.

14.0 Newsletter

- 14.1 DM and TS confirmed that the Suffolk Lines will be ready for the Natter and Chatter and that Steve Garrard will be selling framed photos of the front page of the Rally Book with some of the proceeds going to charity.
- 14.2 Still require entries for the badge design for the junior crew which will be judged at Trimley

15.0 Regional Meeting Report

- 15.1 A copy of the Regional Minutes are available from DT.
- 15.2 It was reported that the National Membership stands at 3,463,444 as of 31st December 2005, showing a 7% increase. Membership retention was 87.5%.
- 15.3 It was confirmed that the National in 2007 will be held at Blenheim from the 25th to 29th May.
- 15.4 2007 Regional Celebrations will include Lord Mayors Parade Procession.

16.0 1500th Rally

- 16.1 This was discussed with a draft programme as follows but yet to be confirmed.
Thursday Evening – Quiz
Friday Afternoon – Tea Dance
Friday Evening – Singer
Saturday – Daytime Bird Display, Children’s Entertainment – Brass Band.
Saturday Evening – Band and Compere/Comedian
Sunday – DS Breakfast with Flagpole at 11.00am.
- 16.2 It was agreed that the entertainment during the course of the weekend would be subsidised if required from the Suffolk Centre Caravan Club Funds which currently show a healthy balance.
- 16.2 Sports will be provided throughout the weekend including an area for 5-a-side football and volleyball, and for pentanque and lawn darts etc.

17.0 Regional Rally

- 17.1 Nothing to Report

18.0 National Rally

- 18.1 Booking Forms are now available from SM and will also be available at Natter and Chatter. They are available online from the Caravan Club Website.

19.0 Date of Next Meeting

- 19.1 1st March 2006

- 20.0 Meeting Closed at 10.20pm.**

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