

**THE CARAVAN CLUB – SUFFOLK CENTRE
MINUTES OF MEETING
WEDNESDAY 26th September 2007**

PRESENT

Chairman	David Totman
Vice Chairman	Derek Pannell
	Anthea Southgate
Treasurer	Janet Dobson
Secretary	Sheena McCartney
Ass.Secretary	Nigel Berry
Rally Equipment	Brian Southgate
Equipment Sales	Margaret Calvesbert
Publicity	Gary Maples
Sports Officer	Rosanna Waterson
Junior Liaison	Denis Mattocks
Chairty	Jan & Colin Goddard

ACTION

- 1.0 Apologies for Absence**
All present
- 2.0 Previous Minutes**
2.1 Proposed by CG and seconded by AS.
- 3.0 Matters Arising**
3.1 SM reported that the plaque supplier mentioned at the last meeting was unable to attend the AGM but will provide further samples.
3.2 In respect of item 10.2, DT is to find a suitable flag **DT** supplier.
- 4.0 Chairman's Report**
4.1 DT reported that he had only been able to attend a couple of rallies since the last meeting due to personal reasons, but all had been well attended.
- 5.0 Vice Chair Report**
5.1 AS wished it to be minuted that she would like to thank the members and the committee for all their support and help throughout the year.
- 6.0 Treasurer's Report**
6.1 Charity Fund £2,029.30
Junior Fund £1,578.23
Current Account £16,933.00 (There is still some outstanding items to be deducted)
6.2 There is some discussion in respect of a recent regional report submitted by Derek Stammers where it referred to £2,000 being raised for charity at the Centenary Regional Rally.

- JD is to look into this matter further as it is understood this figure may be less. **JD**
- 6.3 NB queried whether a further note should be added to the marshal's confirmation letter for booking sites in respect of VAT. JD is to add further paragraph. **JD**
- 7.0 Secretary's Report**
- 7.1 Membership currently stands at 1,774.
- 7.2 SM reported that she had received the new caravan club logo and this was passed over to TS.
- 7.3 SM reported to the committee that she had received the time capsule box as previously discussed. This was handed to AS to complete and gain ideas from other members.
- 7.4 DT confirmed that he arranged tellers for the AGM.
- 8.0 Rally Secretary's Report**
- 8.1 TS tabled the current draft rally list for 2008. He reported that most weekends are occupied and the list was discussed.
- 8.2 TS advised that the Brightlingsea Carnival would be on the weekend of the 20th to 22nd June and this date was swapped with the Big Boys Toys Rally
- 8.3 TS reported that there were four new rally marshals for 2008. JD will be sending out additional information to them. **JD**
- 8.4 TS is to look at a possible larger venue for next years AGM. **TS**
- 8.5 Within the draft programme rally list TS suggested a new Chairman's rally in October. This was discussed and TS is to look at possible venues.
- 8.6 TS has booked in a weekend for the Firework Rally, but still requires rally marshal's and venue. CG is to look at a possible site at Leiston.
- 8.7 DT tabled a letter received from Colin Clarke with concerns over a rally he wished included within the 2008 Rally Programme which would have clashed with one of the same theme. DT has discussed this matter further with him which he has accepted.
- 9.0 Equipment Sales**
- 9.1 MC reported that it had been a good year with sales and that she had undertaken a partial stock take.
- 10.0 Rally Equipment**
- 10.1 BS reported that he was still looking into lightweight flagpoles and will report back further at the next meeting. **BS**
- 11.0 Sports Officer**
- 11.1 Nothing to Report
- 12.0 Publicity**
- 12.1 RW reported that she has finally obtained 7 full and two

half pages of advertising. 14 pages of advertising were provided last year.

13.0 Charity

13.1 Nothing to Report.

14.0 Webmaster

14.1 TS reported that he will be re-jigging the website for next year and removing some of the older rally reports. The photographs will be kept.

14.2 TS reported that he will be utilising the 40th Anniversary theme throughout the website and rally book.

14.3 It was agreed that adverts on the website would be removed after 3 months unless the seller requests further time.

15.0 Newsletter

15.1 It was agreed that the regional report submitted by Derek Stammers would be edited and included within the newsletter which would be issued at the AGM.

16.0 Junior Liaison

16.1 DM tabled the sample Junior Fellowship plaques. A design was chosen and DM is to order 100. **DM**

17.0 Regional Meeting Report

17.1 It was reiterated at the meeting that the 5-mile an hour speed limit is to be adhered to at all times on the rally field due to a recent incident on the rally field elsewhere in the country.

18.0 40th Rally

18.1 DM has organised the children's entertainer for £150 and he will stay the night with his caravan.

18.2 JD confirmed that the fish and chip van has been arranged and she is currently organising a skip for rubbish disposal.

18.3 It was agreed that the list of past chairman are to be included within the 2008 rally book. **TS**

18.4 DT confirmed that the Finn Valley Club has been booked for the 40th meal and an invite will be issued to Granville Chamberlain.

19.0 Any Other Business

19.1 The Committee chose the front cover from the photographs submitted to TS for the 2008 rally book. **NB** NB confirmed that he would forward the list of questions for members to complete at the AGM and would email this to the Committee for their approval.

19.2 DT thanked the Committee for their support throughout the year and also thanked Wendy Johnson for refurbishing the Chain of office for free. DT reported that 3 horses will be presented at the AGM.

19.3 CG wished it to be minuted that he was concerned with

the attitude of an attendee at the Henham Steam Rally in respect of the 20-foot parking between vans particularly as this was a previous committee member and experienced rally marshal.

19.4 TS reported that the rally handbook would be ready for the end of November for Christmas send out.

20.0 Meeting Closed at 9.45pm