

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 9th December 2015 at 7.30pm

The Meeting was opened at 19:36 with Janice Kent (Lady Chairman) in the Chair.

Present:

Lady Chairman	Janice Kent	JK
Vice Chairman	Nigel Berry	NB
Secretary	Diane Preston	DP
Treasurer	Mark Gowers	MG
Rally Secretary	Alan Dobson	AD
Attendance Officer	Carole Harbottle	CH
Equipment Officer	Chris Stammers	CS
Junior Crew Liaison	Mandi Syrett	MS
Minutes Secretary	Peter Wilson	PW
Committee Member	Bill Mitchell	BM

1.0 Apologies for Absence

Vice Chairman	Trevor Smith	TS
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2.0 Signing of Previous Minutes

Proposed Mark Gowers

Seconded Bill Mitchell

3.0 Matters Arising

The following correction to the previous Minutes were requested:

- 7.1 Additional; most members renewed their Centre Membership after receiving an email from DP.
- 7.2 Last Paragraph; This has not been completed yet as waiting for DP to provide AD with more information.
- 8.0a Should read 'It was felt by the majority of the Committee that the font used was 'not suitable' and needed to be changed to Calibri or similar'.
- 8.0k Should read 'Thanks to NB...' not as shown ND.
- 9.0 All 2015 advertisements have been forwarded by TS to AD. AD will now chase those outstanding'

After the last Meeting closed a discussion took place regarding a donation to the two charities Derrick Stammers supported (Marie Curie and Woolverstone Wish). It was decided by the Committee (by email) that a total donation of £250 would be made to the two charities.

4.0 Lady Chairman's Report

The Regional Rally went very well. Friday evening entertainment was provided by the Region with the raffle making £500 for Children in Need.

4.1 JK has presented a cheque of £2214.61 to East Anglian Air Ambulance on behalf of the Suffolk Centre members.

The Saturday meal was provided and served by Deben Butchers. The Marshals worked all weekend, preparing, cooking and serving the three course meal and providing a good time for the ralliers. My thanks to Brian Southgate, Marcia and David Gomershal with Wendy and Ron Johnson.

The Region's AGM was popular and the hall was full with ralliers and Anglian members.

5.0 Vice Chairman's Report

There was no report from either Vice Chairman.

6.0 Hon Treasurer's Report

6.1 Current Finances to the end of November:

Bank Account	£11,396.39
Un-Presented Cheques	(£1,740.10)
True Balance	£9,656.29
Caravan Club	£7,500.00
Cash with Treasurer	£27.48
Total	£17,183.77

Note: Balance includes rally deposits less expenses of £4,720.62 for Thorpeness 2015

6.2 Fund Balances:

Charity Fund	£0.00
Junior Crew	£647.48
Special Fund	£284.19

6.3 Income since November
None

6.4 Expenditure since November

- Panada Plaques November Statement £26.40
- Baypress Ltd – 2016 pointers £34.24
- Postage top up for Drop & Go service £750.00 (DP)
- Thorpeness Site Fees £3,495.00

6.5 Rally Accounts
None Outstanding

6.6 Defaulters
None

6.8 Equipment Sales

- 2016 pointers have arrived and will be distributed between the Committee Members (JK; NB; DP; MG)
- Stock take of equipment is underway

6.9 Advertising Income
None declared.

7.0 Hon. Secretary's Report

7.1 Membership

- As of Friday 4th December 2015, Membership of Suffolk Centre stood at 1129 – this is an increase of 100 over the same time last year.

7.2 Correspondence:

- A 'Thank You Card' was received from Mark & Nikki Frusher regarding the Regional AGM.

7.3 Register:

- There is currently no record of whom attended the Whiting Rally. A request from DP of any member who did attend the Rally to contact her to keep the Attendance Record up to date.
- Members who attend more than 18 rallies from AGM to AGM, qualify for a Fellowship Plaque.

8.0 Rally Secretary's Report.

- Henham Steam Rally – Still waiting for Venue
- Karen Fisk is still looking for CO-Marshals for their 'Carry On Up the Oche' rally.
- Rally Adverts – Five advertisements are currently outstanding – the advert has been confirmed, but so far no Artwork; possible to 'alter' existing artwork dated 2015 so it can be used in the 2016 Handbook if none received before printing of Handbook.
- Committee Members were shown a mock-up of the Front Page; all agreed this was Ok to proceed.
- Rally Marshal Packs are near to being ready.

9.0 Publicity

- BM has agreed to be the new Publicity Officer. All are to assist where possible so that BM can take on this important role.

10.0 Equipment Sales

This section no longer needed.

11.0 Equipment Officer

- Whom has which box and where currently situated has been ascertained by CS. We have 4 boxes and an extra box with spares in.
- A complete stock-take is now required.
- Artwork for the new Rally Flags has been received from the Caravan Club.
- The Artwork for the flags will now be mocked-up and presented to the Caravan Club for approval.

12.0 Sports Officer

No Report

13.0 Webmaster

No Report

14.0 Newsletter

- DP to give NB email address so that the first Newsletter can be sent to Members

15.0 Junior Crew Liaison Officer

Nothing to report

16.0 Regional Meeting

- The Anglia Region AGM and Rally, hosted by Suffolk, went very well. The Marshals have received very good feedback from all those who attended.
- Greg Potter, the regional Vice Chairman, is taking a look at the Regional website with a view to re-designing it to making it more Centre friendly. He has asked for us to update it regularly with rallies we wish to promote. In the first instance he needs five rallies to start off the New Year promotion. AD will select and forward rallies as necessary.
- The Region is holding a regional forum during the afternoon of the January 9th meeting. This forum will be open to all Centre Committee members and their spouses. Lunch will be provided for all committee members but spouses lunches must be paid for. This is an opportunity for Centres to get to know the workings of the Region and several committee members expressed an interest in attending. Final number are needed by the 22nd December.

17.0 Any Other Business

- BM to write a letter to potential advertisers for next year's handbook – a copy to be sent to the Committee Members first for comment.
- JK raised the possibility of a Preseason Interterm Dinner – Possibly at Ixworth or Newmarket – JK suggested September 2017.
- JK asked if a Charity Auction would be acceptable at a Rally?
- PW reported back that Alan Green would be happy to complete the catering for the Valentine Rally. PW said the he and Ineke would be happy to assist as attending the Rally.

18.0 Date of Next Meeting - February 10th 2016

18.1 Place of Next Meeting – Hintlesham Village Hall

Meeting Closed at 20:40