

**THE CARAVAN CLUB – SUFFOLK CENTRE**  
**MINUTES OF MEETING HELD AT HINTLESAHM**  
**Wednesday 14<sup>th</sup> September 2010**

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**Present**

Chairman	Derek Pannell	<b>DP</b>
Vice Chair	Brian Southgate	<b>BS</b>
Secretary	Tracy Totman	<b>TT</b>
Junior Crewe	Denis Mattocks	<b>DM</b>
Sports Officer	Chris Stammers	<b>CS</b>
Rally Secretary	Nigel Berry	<b>NB</b>
Equipment Sales	Gary Maples	<b>GM</b>
Committee Support	John Payne	<b>JP</b>
Advertising	Rosanna Waterson	<b>RW</b>
Publicity	Janice Kent	<b>JK</b>
Newsletter	Alan Green	<b>AG</b>

- 1.0 Apologies for Absence** **ACTION**
- 1.1 Janet Dobson, Trevor Smith, Sheena McCartney
- 2.0 Previous Minutes**
- 2.1 Proposed by Chris Stammers and seconded by Brian Southgate
- 3.0 Matters Arising**
- 7.2 Letter had been sent to member as discussed at last meeting. At the present time no reply.
- 3.1 Five Centres rally date had been changed to 15<sup>th</sup> to 17<sup>th</sup> July 2011
- 6.2 TT had sent a letter to member who had failed to attend several rallies and had a reply, hopefully this should stop now.
- 4.0 Chairman's Report**
- 4.1 DP thanked DM for chairing Hintlesham, SM for Thorpeness. DP reported that the Pig Roast had been a great success making a good amount of money charities nominated. He had also attended Reydon and Waldringfield. He then thanked BS for chairing Newmarket Breakfast rally and Ickworth.
- 5.0 Vice Chair Report**
- 5.1 BS reported that he had attended Framlingham, Newmarket, and Ickworth all had been good rallies.
- 5.2 TS was not at the meeting as he was running a rally in Devon but had sent a written report to the secretary. He had attended Banham Zoo, Blaxhall, and Stonham Barns.
- 6.0 Treasurers Report.**
- 6.1 JD was not in attendance at the meeting but sent a written report via Secretary. Bank Balance stood at £19364.60, Charity balance £1712.25, Junior fund £808.61
- 6.2 JD had been notified by the plaque man that he was having an issue with

orders not being able to be read due to bad handwriting. There would be a change next year in which the plaques orders that were to be sent must be sent by e-mail. This could cause some marshals a problem, as they may not be on the internet. It may be necessary to have a committee member responsible for ordering plaques.

6.3 JD reported that there were a couple of rallies where there had been a problem with their accounts.

## **7.0 Secretary Report.**

7.1 TT reported that the membership stood at 1190 this month. The situation was much the same with some members still not being on the list. TT requested that at rally chairs the chairman of the rallies to ask members to go on line and check their membership if possible as this will help update the gaps in the information that was occurring at the moment.

## **8.0 Rally Secretary Report.**

8.1 NB reported that he had received 14 4B's for North Essex.

8.2 The 2011 rally programme was presented to the committee.

8.3 DP asked if there was problem with the amount of rallies intending to run over the August Bank Holiday. There was a discussion. No problem.

## **9.0 Rally Equipment**

9.1 The equipment had been swapped around again to accommodate the regional AGM

## **10 Equipment Sales**

10.1 There would be a stock take before the AGM

10.2 The committee discussed what GM needed to order before the AGM

## **11.0 Sports Officer**

11.1 A really old fishing trophy had been dropped off at CS house by a rallier who had found it.

## **12.0 Registration Secretary**

12.1 Nothing to report.

## **13.0 Publicity**

13.1 Very slow only 7 adverts. DS suggested approaching some national companies that had advertised in other centres books.

## **14.0 Junior Crew**

14.1 43 children to attend children's xmas party. Rally full.

## **15.0 Newsletter**

15.1 No new information for AGM so to do a Christmas edition instead.

## **16.0 Webmaster**

16.1 TS requested that he may put 2011 programme on website committee said

no to wait until it has been confirmed at the AGM.

- 17.0 Advertising**  
17.1 More addresses had been obtained to send out mail shots.
- 18.0 Regional Meeting**  
18.1 There had been no meeting.
- 19.0 AOB**  
19.1 TT advised that she had sent out 2000 rally books this year. With the cost of stamps, and envelopes she would like to look at new ways to send out the books. There was a discussion but no conclusion to be discussed again.  
19.2 TT suggested that a DVD be made about how to mark out a field and site vans for new rally marshals to help them. This was agreed.  
19.3 JP has managed to secure 1000 sponsored envelopes.  
19.4 AG asked if the rally sales equipment be sold at most rallies, this was agreed. DP to send a list of chairs to rally sales officer so that they can ensure that this happens.  
19.5 DM reported that the Pig Roast fete raised £2048 in 2009 and £2057.92 in 2010.  
19.6 DP closed the meeting by thanking the committee for all their support over the past year and thanked SM GM and RW for their services to the Centre whilst they had been on the Committee.  
19.7 The Committee then judges the picture for the Rally Book front cover.

**Date of next meeting**

Wednesday 10<sup>th</sup> November 2010

Meeting closed at 9 p.m.