

THE CARAVAN CLUB – SUFFOLK CENTRE
MINUTES OF MEETING HELD AT HINTLESAHM
Wednesday 9th September

Present

Chairman	Derek Pannell	DP
Vice Chair	Brian Southgate	BS
Vice Chair/Webmaster	Trevor Smith	TS
Secretary	Tracy Totman	TT
Treasurer	Janet Dobson	JD
Equipment Sales	Gary Maples	GM
Rally Secretary	Nigel Berry	NB
Registration Secretary	Sheena McCartney	SM
Publicity	Rosanna Waterson	RW
Junior Crewe	Denis Mattocks	DM
Newsletter	Alan Green	AG
Sports Officer	Christopher Stammers	CS
Darren Fitch	Rally Equipment	DF

- 1.0 Apologies for Absence** **ACTION**
1.1 None
- 2.0 Previous Minutes**
2.1 Proposed by Alan Green and seconded by Rosanna Waterson
- 3.0 Matters Arising**
3.1 None
- 4.0 Chairman's Report**
4.1 **DP** had attended the Pig Roast and Charity Fete rally which had been a huge success. The Fete raising in excess of £2000 which was equally divided between the Children's Hospice at Ipswich and the East Anglian Air Ambulance. Rallies also attended were Hintlesham, Reydon and Framlingham all of which had been successful and enjoyable rallies.
- 4.2 DP thanked **TT** for taking the chair at Bressingham and Sheena McCartney for chairing Thorpeness.
- 5.0 Vice Chair Report**
5.1 BS had attended the FICC rally at Ipswich, Ickworth Newmarket and Reydon.
BS had attended Clopton which had been the last time that Derek and Pam Scott would be Marshalling a rally. The committee would like to thank them **TT** for all their hard work over the years. A letter of thanks to be sent to them from the Committee.
- 5.2 TS had attended Dans Meadow, Chairman's rally at Newmarket where £145 was raised for the Centre Charity by cooking breakfast and Blaxall where TS opened the Village fete.
- 6.0 Treasurers Report.**
6.1 Bank balance at the end of august stood at £14046. Charity money was £1529.28 Jnr Crewe stood at £1196.10p
- 6.2 JD to recommend at the AGM that the admin fee on rallies to be increased

to £1.50p This was due to the cost of plaques raising 5 to 6% over the next year. A basic plaque order was £13.35p. There followed an in-depth discussion about rally plaques.

6.3 JD said that VAT had been raised at the Regional meeting. Caravan Club does undertake centre audits and due to the problems that Suffolk Centre had encountered this year with VAT she felt that we might be audited this year.

7.0 Secretary Report.

7.1 The new list had arrived from the caravan club and it still did not highlight new members, voids or changes of address. TT reported that she had spent in excess of 35hrs attempting to update data base and still had at least another 35 hours to do. A letter had been sent to Brian Richardson asking for some reassurance that they were looking into improvements to the new system, as it was unworkable in its present state.

7.2 Officers reports needed to be E mailed to TT as soon as possible so that they were ready for the AGM

7.3 TT had received a letter from the Caravan Club stating that the new rules of the Club were that Centre Members did not have to attend a certain number of rallies to stand for the Centre Committee. This rule can be found in Letters to Centres section 1 page 4 (6).

8.0 Rally Secretary Report.

8.1 The Rally programme was nearly complete just needing some final information from some Marshals.

8.2 All 4B's were completed.

8.3 DP asked TS if he had made contact with the Horse Sanctuary at Snetterton due to the problems that Norfolk Centre had with the 5 Centres rally and his forthcoming rally there in November. TS said that he had not but would make contact.

9.0 Equipment Sales

9.1 Stocks are running low and request to order more stock. To check what minimum order is.

10 Rally Equipment

10.1 There was an in-depth discussion around the length of flagpoles and the size of flags as these need to be ordered and received before next years rallies commence.

10.2 It was agreed the large Suffolk punch Board could be destroyed.

10.3 The green equipment box had been replaced.

10.4 The PA equipment microphone is broken and CS agreed to repair it.

10.5 A tea urn boiled dry at the Pig Roast rally and this is now ruined. It was agreed not to replace this at present.

10.6 A marshal had complained that the rally equipment had not been collected and the person who should have collected it did not make contact. It is important that all marshals make arrangements for the collection of equipment. DF would like to thank SM and AG who sorted this problem out at the time.

CS

11.0	Sports Officer	
11.1	Nothing to report.	
12.0	Registration Secretary	
12.1	Still working on it. TT to look for old lists.	TT
13.0	Publicity	
13.1	Letters sent out but only 3 had answered.	
14.0	Junior Crew	
14.1	The Christmas Party forms had been slow coming in.	
14.2	TS suggested that we reformed the Junior Committee. There was a discussion around this and it was agreed that we do not have enough older children and we should keep it as the Junior Crew and involve all the younger members.	
15.0	Newsletter	
15.1	AG would like to thank TS for his assistance with the last newsletter. Next newsletter due out at AGM Deadline for next letter 21/09/09	
16.0	Webmaster	
16.1	New Rally reports added to Web Page.	
17.0	Regional Meeting report.	
17.1	There had not been a meeting.	
18.0	AOB	
18.1	TS requested that he could make his Belton Rally next year an invitation to Mid Anglia and Norfolk. This was agreed.	
18.3	AG raised that a past chairman of the Centre had plugged into the electric hook ups at Debenham when he had asked not too. He had found this difficult to deal with and felt that this should have happened.	
18.4	SM raised that there had been an incident at Thorpeness with a rallier who had been abusive to the marshals and had allegedly been involved in a RTC with another vehicle in the village and had failed to stop. After some discussion it was decided to ascertain the members version of events to allow both sides of the situation to be heard. TT to write to the member concerned and await response.	TT
18.5	DF suggested that the Centre Chairman and Vice Chairman have a copy of who has what equipment and who should be collecting it from rallies. DP stated this always was the case and felt it should continue as not sure as to how it stopped.	
18.6	DP Stated that the summer Fete raised £2024.24p £1012.12p had been presented by Cheque to the Ipswich Children's Hospice. DM had taken the cheque.	
18.7	DP asked that we voted on the use of Fire Extinguishers on rallies. It was agreed that we did not need to have the Fire Extinguishers at rallies but there is a query over Thorpeness. DF to contact Jane Pareer to check out planning permission rules.	

Date of next meeting

Wednesday 4th November 2009 at 7.30p.m. at Hintlesham.

Meeting closed at 9.10p.m.