

**THE CARAVAN CLUB – SUFFOLK CENTRE**  
**MINUTES OF MEETING**  
**DATE 10<sup>th</sup> May 2006**

**PRESENT**

Chairman	David Totman
Vice Chairman	Anthea Southgate
	Derek Pannell
Secretary	Sheena McCartney
Treasurer	Janet Dobson
Ass.Secretary	Nigel Berry
Rally Equipment	Brian Southgate
Equipment Sales	Margaret Calvesbert
Junior liaison/newsletter	Denis Mattocks
Sports Officer	Rosanna Waterson
Charity	Derrick Stammers

**Action**

**1.0 Apologies for absence**

1.1 Bob Waterson and Gary Maples

**2.0 Previous Minutes**

2.1 Agreed by committee and signed by David Totman.

**3.0 Matters Arising**

3.1 BS advised the committee that one of the electric urns was now dilapidated and in disrepair. He further advised that to replace with a 30 litre unit would cost £148.00 plus vat and a 20 litre £135.00 plus vat. It was agreed that David Totman would look into the cost of hire as that both units were only occasionally used at once.

**DT**

3.2 SM advised the committee that the caravan club band did not expect to have to pay the full rally fee for the 1500<sup>th</sup> rally due to the fact that they would be performing. It was agreed that they would pay the site fee plus a £1.00 admin fee, thus £14.00 for 2 nights and £20.00 for 3 nights. A vote was held with one vote against.

3.3 JD advised the committee that the old carpet bowls would be retained and used for practice.

**4.0 Chairman's Report**

4.1 DT advised the committee that the centre had won the

front cover competition for the rally book and he would be presented with a £500 cheque at the forthcoming National Rally. DT acknowledged his thanks to Steve Garrod for providing the photograph.

- 4.2 It was agreed that TS would put a note on the website asking for suggestions of how this money could be spent or whether it should be retained for future use. **TS**

## **5.0 Vice Chairmans Report**

- 5.1 Nothing to Report.

## **6.0 Treasurer's Finance Report**

- 6.1 JD confirmed that the banner had now been paid for.
- 6.2 JD advised that Gill Willis had confirmed that she will not be cashing the £35.00 cheque that the Suffolk Centre had refunded to her for the error that was made for the booking at the rally last year.
- 6.3 JD briefly summarised a letter that she had received from the caravan club in respect of VAT issues when rallying at caravan club sites.
- 6.4 JD raised her concern over the two separate accounts that exist, one for children and one for the juniors. It was proposed by AS and seconded by NB that the accounts would be merged at the next AGM to form a Junior Crew Account which will be for children up to 18 years old. **AGM**

## **7.0 Secretary's Report**

- 7.1 Membership currently 1,037 with 33 new members, 15 voids and 1 transfer.
- 7.2 SM confirmed that the caravan club have now paid for the advert within the rally book. SM passed on the correspondence received from the caravan club in respect of rallies on club sites to TS.

## **8.0 Rally Secretary's Report**

- 8.1 TS tabled the draft 2007 rally dates and it was agreed that Crowfield will move forward one week as it clashed with the Regional Rally.

## **9.0 Equipment Sales**

- 9.1 Current sales were in the region of £120.
- 9.2 MC advised the committee that some new equipment was now in stock including blue and special awning pegs.
- 9.3 MC advised that she will be issuing new price list for equipment to the relevant people.

## **10.0 Rally Equipment**

- 10.1 TS provided the safety sheets for the urns to BS for

issue.

### **11.0 Sports Officer**

- 11.1 RW requested that she be allowed £10 to pay for the washing of the sports kit following the National Rally.
- 11.2 DM proposed purchasing netball posts and football posts as it was becoming increasingly difficult to borrow these each year when practising for the National and Regional. It was generally agreed that they would be useful to also include at other rallies throughout the year. It was agreed that these would be purchased with the agreement of DT and JD. **DM**

### **12.0 Publicity**

- 12.1 GM confirmed that he had received a cheque from David Hope Caravans, Stowmarket Caravans and MM Leisure for £25.00 each for sponsorship towards the 1500<sup>th</sup> rally.
- 12.2 GM advised the committee that a trader had requested a reduced trade stand fee and DT will look into the matter and liaise with GM.
- 12.3 DS advised the committee that the Stowmarket dealer day went well and provided good general publicity of the Suffolk Centre and Caravan Club.

### **13.0 Charity**

- 13.1 DS will be organising the walk from Ipswich to Felixstowe pier on the 24<sup>th</sup> June. More details will follow.
- 13.2 DS also confirmed that he will again be doing the Land Ends to John O Groates with his son during the course of the year.
- 13.3 DS advised the committee that during his attendance of the Scottish National him and the other Suffolk Centre members held a breakfast and from donations raised £39.30, will go towards the Chairman's Charity.

### **14.0 Webmaster**

- 14.1 TS confirmed that the rally reports and sale items have been updated.

### **15.0 Newsletter**

- 15.1 DM confirmed that the next draft was coming together well and would be produced for the 1500<sup>th</sup> Rally. He would however still like some articles and reports.
- 15.2 AS suggested that the Chairman of each rally could request people to send in articles of that particular rally to try and increase interest.

- 16.0 Junior Liaison**
- 16.1 DM advised the committee that Jack Berry had won the Junior Crew Badge Competition and he was presented with a small prize during the May Day Rally. It was also suggested that perhaps a Junior Crew Passport could be formed and when Juniors attend rallies the Marshals could sign this. The child with the most attendances of rallies at the end of the year would be presented with a book token. DT would provide a Trophy to be presented to the winner each year. NB will prepare the Junior Crew Passport. **DT NB**
- 17.0 Regional Meeting Report**
- 17.1 AS provided a brief summary of the report and highlighted the 23<sup>rd</sup> February House of Commons Dinner and that Hatfield House will hold a follow on after the National.
- 18.0 1500<sup>th</sup> Rally**
- 18.1 JD confirmed 64 vans have booked so far. JD to let NB know the sponsors who need to go in programme. **JD**
- 18.2 A general discussion about saving spaces was held and it was agreed by all that spaces could be saved.
- 18.3 It was agreed that a note would go within the rally programme that if visitors wish to attend the evening socials that they would have to make a donation. NB is to provide a draft programme for the next meeting.
- 19.0 Regional Rally**
- 19.1 DT tabled an email received from the Regional committee setting out their wish list for how the Regional Rally should be held next year with regard to booking etc. One criteria was that advance bookings would benefit from a discount, but it was generally agreed that this would conflict with the Suffolk Centre Policy on only taking bookings after the AGM.
- 19.2 There were also general concerns over the initial budget as it seems to rely heavily on sponsorship. DT will liaise further with the Region. **DT**
- 20.0 National Rally**
- 20.1 SM advised the committee that the decorated vehicle was progressing well however the Caravan Club have advised that the theme is British TV Shows.
- 20.2 AS advised that if there are under 30 ralliers from Suffolk Centre then only one CLO would be allowed.
- 21.0 Any Other Business**
- 21.1 NB suggested that further banners be obtained so that one could be erected at each rally. DS is to obtain a **DS**

quote.

21.2 SM advised the committee that she had raised £15 towards the Chairman's Charity from the sale of an item on Ebay.

21.3 DS advised the committee that he had received a letter from John Page thanking the attendees for the contribution towards the work undertaken at the Mildenhall CL.

**22.0** **Date of Next Meeting**  
7<sup>th</sup> June 2006  
Meeting Closed at 10.20pm

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