

**THE CARAVAN CLUB – SUFFOLK CENTRE
MINUTES OF MEETING
WEDNESDAY 29th AUGUST 2007**

PRESENT

Chairman	David Totman
Vice Chair	Derek Pannell
	Anthea Southgate
Secretary	Sheena McCartney
Ass.Secretary	Nigel Berry
Rally Equipment	Brian Southgate
Equipment Sales	Margaret Calvesbert
Publicity	Gary Maples
Sports Officer	Rosanna Waterson
Junior Liaison	Denis Mattocks
Charity	Jan & Colin Goddard

ACTION

- 1.0 Apologies for Absence**
Janet Dobson
- 2.0 Previous Minutes**
2. Proposed by MC and seconded by AS.
- 3.0 Matters Arising**
- 3.1 GM queried item 10.1 of the previous minutes with regard to additional signs for Thorpeness. It was agreed that BS is to include additional signs within the equipment box for next year and GM will confirm those required.
- 3.2 In respect of 9.2 MC will advise back at the next meeting with regard to the t shirt supplier.
- 3.3 In respect of 17.1 DT advised that there had been only one family volunteering to walk with the Lord Mayors Float.
- 4.0 Chairman's Report**
- 4.1 DT passed on his condolences on behalf of Suffolk Centre to Alan and Sue Green who tragically lost their daughter in law in a recent incident. DT advised the Committee that Mick Prentice had a suffered a slight stroke and all wished him well. DT advised that he had attended 4 rallies since the last meeting and all had been well attended and had good weather.
- 4.2 DT advised the Committee that over £1000 had been raised at the recent Woolvestone Rally.
- 4.3 DT reported that he had attended the Garden Party at Buckingham Palace which was well attended by many Caravan Club members.

5.0 Vice Chair Report

5.1 Nothing to Report.

6.0 Treasurer's Finance Report

6.1 Charity Fund £2,029.30

Junior Fund £1,578.23

Current Acct £16,559.00 as of end of July (still has Thorpeness and Regional Money to account for).

6.2 JD submitted report with concerns over the increase in rally plaques due to additional postage costs depending on quantity.

6.3 In respect of JD's report the Committee agreed that the admin charge would remain at £1.00 and that the Centre would absorb any costs in respect of any additional postage charging for rally plaques.

6.4 NB requested that JD sends through the attendance lists at her earliest opportunity so that these can be kept up to date as enquiries are being received on a regular basis from ralliers. **JD**

6.5 The Committee queried whether the accounts from Crowfield under item 6.2 had been received. **JD**

7.0 Secretary's Report

7.1 Membership currently stands at 1,177 with 72 new members, 67 voids and 2 transfers.

7.2 SM reported that nominations had been received for the Committee next year. These will be listed on the website.

7.3 SM reported to the Committee that she had received confirmation from the Caravan Club that the club logo will change at the end of the year.

7.4 SM reported that Johns Banks, Suzuki Dealership had contacted her with regard to an advert in the Rally Book. However she has suggested that perhaps they could sponsor the newsletter for the year. SM to follow up. **SM**

7.5 SM tabled a letter received from an alternative plaque supplier. It was agreed that SM is to invite this alternative supplier to the forthcoming AGM for members comments. **SM**

7.6 It was agreed that an item will be added to the AGM Agenda to discuss members general feelings on the current rally plaques and whether these should be changed.

8.0 Rally Secretary's Report

8.1 TS tabled the recent 4B's that he had received and these were all agreed.

8.2 TS ran through the current rally list for 2008 with the programme being generally discussed.

8.3 TS reported to the Committee that he will stand down as Rally Secretary next year, but remain on the committee and hopefully continue his role as Webmaster.

- 9.0 Equipment Sales**
- 9.1 MC reported good sales during the last couple of months particularly at Woolverstone and Newmarket. MC reported that JD had suggested a reduction in the cost of some of the old stock which was agreed.
- 10.0 Rally Equipment**
- 10.1 BS reported that he had purchased 2 further teapots on behalf of the centre.
- 10.2 NB reported that he was very disappointed with the Suffolk Flag that was provided for the French Rally. It was of particularly poor standard when put against that of South Essex. It was agreed possibly the money from the winning rally book cover 2 years ago, may be used, subject to Committee agreement, for the new purchase of new flags. DT is to investigate and find a flag supplier. **DT**
- 11.0 Sports Officer**
- 11.1 Nothing to Report.
- 12.0 Publicity**
- 12.1 Nothing to Report.
- 13.00 Charity**
- 13.1 Nothing to Report.
- 14.0 Webmaster**
- 14.1 TS reported there was a general update to the current website.
- 15.0 Newsletter**
- 15.1 DM reported that the cut off date for the next newsletter will be the 15th September and this will be ready for the AGM.
- 15.2 It was agreed that there will be a note in the AGM Newsletter that the marquees are no longer available as they have been disposed of.
- 16.0 Junior Liaison**
- 16.1 NB to print off further passports.
- 17.0 40th Anniversary Rally**
- 17.1 JD submitted the following report
Site booking confirmed by Tilly. Will liaise with Tilly over the coming months for those booking on the site up to and including the Thursday. Will also have to be aware of those arriving Sunday as normal pitch time is midday. Agreed to meet with her, David and rep from marquee at rally this September for marquee site. Will also be determining how many electric and non electric pitches we can have, allowing for the marquee electrics. Fish and Chip Van to be confirmed still. Also skip hire.

Sending over copy of booking form for agreement, following a few amendments. Also for agreement of price – with everyone paying at 98 available spaces if fully booked will leave approx £569 for entertainment/sundries. Centre to cover marquee cost. If not thought enough surplus then can increase costs. For example if fee was raised by £1 a van would increase surplus if fully booked to £652. If Committee agree, and have spoken to DT about it, will mark booking form for NO saving of spaces due to site movement on Thursday/Friday etc. Understand other such rallies do the same. With large marquee in middle of field, we will have walkie-talkies. Will have booking forms available for AGM, rally slips to be passed to me as normal for Tangham and they will get a booking form in exchange (like Thorpeness)

17.2 The programme for the weekend was discussed and it was agreed that recommendations for bands will be discussed at the next committee meeting as these need to be booked and budgeted for.

18.0 Any Other Business

18.1 NB is to produce a brief questionnaire for the AGM which will be completed by members at the meeting asking their feelings on rally content, cost and frequency. **NB**

18.2 DM is to bring the Brightlingsea Float Carnival Trophies for display at the AGM. **DM**

19.0 Meeting Closed at 9.20pm.

**20.0 Date of Next Meeting
26th September 2007**