

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 9th April 2014 at 7.30pm

Present :

Chairman	Brian Southgate	BS
Vice Chairman	Paul Fitch	PF
Treasurer	Mark Gowers	MG
Secretary	Janice Kent	JK
Equipment Officer	Jerry Goddard	JG
Equipment Sales	Katie Gothard	KG
Junior Crew Liaison	Mandi Syrett	MS
Register Secretary	Diane Preston	DP
Newsletter	Nigel Berry	NB
Webmaster	Trevor Smith	TS
Sports Officer	Chris Stammers	CS

1.0 Apologies for Absence

Derrick Stammers
Alan Green

2.0 Signing of Previous Minutes

Proposed PF
Seconded DP

3.0 Matters Arising

- 18.3 Change of chairman for the Coggeshall rally – now JK
- 3.2 MG has spoken to Jonathan Laws and Martin Stringer on the illegal email to Trinity Park. They have noted the problem but agree that the matter cannot be dealt with by the committee as the person cannot be identified. MG will continue to be the contact between the committee and Trinity Park
- 8 4 Going to the Z00 rally slip date was incorrect in handbook – this was been corrected on the website.

4.0 Chairman's Report

- 4.1 BS went to the Mildenhall clear up rally – 40 vans and wardens from other centres were in attendance. The date for the rally next year will be the 13-15th March.

- 4.2 The Anglian Region meeting at the Marriot Waltham Abbey attracted around 80 people. The majority of these were non-centre members so it was a worthwhile venture.
- 4.3 BS thanked JG for chairing the Tattingstone rally.
- 4.4 BS wished all marshals success for their Easter Rallies.

5.0 Vice Chairman's Report

PF nothing to report

5.0 Vice Chairman's Report

AG not in attendance

6.0 Hon Treasurer's Report

6.1 Bank Account :	8,628.55
Caravan Club	7,500.00
Cash with Treasurer	200.00
Total	16,328.55

Charity Fund Balance 139.33

Junior Crew 648.17

Special Fund 276.19

- 6.2 A grant of £1,600 for 2014 has been received from the Caravan Club, the same amount as 2013.
- 6.3 Annual Accounts for 2013 have been fully signed and auditors have sent a copy to the Caravan Club. This was confirmed by CC on 11th March 2014.

7.0 Hon Secretary's Report

7.1 Membership 1075

7.2 Correspondence:

CC – Another note has been received from Martin Stringer reinforcing the rules on spacing. The committee is very aware of the regulations.

8.0 Rally Secretary

8.1 AG written report :

Rally packs have now been posted to all marshals for the 2014 rallies.

AG would like all marshals use the official envelopes as these have the VAT number printed on the front. The committee agreed and the envelopes will be distributed.

9.0 Publicity

- 9.1 £1080 has been paid by advertisers for 2014 with 4 companies still having outstanding accounts.
- 9.2 TS to ask Tuddenham Press about the concerns Marquis had over the size of advertisement on the space required for binding.

10.0 Equipment Sales

- 10.1 BS asked for all stock to be distributed so we can equipment available at all rallies.
- 10.2 KG will distribute equipment to rally chairmen.
- 10.3 The list of equipment needs to be checked and restocked with items that are required. Some stock needs to be disposed of and written off.

11.0 Equipment Officer

- 11.1 JG has bought two urns and gas pipes have been replaced.

12.0 Sports Officer

- 12.1 Footballs and volleyballs have been received from Ipswich Town.
- 12.2 BS would like to find some storage for carpet bowls carpet.

13.0 Webmaster

- 13.1 Normal updates completed.
- 13.2 TS is to post an invitation for applicants interested in the post of webmaster to contact him for more information.

14.0 Newsletter

- 14.1 New issue will be for National rally.
- 14.2 The committee asked that an article be included about rally marshals being volunteers.

15.0 Junior Crew Liaison Officer

- 15.1 Junior Crew all enjoyed the Tattinstone Rally and all were very well behaved.

16.0 Register Secretary

- 16.1 All up to date

17.0 Regional Meeting

- 17.1 Nothing to report

18.0 Any Other Business

- 18.1 PF informed the committee that the New Year is low on numbers. The entertainment needs to be booked and if numbers do not improve the rally will have to be cancelled.
BS will ask for interest from other centres.

Date of Next Meeting

14th May 2014