

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 08th APRIL 2015 at 7.30pm

Present:

Lady Chairman	Janice Kent	JK
Vice Chairman	Nigel Berry	NB
Vice Chairman	Trevor Smith	TS
Treasurer	Mark Gowers	MG
Secretary	Diane Preston	DP
Rally Secretary	Alan Dobson	AD
Publicity	Derrick Stammers	DS
Equipment Sales	Paul Fitch	PF
Junior Crew Liaison	Mandi Syrett	MS
Sports Officer	Chris Stammers	CS

1.0 Apologies for Absence

Karen Fisk
Jerry Goddard

2.0 Signing of Previous Minutes

Proposed CS
Seconded MS

3.0 Matters Arising

None

4.0 Lady Chairman's Report

4.1 JK thanked DP for preparing a leaflet to be used for dealer day that introduces the Suffolk Centre Caravan Club to potential members.

4.2 Following some recent discussions JK felt that there was a need to clarify the aims and objectives of the committee as a whole. It was agreed that whilst the day to day running of the centre was the main purpose a priority must be given to recruiting new members with new ideas. The Centre must be seen to be inclusive and show that all ages are welcomed and provided for with rallies to suit all Centre members.

4.3 JK attended the Mothers Day rally at Minsmere which was very good

- 4.4 JK attended "Your club in your Region" meeting. A worthwhile event trying to reach out to non-centre members.
- 4.5 JK attended Easter at Sutton which was a very good rally with a great set of rally marshals lwho worked hard with lots laid on.
- 4.6 DS commeneted that the Mildenhall rally would have benefited from one of the five committee officers present. There were twice as many Mid Anglia than Suffolk. Many officers had other commitments and rallies to attend etc.

5.0 Vice Chairman's Report

- 5.1 Nothing to report from NB or TS

6.0 Hon Treasurer's Report

6.1 Funds at end of March

Bank Account	8,949.43
Unpresented Cheques	0.00
True Balance	8,949.43
Caravan Club	7,500.00
Cash With Treasurer	62.59
Total	16,512.02

Balance Includes rally deposits of £4,100.00 for Thorpeness 2015, £230.00 for Lawns Rally and £100 for Normandy Beaches.

Club Grant Received in March of £1,600.00

6.2 Fund Balances

Charity Fund of £207.00, donation of £25 from D Seaborne
 Junior Crew £674.78, donation of £28 from Up the Oche rally, less consumables for Junior Crew of £49 and £32.96 for junior crew box replenishment and sponge balls.

Special Fund £284.19

6.3 Income since March

Defaulter payment of £10, Caravan Club £100

6.4 Expenditure since March

Panda Plaques £93.46

- 6.5** Rally Accounts
Copdock, Easter @ Sutton received
- 6.6** Defaulters
2 from Silly Shirts and 1 from Up the Oche
- 6.7** Equipment Sales
Easter at Sutton received.

7.0 Hon. Secretary's Report & Register Secretary

- 7.1** Membership: 1101
- 7.2** An email was sent to approx. 80 members that failed to renew their membership to the Suffolk Centre in Jan and Feb to find out why people were not renewing. A sizeable (over 20) amount were simply to do with oversights and the members have since re-joined. Quite a few have stopped rallying due to ill health or giving up caravanning in general. Only received one negative feedback about the centre which I will collate with any others over the next few months and we can then discuss these as a whole during a future meeting.
- 7.3** Correspondence: There has been a formal request for £50 of centre funds to purchase materials to make the Brightlingsea Carnival float in June made by DP who is marshalling this rally. The committee agreed that this would be possible.
- 7.4** Attendance Register: Up to date. Need to check for Mildenhall list emailed from DS.
- 7.5** Other Rally Centre books are still arriving. JK has given DP some rally books to replace the ones that went missing at the Natter & Chatter.
- 7.6** DP has sold a few additional rally books and deposited the cash in the bank (£8.50)
- 7.7** DP will require a cheque to allow the top up of the Drop and Go card with the Post Office as this is now down to approx £50. DP provided MG the receipts for the items posted so far this year since Oct 2014. MG supplied a cheque for a further £300 to top up the Drop and Go account.

8.0 Rally Secretary's Report.

- 8.1** AD - 16 rallies booked in for next year
- 8.2** AD - proposed we call the handbook the events book. Instead we have agreed to change the name of the Suffolk Centre Rally Book to be Suffolk Centre Handbook.
- 8.3** AD - Buckingham Centre have sent details of 2 rallies
- 8.4** AD - 2 rallies cancelled at Blyford as a result of a decision by Adnams.

- 8.5 AD - Dates for Gt. Yarmouth "Oh I do like to be beside the seaside" have changed to 12th -19th July now.
- 8.6 JK - In the rally book page 49 Rutland Rally mentions "Slips from" which is a mistake. Slips can be sent now.

9.0 Publicity

- 9.1 DS to chase half the advertisers for remaining payments.
- 9.2 DS Losing Suffolk Caravan Accessories as they have closed.
- 9.3 Quarter page add may be an idea for £25.
- 9.4 May be worth approaching people who have donated for Pig Roast auction
- 9.5 DP produced a tri-fold leaflet that provided an Introduction to Suffolk Centre. This was designed to hand out to people who were unaware of the centre and answered basic questions about the club. DP has also spoken with Marquis, Sharman Caravans, Farnham Leisure and Stowmarket Caravans and these have all agreed to place one of these leaflets in the packs given to new caravan or motorhome owners when they pick up their new purchase. They will also have an acrylic stand containing leaflets in each of the showrooms for people to pick one up. Once the wording is agreed we need to cost getting these printed as this cannot be done by any one committee member.

10.0 Equipment Sales

- 10.1 PF - Stock levels of Pink and Blue getting low. Only about half a dozen pink and blues and a few Bobby Dazzlers left. Will make an order of over £200 so we get free delivery.
- 10.2 PF Order some more First Rally triangles from Bay Press - Qty 100
- 10.3 JK to order Thank You plaques from Panda Plaques - Qty 50

11.0 Equipment Officer

- 11.1 DS - The PA set it needs a new mains charger. 500 milli amps 12v - PF to supply.
- 11.2 JK - There are still 2 gas urns at Brian Southgate's. Still trying to source replacement new ones. MG will collect the old urns from Brian in the meantime.
- 11.3 TS - Will be storing the indoor bowls mat and balls at his.
- 11.4 NB - Need to mention on the website that if you erect the event shelter when there are high winds you are liable to any damage that is caused by them taking off or the shelter itself getting damaged.

12.0 Sports Officer

- 12.1** CS - The National has only a couple of Suffolk members specifically listed. Anyone on EHU is not listed with a centre so we cannot tell who from Suffolk on EHU will be attending. CS to email Caravan Club to see if we can find out more details to make planning activities easier
- 12.2** CS - Still waiting for craft information for the National.

13.0 Webmaster

- 13.1** No major changes since last meeting.
- 13.2** Rally Reports seem to be dropping off a bit. TS to post a request for more rally reports.

14.0 Newsletter / E-Newsletter

- 14.1** NB - Struggling to get enough content for a newsletter ready for the National so propose to issue one later in the summer.
- 14.2** E-newsletter draft sent out. Couple of changes to be made. Emails to be sent out next week.

15.0 Junior Crew Liaison Officer

- 15.1** Tuck shop going well. Will be purchasing more stock.
- 15.2** New soft balls purchased.
- 15.3** Pre-bagged sweets will become available to sell at rallies.
- 15.4** Junior Crew sold cakes at Mothers Day rally. Approx £46 was raised and split between Comic Relief and Junior Crew.
- 15.5** Agreed to sell badges at Pig Roast but for other rallies they will be free up to a set amount per child per rally.

16.0 Regional Meeting

- 16.1** Nothing to report.

17.0 Any Other Business

- 17.1** AD - Thanks to Suffolk members who attended Doris Smalls funeral on Tuesday 7th April. A card was sent from the committee by DP.
- 17.2** TS to chair Spalding, The Lawns and Happisburgh.

- 17.3** MS - If anyone knows any local or national companies that are willing to donate to the auction for the Pig Roast that would be great.
- 17.4** NB - Storage has still not been finalised but we are keeping an eye out for something reasonably priced.
- 17.5** PF - There is a small box of books which are being sold for charity.
- 17.6** PF - Planning on distributing equipment to committee at next committee meeting.
- 17.7** DP - There was a complaint from Sutton Memorial Hall regarding some oversights when cleaning. We are awaiting further communication from the hall booking officer.

18.0 **Date of Next Meeting** -
Wednesday 13th May at 7.30pm

Meeting Closed at 9-20pm