

THE CARAVAN CLUB – SUFFOLK CENTRE

MINUTES OF MEETING HELD AT HINTLESHAM

WEDNESDAY 10th April 2013 at 7.30pm

Present :

Chairman	Brian Southgate	BS
Vice Chairman	Paul Fitch	PF
Treasurer	Janet Dobson	JD
Secretary	Janice Kent	JK
Rally Secretary	Alan Green	AG
Publicity	Nigel Berry	NB
Equipment	Katie Gothard	KG
Junior Crew Liaison	Daryl Syrett	DS
Register Secretary	Diane Preston	DP
Webmaster	Trevor Smith	TS
Sports Officer	Chris Stammers	CS

1.0 Apologies for Absence

1.1 Denis Mattocks

2.0 Signing of Previous Minutes

2.1 Proposed by NB and seconded KG

3.0 Matters Arising

13.1 Purchase of software is for next Rally Handbook – so will need to purchase before the end of the summer.

4.0 Chairman's Report

- 4.1 BS attended Mildenhall clear up rally organised by Mid Anglia
BS also attended the postponed Burns Night rally which went very well
Easter at Sutton was well attended and very successful.
Peewit – there was snow whilst setting up but the weather changed for the weekend and it was well attended and every one enjoyed themselves.
- 4.2 Assington Easter Rally was cancelled as only 9 ralliers were booked onto it so, taking account of the weather, this was the best decision.
- 4.3 BS has been appealing for new marshals to come forward over the last few weeks and one member has stepped forward and will be helped to organise a rally. Others are still needed and an appeal will go onto the website and at future flagpoles.

5.0 Vice Chairman's Report

PF -St Patricks rally was very wet but otherwise it went very well.

5.0 Vice Chairman's Report

DM – no report

6.0 Hon Treasurer's

6.1 Bank Balance stands at £13420.10

Charity Balance £808.15

Quarterly VAT report has been sent.

6.2 The grant has been received from the Caravan Club. There has been a decrease in the amount – the 2013 grant is £1,600.

6.3 Tuddenham Press have replied to the letter sent by JD.

They have sent a quote for the 2014 handbook of £1936.00 for 98 pages – with a similar colour content as this year.

They have given a reduction on the cost for this year to £1636.00 for this year as we were inconvenienced by delay and also poor quality of the bindings. Committee agreed to this and JD will pay the amount owing.

6.4 All rallies are up to date with accounts but there are issues with weather and plenty of defaulters

The committee emphasised the problems of losses on rallies and that the £10 contribution as an important element to rally finances. Fees are calculated on the numbers booked onto a rally and members cancelling after the 14 day notice period do affect the finances considerably. JD to write to defaulters and ask for a contribution towards the losses.

6.5 JD has looked through the AGM figures and agreed with TS and he is to go ahead with plans.

6.6 The cost to centre for the Natter and Chatter Rally was £184.06.

6.7 £400 was raised for charity at Easter Sutton Rally – £200 will go to Leukemia Care and £ 200 to the Chairman's Charity.

6.8 TS queried last months minutes – item 6.2 - the £315 loss on the New Year Rally PF explained this was due to initial accounting differences and the non-attenders.

7.0 Hon Secretary's Report

7.1 Membership 1043

7.2 Correspondence:

Information received on the National asking for publicity at all rallies

A list of those booked onto the Suffolk Line has been received but more names are to be added.

Confirmation of Performing Rights Licence received

8.0 Rally Secretary's Report

- 8.1 AG needs to know when rallies are cancelled as he needs to inform the Caravan Club
- 8.2 Elmswell Community have increased their prices by 40% which will put it out of our range.
- 8.3 Rally forms for 2014 are slowly coming in - booking forms and confirmation letters need to be returned to AG.
- 8.4 AGM – TS has agreed to do administration for the rally and he has spoken to SE who is happy to pass on slips etc.
- 8.5 Barry Dye has recommended a reasonably priced band –discussion followed on the selection of the band and how the committee will be running the AGM rally if no other marshal can be found. TS to go ahead and book the band of his choice
- 8.6 Invitation rally from SE for Bonfire Rally 8-10 Nov - they have now moving venue to Billericay Mayflower with a revised date of 1-3rd November
- 8.7 A recruiting marshals booklet has been prepared which TS showed the committee – this is a useful guide and will be modified before being sent out to prospective marshals.

9.0 Publicity & Advertising

- 9.1 There are still some outstanding payments due for the 2013 handbook, these include M &M, S & P and Stowmarket Caravans.
- 9.2 There are 11 advertisers so far for the 2014 handbook.

9.0 Rally Equipment Sales Officer

- 9.1 KG – to set up a spreadsheet for sending details to Janet

10.0 Rally Equipment Officer

- 10.1 John Taylor has asked that we buy some coloured bulbs for decorating various halls throughout the year – the committee agreed.

11.0 Sports Officer

- 11.1 Kit being taken ready for National so far we will be able to field teams for Darts Petanque and the Quiz. CS has secured sponsorship for t shirts.

13.0 Webmaster

- 13.1 TS has rebuilt the site as there were some issues with new software.

14.0 Newsletter

Summer newsletter will be ready for National Rally

15.0 Junior Crew Liaison Officer

- 15.1 The Junior Crew gave good support to Paddy's day rally.
- 15.2 So far only 8 vans have booked onto Christmas Party.

16.0 Register Secretary

- 16.1 JD sent through lists and all are up to date

17.0 Regional Meeting

The next meeting is on Saturday 13th April.

Next council meeting 11th May

18.0 Any Other Business

- 18.1 Calendar for charity – TS and discussed with Mandi at the last rally – we need to look at costs and expected demand before committing to the venture.
- 18.2 TS to check which equipment box is available for his next rally.
- 18.3 DP is designing and building the carnival float for Brightlingsea and the committee agreed a £50 grant from centre funds.

Date of Next Meeting 15th May 2013