

**THE CARAVAN CLUB – SUFFOLK CENTRE**  
**MINUTES OF MEETING HELD AT HINTLESAHM**  
**WEDNESDAY 19<sup>th</sup> November 2008.**

**Present**

Chairman	Derek Pannell
Vice Chair	Brian Southgate
Treasurer	Janet Dobson
Secretary	Tracy Totman
Rally Secretary	Nigel Berry
Rally Equipment	Daren Fitch
Equipment Sales	Gary Maples
Registration Secretary	Sheena McCartney
Publicity	Rosanna Waterson
Sports Officer	Christopher Stammers
Junior Crewe	Denis Mattocks
Newsletter	Alan Green
Newsletter Assistant	Colin Goddard

- 1.0 Apologies for Absence** **ACTION**  
1.1 Trevor Smith
- 2.0 Previous Minutes**  
2.1 Approved by Brian Southgate and Seconded by Colin Goddard
- 3.0 Matters Arising**  
3.1 Amendments to previous minutes  
6.4 Should have read Fire Service Benevolent Fund  
3.2 DP stated that he had sent a list of caravan dealers to Mike Threadgold as requested. He had also highlighted two rallies to go into the regional events programme, which were Bressingham and Newmarket.
- 4.0 Chairman's Report**  
4.1 DP had attended the Flagpole at Banham Zoo. The Zoo had let the marshals down by not providing food at the last minute as arranged.  
4.2 DP also thanked DM for chairing Halloween, BS for chairing the Children's Christmas Party and SM for taking the chair at Snetterton as he was unable to attend as still recovering from knee surgery.
- 5.0 Vice Chair Report**  
5.1 BS reported that there had been 6 first ralliers at the Banham Zoo rally. At the Regional Rally at Hallowtree Nicki Nichol who works in PR at the Caravan Club did a Saturday morning workshop. She was very impressed with the Suffolk Centre Newsletter and requested that she receives a copy of each issue.
- 6.0 Treasurers Report.**  
6.1 JD stated that there had been a profit of £1400 from the adverts for the rally book as the VAT at 15% had to be deducted not £1645 as previously stated.  
6.2 A defaulters list was given to TT and DP. It was agreed that defaulters where not to receive their rally books until they had paid their fine or spoken to JD
- 7.0 Secretary Report.**  
7.1 Current membership stands at 1099  
7.2 TT reported that she had received several Christmas Cards and some 2009 Centre

- Rally Books. The Centre had received a Christmas Card from the Children's Hospice thanking the Centre for its support during 2008.
- 7.3 The 2009 National Forms had been received.
- 7.4 The Centres mailing list and labels had arrived ready for when the Rally Books are ready to send out.
- 7.5 A letter had been received from the caravan club stating that they would order the Red Centre Pennants and that they would cost £50 each there would be no charge of VAT. It was agreed that we would order 3 having already received one. TT
- 8.0 Rally Secretary Report.**
- 8.1 Rally books were collected today and were given to TT for distribution ASAP TT
- 8.2 There are not many rally slips left and so there is a need to order some. A discussion then took place with an agreement that next year we would incorporate the rally slips into the centre pages of the rally book. Members can download slips from the internet, or photo copy if they need more. The rally slips are to remain the same design but to put boxes for the numbers of membership number. NB
- 8.3 The January rallies were in the Caravan Club Magazine.
- 8.4 NB went through the rally plaque list for rallies for 2009 with the Committee agreeing what were to be special rally plaques.
- 8.5 The 4B from North Essex had arrived. There was a discussion within the Committee around the issue of having two rallies on the same car park.. There were concerns around Health and Safety, with two centres with around 40 caravans, and also cars coming to park that were attending the IMI dinner, that it would be a fire risk and that the 20ft rule would be broken. The 4B had also arrived after their rally book had gone to print. After further discussion there was a vote and it was unanimous that the 4B be refused.
- 9.0 Equipment Sales.**
- 9.1 2009 rally pointers had been ordered.
- 9.2 There was a discussion about the cost of equipment and should there be a price rise, it was agreed that all prices to remain the same until all old stock had been sold.
- 9.3 NB suggested that a list of Centre equipment be put on the internet and also some pictures to help boost equipment sales.
- 9.4 DP suggested a list of centre equipment be added to the rally book so that members could see what was available. GM
- 9.5 The Chairman at each rally would usually have equipment for sale and it would be discussed with the rally marshal as to when it most convenient to sell.
- 10 Rally Equipment**
- 10.1 New direction signs would be ready next week.
- 10.2 The fire extinguishers and the tea urns were to be serviced in the new year. BS
- 10.3 All sets of equipment were in apart from the Yellow Set.
- 10.4 DF reported that when examining the equipment two of the teapots were in poor condition and requested that he could buy two more. This was agreed. DF
- 10.5 DF was to give NB the equipment lists so that they could be added to the rally marshals packs.
- 11.0 Sports Officer**
- 11.1 Dans Meadow rally in May was to be the sports warm up rally.
- 11.2 CS requested if anyone wanted sports equipment out at rallies could they let him know.
- 12.0 Registration Secretary**
- 12.1 Nothing to report

- 13.0 Publicity**  
13.1 Nothing to report.
- 14.0 Junior Crew**  
14.1 DM asked the committee for their approval to book Andy the Clown again for the 2009 Children's Xmas Party. This was agreed.  
14.2 There had been no new requests for Passports and no new claims for attendance.
- 15.0 Newsletter**  
15.1 Items slowly coming in. Could do with more. DP to provide Chairman's mutterings nearer the time of issue.
- 16.0 Webmaster**  
16.1 Not in attendance.
- 17.0 Regional Meeting report.**  
17.1 There had been no meeting.
- 18.0 AOB**  
18.1 GM said that he had a letter of thanks from Aldeburgh Lifeboat for the donation that was sent to them from Thorpeness. The Lifeboat station had also offered a tour around the station and lifeboat next year.  
18.2 SM asked what was happening about the prize for the front cover of the rally book. It was agreed that a presentation would take place at the Natter and Chatter on 22<sup>nd</sup> Feb 09.  
18.3 JD asked if the committee would like her to finish the Guidelines for members of the committee that Anthea Southgate had started before her death. It was agreed that this should be done as a great deal of work had already been done by Anthea.  
18.4 TT raised that she had received some telephone calls from members not happy that the website was stating that rallies were already full before the rally books had been sent out. She felt that this could potentially stop new and recently joined members from trying to book on rallies. Every marshal should make room for new ralliers. It was agreed that this practice stops and DP was to contact TS to explain. This way if rallies are full the rally marshal at least could have a conversation with the members and add them to a waiting list, which often leads to them being able to attend the rally with cancellations.  
18.5 DP had discussed with Mike Threadgold about Bobs Meadow and Haugley and the CL rules and because they are registered sites this is not a problem.  
18.6 DP asked CG to explain about the restriction on the Brandeston Queens Head rally, as there were concerns around Fire, ambulance and emergency access. CG assured DP that there was an alternative entry but it was very narrow.  
18.7 DP closed the meeting wishing everyone a Merry Christmas and Happy New Year.
- 19.0 Date of next meeting.**  
11<sup>th</sup> February 2009 at 7.30p.m.  
  
Meeting closed at 9.20p.m.

